



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		SANT SOHIROBANATH AMBIYE GOVERNMENT COLLEGE OF ARTS AND COMMERCE
• Name of the Head of the institution	Prof. (Dr.)Filipe Rodrigues e Melo	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08322992210	
• Mobile no	9422061226	
• Registered e-mail	gcacpg@yahoo.co.in	
• Alternate e-mail	ssagcaciqac1@gmail.com	
• Address	Virnoda-Pernem	
• City/Town	Pernem	
• State/UT	Goa	
• Pin Code	403512	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Goa University				
• Name of the IQAC Coordinator	Mr. Satish Sanvol				
• Phone No.	08322992210				
• Alternate phone No.	9423318898				
• Mobile	9527959896				
• IQAC e-mail address	ssagcaciqacl@gmail.com				
• Alternate Email address	ssagcaciqacl2@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ssagcpernem.in/iqac/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ssagcpernem.in/academic-calender/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.85	2010	15/06/2009	14/06/2014
Cycle 2	B	2.74	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			26/10/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Sant Sohirobanath Ambiye Government College of Arts and Commerce	Govt Budgetary provision	Directorate of Higher Education, Govt. of Goa	2021 365	7710069	

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Appointment of Faculties on regular basis		
Building Botanical and Herbal Garden and Butterfly park		
Qualitative improvement in College library facilities		
Promotion of research culture		
Emphasis on promoting women's empowerment through community extension and involvement of Local Self Help Groups		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
preparation of course and programme outcome	1. The IQAC and the teaching-Learning department of the college prepared programme and course outcome and the same are published on the college web-site. The Programme outcome and	

	course outcomes were discussed thoroughly in the respective department before its approval and publication on the web-site.
Use of ICT in teaching and learning	2. Teachers were trained in adopting new methodologies in teaching using online platforms like moodle, google classroom, google meet etc. LMS portal is introduced to facilitate teaching learning, students' attendance and even examination. The IAIMS portal is accessible to the management and other stakeholders.
Management of Examination in online mode	3. All the internal and external examinations were conducted as per the academic calendar issued by the affiliating Goa-University. The results of the college were prepared using exam software and was displayed on the college notice board in time as well published on the college website. Exam related grievances were invited and same were addressed as per the ordinances of the affiliated University.
Using Learning management system	4. Students' attendance has been recorded at the end of every lecture and the same has been uploaded on the IAIMS portal by the concerned teacher in time. The details of the attendance were available to the students and parents for verification.
Qualitative improvement in infrastructure	5. Establishment of Observatory, building of botanical garden and butterfly park
13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Directorate of Higher Education, Government of Goa	31/01/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	31/01/2022

Extended Profile

1. Programme

1.1 19

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 706

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 470

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 241

Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	38
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	47
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	64
Total number of Classrooms and Seminar halls	
4.2	7710069
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	130
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Institution ensures effective delivery of the curriculum through its well-planned academic programmes and processes. The college is affiliated to Goa University and functions under the Directives of Higher Education, Government of Goa. Institution follows semester	

pattern for B.A., B.Com., M.A. and M.Com. programmes as approved by Goa university. The curriculum for each subject is approved by the respective Board of Studies and passed at the Academic Council of Goa University. On receipt of the curriculum, the respective Heads of the Departments of the college faculty discuss and distribute papers to the appointed lecturers as per their specialization. Each faculty prepares teaching plans for the courses to be taught. The teachers used various lecture methods to make teaching more effective, the pedagogy consists of discussions, debates and seminars. In times of pandemic teachers had used various platforms such Google Meet, Moodle and Google classroom, etc to deliver the online lectures. The topics are intimated to the students to enable them to read and be prepared for effective interaction. To introduce group learning and critical thinking, the final year students offer a project/dissertation. The first and second years students are encouraged to make presentations for their ISA. Faculty members have served as Chairpersons or members of the Board of Studies (BoS) and are involved in curricular modification and enhancement of the syllabus restructuring under CBCS system.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	? https://www.ssagcpernem.in/courses/ ? http s://ssagcpernem.in/wp-content/uploads/2022/03/AC-and-DRC-Letters.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calender is prepared by the Goa-University and is followed by all the affiliated colleges . this College ensures that the academic activities are planned and implemented as per theacademic calendar issued by the University. It is always printed in the college prospectus, as per the schedule provided by the Goa University. The college examination committee prepares scheduled exam timetable for the theory and practical papers, and it is displayed on students notice board, sent via mail and WhatsApp group among the students and teachers and also it publishes on college website before the commencement of each internal semester assessment and semester end examinations. In this academic year due to Covid 19 pandemic exams were postponed many times and even the mode of exam was changed from offline to online. Exam committee ensured that the information of the same has been provided on time to the teachers

and students by issuing notices. Any changes with regard to academic calendar such as postponement of exams, change in duration of vacation and extension of semester etc are informed to faculties and students as per the guidelines received from the Goa University and the Directorate of Higher Education, Government of Goa.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	<ul style="list-style-type: none"> • https://ssagcpernem.in/wp-content/uploads/2022/03/Academic-calendar-2021.pdf • https://ssagcpernem.in/wp-content/uploads/2022/03/Academic-calendar-2021.pdf • https://ssagcpernem.in/wp-content/uploads/2021/12/Calendar events of 2020-21.pdf • https://ssagcpernem.in/wp-content/uploads/2022/03/ISA-Timetable-and-ISA-Notices-Odd-semester.pdf • https://ssagcpernem.in/wp-content/uploads/2022/03/ISA-Timetable-and-Notices-of-Even-Semester.pdf • https://ssagcpernem.in/wp-content/uploads/2022/03/SEE-Odd-Semester-Notices-and-Timetable.pdf • https://ssagcpernem.in/wp-content/uploads/2022/03/SEE-Even-Semester-Notices-and-Timeable.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

19

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

115

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution has the various courses in Arts and Commerce stream. Curriculum is designed by Goa University which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The institution took care to focus on these issues by encouraging the students to take up topics of social issues for their ISA and Projects. Environmental Studies is a compulsory subject for all under graduate first year students, the subject emphasises Environment and Sustainability issues. Similarly, Cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of Goa-University in various subjects in the form of topics, chapters, poems and co-curricular activities such as assignments and field work. The institution took care to inculcate values related to environment and sustainability through various practices and programs under NSS and NCC. The college has Counseling, Mentoring and Prevention Cell to provide counseling, mentoring to the students and to promote gender equity among students and also to deal with related issues of safety and security of female students, staff and faculty respectively. The college campus is secured with CCTV.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

213

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://ssagcpernem.in/igac/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may

C. Feedback collected and

be classified as follows

analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://ssagcpernem.in/igac/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

708

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

306

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

This institution predominantly caters rural areas of Pernem taluka with students from different backgrounds. Hence, assessing their levels of learning is necessity though not easy. This institution does not have any specific system of assessing the learning levels of students but the teachers followed the mechanism of ISA (intra

semester assessment) as well as semester end examinations to find out advanced learners and slow learners. Accordingly, after reviewing their academic performance carefully, slow learners were assisted through remedial classes, individual guidance and extra attention is given for better learning specially in mathematics and English. However, all teachers give special attention, extra care and time to the needs of slow learners in terms of extra time, out of the class discussion etc.

The advanced learners were encouraged to participate in webinars/seminars, workshops to upgrade their knowledge. Besides, institution also organized different programs like talk by resource persons, workshops, seminars etc. to help students expand their knowledge beyond syllabus. Even during the pandemic situation different programs were organized by various departments online to enhance student's learning ability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
696	36

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculties sincerely followed various student's centric methods of learning even through online mode. All the teachers used different methods like presentation, discussion, project writings etc. for effective teaching -learning process through various online platforms like Google classrooms, MS Teams, Google, Zoom. However, field trips could not be conducted due to covid situation.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculties use a wide range of ICT enabled tools like smartboards, LCD projectors, e-journals etc. to ensure an effective teaching and learning process. However, during the academic session 2020-21, online teaching had considerably increased in absence of offline classes in the pandemic situation. All the faculties effectively used different online platforms to make teaching -learning process more fruitful. The most widely used platforms by the teachers were Google Classroom, MS team, Google meet, Zoom for regular classes, assignments and assessments. Teachers prepared quality power-point presentations to enhance teaching -learning process during the academic session. Teachers from department of Geography, English, Economics used graphic pen to aid their teaching. The details of available ICT tools in the college is reflected in the uploaded file.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

308

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being an affiliated college to Goa university, the institution strictly adheres to the university approved evaluation system. Hence, the institution does not have academic autonomy. College follows the guidelines provided by the concerned University to carry out CIE. Students are made aware of the evaluation process by orientation program at the beginning of the course and also through the prospectus. Students are also provided syllabus and pattern of question paper in advance to make them familiar with the system

The time schedule for CIA was decided at the beginning of the term and was communicated to the students through regular notices posted in different WhatsApp groups. As per university guidelines two compulsory ISA were conducted for each subject. To maintain variety teachers used various methods like group discussion, book reading, field survey, presentation, etc. to evaluate the students and discussed their performance in the class.

However, in view of ongoing pandemic situation all the CIA were conducted online in 2020-2021. Faculties and students were given instructions and guidance regarding the technical process of conducting online assessment. Faculties adopted various methods and platforms like Google classroom, MS team, Google forms, E mail. WhatsApp etc. to conduct the CIA.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A very strong and efficient examination grievance mechanism is mentioned in university ordinance for the affiliated colleges. Hence, the institution also has an efficient grievance mechanism in place. As per guidelines the rules were mentioned in the prospectus clearly and a committee was formed. The committee looked after exam related grievances very carefully after following all necessary steps mentioned in Goa university ordinance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All the courses taught in B. A/M. A and B.Com/M.Com programmes have well defined objectives and outcomes which is mentioned in the syllabus prescribed by Goa university. Faculties explained the objectives and prospective outcomes to the respective students of respective courses at the beginning of the term.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

238

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://ssagcpernem.in/igac/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

15

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an ecosystem for innovations and other initiatives for creation and transfer of knowledge by developing desirable human resources, taking care of creation and dissemination of knowledge and establishing state of the art infrastructure. Faculty members and students are encouraged to undergo professional development programmes and to organise and participate in conference, seminar and workshops. Faculty members are encouraged to do and guide research. A good number of students are registered for Ph.D programme and number is increasing every year. Faculty members are encouraged for paper publication and undertaking project work.

An innovative activity " Dept. of Astronomy and Space" is being initiated by Department of Geography in collaboration with Directorate of Higher Education, Govt. of Goa. The Observatory will

benefit the students of the institution as well as the general public in terms of knowing and understanding the basic concepts of astronomy.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

12

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college promotes extension activities in the neighborhood community for sensitizing students to social issues and their holistic development. The college provides the student with an opportunity to extend their classroom knowledge into practical experience. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS , sports and NCC aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to meet emergencies and natural disasters and participate in community services by actively involving in various campaigns and programmes. During the last academic year various community related extension activities were organized such as environmental awareness, Swachhta Abhiyan, road safety awareness , water conservation , COVID-19 SOP awareness

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2302

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus spreads across 4.9 acres of land and has three main blocks. The administrative block comprises of Chamber of Principal, Main Office, Examination Office, Staff Rooms, laboratories, Incubation Centre, Post graduate classrooms, Audio Visual Studio, NCC & NSS Rooms, Ladies common room & seminar hall cum Conference room.

The college has added new amenities to existing infrastructure to facilitate effective teaching and learning. Accordingly, the Arts Block, Commerce Block, Library and multipurpose hall is constructed with adequate provisions to make the campus disable friendly.

The Arts block further comprises of Arts Classrooms with Smart Boards at the ground floor, Staff room, Language Laboratories, Geography Lab, and Vice-Principal Chamber inclusive of Counsellor Room and is supported with elevator facility.

The commerce Block comprises of Commerce Classrooms with Smart Boards at the ground floor, Commerce Faculty staffroom, computer lab, Commerce-Eco lab, Store Rooms, and is also supported with elevator facility.

The college infrastructure also includes an exclusive two floored building for Library facility with enormous books in varied subjects. Its total build up area is 2359 sq. metre. The total collection of books is 13866. Library has total 234 seating capacity with wooden polished tables and chairs. Their separate seating area for teachers with aluminium glass partition. Library also has separate E-Library section and 10 desktop computers for students and

Research Scholar with AC & Wi-Fi facility. There is separate Research Scholar Section for Research Scholars. Library also provides photocopying and scanning facility for students.

Two PG Programmes have been started: M.A in Marathi in 2019 and M.Com in Management & Accounting & Finance since 2018. Our college has been recognised as the Research Centre for Ph.D. Program/Course in Commerce and it offers excellent opportunities for our students and teachers to develop their potential in this area.

Our college plans to start an Incubation Centre, encouraging students to start their entrepreneurship journey. The college intends to collaborate with industries and assist the students with the help of mentors from the industry background.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssagcpernem.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College also has a garden and an open play field utilized simultaneously to play 7 aside football, volleyball, Kabaddi, hand ball and also to develop other physical training activities. Infrastructure for sports also consists of Gymkhana-cum-Sports Room.

The Seminar Hall has a seating capacity of 100. Besides, the College has Conference Room. Further, Cultural activities, public speaking, communication skills development, yoga, health, hygiene programmes, Conferences, Workshops are organized in the seminar hall. There is an outdoor stage with an open lawn space that can accommodate over 600 people.

Our college is also undertaking projects such as Green Initiative, Eco-Friendly campus, Butterfly Garden & Water Harvesting Project.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssagcpernem.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://ssagcpernem.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7710069

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library was established in the year 1993

The College Library has a very valuable treasure of textbooks, reference books, encyclopaedias, and dictionaries, journals (national, international and peer review) magazines and newsletters etc. It has a spacious Hall for the readers to make the best use of the matter that is available and keeping with the role of an information center the facility of "Open Access System" has been introduced whereby the readers have direct access to the cupboards and do the necessary reference.

- Total Collection of books till date: 14695
- Magazines/Journals National & International : 63
- Bound Volumes Approx: 223
- CD/DVD collection: Approx 82
- All newspaper published in Goa and 4 National papers
- Fully automated library (E-Grantalaya library automation software)
- WIFI facility in the whole library
- CCTV surveillance system covering whole library
- E-Library facility to students and faculty
- OPAC facility
- 24x 7 Backup of computers on UPS
- Xerox facility
- Scanning
- Conference room
- Group Discussion room
- Research Centre

Integrated Library Management System is used to manage different functions of library. College Library is automated with E-Grantalaya library automation software having version 3.0 the software was installed in 2014.

Library collection can be browsed / searched on Intranet using E-Grantalaya OPAC module. Different modules available in the software help to catalogue books, articles, reports, serials publications that contain information so important to the college. In E-Grantalaya software cataloguing is done according to international standards and the retrieval of information is very fast and at the same time it is very efficient. It also supports other modules like acquisition, serials control, and Budget allocation. In total the collection of library books entered in the LMS is 14668 till date.

The software has different modules like Acquisition, Cataloguing, Circulation, Serial Control and Administration. Acquisition modules & Cataloguing Module is utilized to generate accession register

reports, adding Bulk student's record, updating item lending policy and its status.

Circulation module has books issue, return, and reserve options. Various reports such as loan borrower, item inventory status, circulation status summary, item transactions and operator wise transactions can be generated in this module.

Serial Control module maintains the record of print journals and track of subscribed issue in the library. Generation of expected arrival schedule of loose issues can be generated in serial control module.

Achievement and Contributions:

- College was ranked in top 10 users list in May 2020 for accessing NLIST E-Resources among 3500 colleges across India.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sites.google.com/view/ssalibrary/home

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

534691

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

126

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including wi-Fi. The campuses with wired and wireless internet access require seamlessly roaming facility to access internet from class room to library to labs. currently we are using BSNL leased line 50 MBPS and GBBN 50 MBPS also we have provided wi-Fi facility to student in campus' campus is having 50 MBPS of high speed internet facility. There are 12 wi-Fi devices in the college campus. The institute has a 24x7 wi-Fi facility in the college campus for the student and faculty members to avail internet connection at any place in the college. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing B. communication resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

130

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

42,57,225

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities. The college has Infrastructure and Maintenance Committee that looks after the development and maintenance of the Infrastructure of the college. The Committee also

ensures that the AMC's for various installation and equipment are signed and implemented regularly and monitors the work of maintenance of records pertaining to infrastructure in the college. The Committee also liaisons with GSIDC and PWD for maintenance work. The College is also entrusted with Campus Beautification and Gardening Committee that regularly monitors the college campus and Garden area. The academic facilities include classrooms with theatre sitting arrangements with projectors in all the classrooms with some classrooms upgraded as smart classrooms with installation of smartboards. The classroom furniture is repaired every year as per requirement. The classrooms are cleaned by the House Keeping staff on regular basis.

The college has well-established procedures and policies for maintaining support facilities. Laboratory Technician undertakes minor repairs of the equipment including LCD projectors, pull down screens and sound system, the major repairs and servicing of the equipment is managed through authorized service providers. College Library is regularly maintained and updated with latest software's, also the sports equipment's infrastructure including Gymkhana is utilized and maintained in accordance with its policies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

585

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

227

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

227

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

39

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student representation is found on various academic and administrative bodies/committees of the institution; some including the IQAC committee, Anti-sexual harassment committee, Canteen Committee, etc.

Besides, the college appoints a student council - representatives of the student body. The student council is actively involved in the development multi-intellectual talent in the campus.

The student council organizes various inter class competitions in the areas of art & culture & performing arts during the academic year. They also organize various co-curricular talks and encourages participation of students, raising the talent pool towards nation building.

Due to the sudden turn of events, this year, despite the absence of students and shutting down of campuses across Goa, owing to the times, appropriate activities like yoga classes, mask making and stress management were organized.

Life skills such as road and safety awareness campaign, drives and

talks were also conducted.

Students were also actively involved in voicing their fears, struggles and opinions on the state of affairs during the pandemic. Representations were made to the college and to the university through proper channel on the effect and impact on the student bodies in Goa, thus upholding the trust of the student body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of this college is formed and registered in the Department of the Cooperative Registrar, government of Goa with a registration no 134/GOA/2015 The Association from its inception endeavors towards the development of the institution through financial and/or other support services.

The Alumni has been taking steps and is actively participating in

the development of the institution through knowledge sharing, skill and capacity building of the students by organizing guest talks and interactions, offering internships and placement guidance.

In spite of the limitations created by the pandemic, the spirit of the alumni association was not dampened. The Executive committee of the Alumni held its meeting on 4th July 2021. The Alumni Association held its annual general body meeting in online mode on 28th August 2021. It was resolved in the General body of the Alumni Association to organize events like tree plantation, eye check-up camps and felicitation of the alumni achievers along with other activities. A traffic Awareness Talk was organized by the Alumni in Association with the Goa Traffic cell on 5th April 2021 Mr. Sachin Lokhare PI Traffic Cell Pernem Police Station was the resource person for the same. Online Feedback have been collected from the Alumni member and the analyses of the same have been uploaded on the college web-site. A total of 178 new members are enrolled with the contribution of Rs 35600 in the Association for the academic year 2020-2021.

File Description	Documents
Paste link for additional information	https://ssagcpernem.in/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision: Knowledge and virtue for peace and progress.

Our Mission: To empower the youth; promote excellence in all our endeavours; and develop service minded citizens of the country and the world.

The college mission focuses on youth building which shall contribute to the overall nation building of the country. In a broader perspective it aims at creating youth that shall create a prosperous future for the nation. Achieving it was a challenging task during the Covid 19 Pandemic. Thus, college undertook following initiatives and decisions to attain the vision and mission during the pandemic:

- Directorate of Higher Education (DHE), Government of Goa, has initiated a comprehensive and holistic online learning programme named "Digital Integrated System for Holistic Teaching And Virtual Orientations" (DISHTAVO) a program that has create a repository of e-content as per prescribed syllabus.
- Teaching - learning process was undertaken with the help of new methodolgies via online modes using various platforms like google meet/ classroom, Microsoft teams, and moodle.
- Students were engaged with activities such as workshop, guest talk, interclass competitions which were carried out using online mode.
- Students Council, NSS and NCC played a key role in keeping in touch with students.

File Description	Documents
Paste link for additional information	https://ssagcpernem.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralization and participative management of the institution could be seen in the conduct of examination. The committee comprises of convenor, head of the committee and joint convenors to ensure the smooth conduct of examination duties. The college committee conducts examination for MA, M.COM, BA and B.COM programmes. Hence, joint convenors are appointed from each of the programme. The examination convenor along with the committee members in consultation with Principal holds regular meetings to discuss regarding pre-examination work, conduct of examination and post- examination work. Due to covid 19 pandemic lockdown in the state, the college had to conduct the Semester End Exam July 2021 in the online mode. For this purpose, examination committee of the college seek corporation of all the faculty members.

The pre- examination work is carried out by examination committee comprises of following:

- Communication of decisions from DHE, Goa University and UGC
- Preparation of exam schedule and time table
- Appointment of paper setters and moderators
- Arrangement of resources
- Drafting the instructions/policies/system to conduct examination
- Provision of technical assistance to the teachers

The conduct of examination was carried out by all the subject teachers which included following:

- Setting up of question paper
- Sending the question paper to the concern students
- Receiving and storage of the answer scripts
- Submitting the documental evidence like attendance sheets
- The subject teachers were also accountable to give proper instructions to the students with regard to the examination.

The post- examination work is carried out by examination committee comprises of following:

- Verification of online answer scripts from students are received.
- Verification applications and arrangements for the same
- Generate results of the examination and issue marksheets
- Preserve the records of examination
- Dealing with the cases of Unfair means, lapses on the part of the students and teachers respectively
- Creation Statistical/other examination information to college and Goa University from time to time.

File Description	Documents
Paste link for additional information	https://ssagcpernem.in/examination/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Post Graduate Department of Commerce of had organized One Day National Level E- Conference on Emerging Trends and Issues in Commerce amid Pandemic on 30th January 2021.

The proposal for the same was discussed in the post grameeting For this purpose, committee and the duties to be performed under each committee was drafted. Thus, delegating the work to all the committee members which included faculty members and students. The committee was headed by Dr. Roshan Usapkar (M. Com Co-ordinator) - Convenor. For participative management, an overall coordination committee was formed which included faculty members namely Ms. Shreya Nimlekar Jt. Convenor and Mrs. Sanjivani Shirodkar Jt. Convenor. It also comprised of two student members namely Mr. Vasant Narulkar- Member and Mr. Loukik Parab- Member. The other committees consisted of registration committee, program committee, accounts committee, publication and publicity committee. Meeting was held in order to manage the work relating to registration, paper presentation, book publication, drafting of schedule etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **Administrative set up**
 - The Director of Higher Education is the Academic Head of the Institute. The academic structure of the Institute consists of Principal/Professor, Vice Principal, followed by IQAD.
 - The IQAD further monitors the quality maintenance of Teaching staff, Library, Sports and Physical Education and the Non-Teaching staff members.
 - Teaching staff includes the of Head of Departments, Associate Professors and Assistant Professors.
 - The library is constituted of a Librarian, Library Assistant and Support Staff. Similarly Sports and Physical Education is headed by the Director of Physical Education and Support Staff.
 - The Non-teaching staff is further composed of the Head Clerk

and The Accountant.

- The Head clerk manages the Lower Divisional Clerks (LDC) , the Laboratory & Library Assistants and Multi-tasking staff which includes the housekeeping staff and the security.
- Appointment and service rules
- Regular teaching faculty is appointed by Goa Public Service Commission and recruitment process is governed by UGC and state government regulations.
- Contract and Clock hour basis teaching faculty and administrative is recruited and appointed by the Directorate of Higher Education, Government of Goa.
- Data entry operators are recruited and deputed through ITG (Info Tech Corporation of Goa Ltd.)
- House-keeping and Security Staff are appointed by GHRDC (Goa Human Resource Development Corporation), Government of Goa.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://ssagcpernem.in/igac/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College being a State Govt. Institution, has several welfare measures/ facilities, which effect and improve staff well-being, satisfaction and

motivation viz

- Staff Academy activities
- Study leave, besides UGC's fellowship/F.I.P.
- Different types of Leave, as per Central/State Govt. pattern: - Casual Leave; - Earned Leave; - Medical / Commuted Leave; - Half-pay Leave; - Maternity Leave (06 months being revised under VI Pay Commission) - Paternity Leave (15 days). • Children's Education allowance;
- T.A., D.A. towards officials' tours:
- Personal pay for promoting small family norm.
- Compassionate appointment of dependents, on death in harness.
- Payment of deposit-linked insurance scheme to the family of the employee who dies while in service.
- Payment of lump-sum amount towards commutation of pension.
- Encashment of credit balance of earned leave at the time of retirement.
- Encashment of half pay/ commuted leave at retirement, as per rules.
- Payment of bonus to non-gazetted staff.
- Reimbursement of Registration fees for attending Conferences/ Seminars, etc.
- Medical reimbursement (unlimited) and other medical facilities in Government or private hospitals, as per rules.
- Entitlement to Govt. Quarters as per the availability.

- Washing allowance (for class 'C' staff).
- Motivational Research Promotion Policy for the faculty.
- Car transport (with a quota of petrol) with driver; residence telephone; and some newspapers or periodicals facility to the College Principal.
- Faculty Improvement Programmes (F.I.Ps) for staff.
- U.G.C's Career Advancement Benefits of Senior Scale and Selection/Reader's scale to teacher
- Time-bond promotion Scheme (T.B.P.S.) for 'C' Staff.
- L.T.C. facility, as per rules.
- Home town allowance / leave travel concession, as per rules.
- Govt. Loans with low interest rates for house building for the purchase of motor car/four wheeler; scooter/motor cycle/ bicycle; computer/laptop and domestic durables.
- G.P.F./P.P.F Advance and withdrawal facilities, as per Rules.
- Prompt payment of central D.A rises.
- Pay Commission's or U.G.C scales (VII Pay Commission's scales already implemented from Nov. 2016 for stuff)
- Retirement benefits like: Gratuity; G.P.F/ P.P.F with interest; Commuted Pension; Earned leave encashment; and Family Pension.
- Other Welfare measures applicable to the Central/State Government employees.
 - In house Staff welfare comm
 - FDP supported by the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Annual Performance Assessment Report for 'Group A' (i.e.Professors, Associate Professors and Assistant Professor) is submitted to the Principal and reviewed by the Controlling Officer and then forwarded to Directorate of Higher Education for reviewing.
- The performance of every Government servant is assessed annually through his/her Annual Performance Assessment Report (earlier Annual Confidential Report), which is an important document providing the basic and vital inputs for assessing the performance of the Government servant and for assessing suitability for further advancement in his/her career on occasions like confirmation, promotion, selection for deputation, selection for foreign assignment etc.
- The Reporting Officer, at the beginning of the year has to set quantitative/physical targets in consultation with each of the Government servants, whose reports he/she is required to write. Performance appraisal is meant to be a joint exercise between the Government servant reported upon and the Reporting Officer. While fixing the targets, priority should be assigned item-wise taking into consideration the nature and the area of the work. The APAR is initiated by the Government servant in the prescribed form supplied by the Department.
- The performance is then assessed by the 'Reporting Officer', who after completing his part of the Report submits it to his own superior, known as the 'Reviewing Officer' for review.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. The grants received from State/Central Government -

- The Govt grants funds for the expenses such as Salaries, office expenditure, day-to-day expenses and maintain ace of the institution, purchase of books for library and other

expenditure of college.

2. Student fees-

- The fee structure is stated in the College Prospectus. Fees are subject to change as per University and State Govt. directives. The fee structure has various heads and accordingly fees are credited to the respective accounts.
- One of the major heads is Tuition fees which is transferred to the State Govt. treasury along with Library fees, Geography and Computer Lab fees.
- The University Registration fees are transferred to Goa University.
- A portion of the sports fees is also sent to the University as sports affiliation and registration fees.
- The balance amount is deposited in the College bank account to be utilised for examination, Sports and student council activities and others requirements as specified in the fee structure.

3. Scholarship funds-

- The college also encourages students to apply for various Government and non-Government scholarships, the applicable students directly get this financial aid in to their personal bank accounts.
- The students aid fund which is part of student fees is utilised by the college to provide financial support to needy students as specified by student aid fund scheme.

4. Alumni and PTA -

- Alumni and PTA fees are to be utilised by the college as and if required for the benefit of students.

5. Grants from individuals, philanthropist -

- The college also receives funds from other sources like Individuals, non-govt. bodies and sponsorships to organise different academic and co-curricular events. However, in this academic year no such contribution was received.

6. Directorate of Higher Education-

- College also receives financial support from DHE for various seminars/workshops/ talks/Faculty Development programmes with

prior approvals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The college has been organizing induction programme for the first-year students of both UG and PG. The college invites students as well as parents for the induction programme and are made familiar with the programme. The detailed information is given regarding the course requirements, college infrastructure, learning resources, scholarships, and college rules and regulations. The mentoring process is also introduced to the students and students are allocated to the respective mentor for mentoring the students.
2. Memorandum of Understanding were signed between the Goa-University, the Directorate of Higher education and Sant Sohirobanath Ambiye college and other colleges affiliated to Goa-University to promote research related activities and events. The aim was to increase the availability of number of guides for PhD programme under Commerce Research Centre and promote research aptitude of the faculty and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding year with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation

quality initiatives)

Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 200 words each

Example 1

Upgrading of library resources have been emphasized, additional Books, e books and e resources were purchased/subscribed. Similarly, library software has been upgraded. Similarly, the subscription of N-list & other E-journals were renewed. All the class rooms in the college were equipped with smart classroom provisions like Smart boards and LCD projector etc and the college ensures that there is regular maintenance of this teaching -learning aid through infrastructure maintenance committee.

Example 2

Initiative was taken by college to start new academic programmes which includes B.A in Konkani, B.A. in English, M.Com, M.A. in Marathi and Research Centre in Commerce and Geography.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity and sensitization is followed by the institution with regard to both curricular as well as co- curricular activities. The institution promotes curricular activities like participation of both the gender in various college activities held by the departments. The College Sports department promotes women participation in Women Hockey or Cricket teams. Women oriented programmes were conducted to showcase Gender equity and sensitization.

The Department of Extension Activities and IQAD in collaboration with the Samrat Club of Pernem organised a talk on Consumer Awareness (Jagrutai) on the occasion of International Women's Day, 08th March 2021 for the women of various Self Help Groups from Pernem. The programme was organised in Konkani language to facilitate the audience. Mr. Venkatesh Naik was the resource person. He gave important inputs on Consumer approach. 119 females participated in the programme.

The department of M. Com conducted a one day inter class cultural event PRERNA-Aspiring to Inspire, celebrating womanhood, was organized on 23rd March 2021. The event included a short film making competition on women empowerment, collage making competition title the Powerful Woman, a debate etc. 56 students participated.

Apart from this, Common room is allotted for girls as well as a sexual harassment cell is also set up. The College is well secured and have security guards placed at various points outside as well as inside the College. No visitor is permitted to enter without entry in

the visitors register.36 CCTV Camaras are installed in the Campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ssagcpernem.in/infrastructure/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste is segregated in 4-way system and disposed through the panchayat. The garden solid waste is disposed in two pits which is processed to make manure for the garden.

Garden waste is disposed in two pits for decomposting as manure.Liquid waste is disposed in underground soak pits.

For disposal of Biomedical waste, incinerators have been installed in all ladies toilet blocks.

E Waste is disposed as per directions of Waste Management Department, Government of Goa. A MoU is signed with 'KaroSambhav'.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	E. None of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students are admitted irrespective of their caste, creed, language,

religion or socio-economic status. They are treated equally. Faculty members of all cadres and levels, although coming from diverse backgrounds, have harmonious relations, thus ensuring conducive work environment.

The NSS unit observed Rashtriya Ekta Diwas on 31st October 2020 in which students took a virtual oath to preserve the unity, integrity and security of the nation in the spirit of unification of the country.

'Hindi Day' was celebrated with Hindi singing competition open to all college students. 'Marathi Day' was celebrated on 27th February by the Marathi department.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution organizes activities related to Cleanliness, Patriotism, Culture, Environment, good health and life etc.

Slogan and poster making activity was conducted on 22nd March 2021 in order to create more awareness in maintaining cleanliness in the society. Cleanliness drive was organized in the college campus on 23rd March 2021, where 86 students (30 men and 56 women) participated in cleaning the classrooms. An activity was conducted from 16th November to 21st November 2020 as a follow up to "Swachh Bharat Abhiyan" initiated by the honorable Prime Minister of India. It aimed every NSS volunteer cleaning an area nearby to their homes in order to inculcate the good habits among the students.

In view of Constitutional Day on 26th November 2020; students took the pledge through mygov.in portal. The Birth anniversary of Swami Vivekananda was commemorated on 12th January 2021 which is also recognized as National Youth Day. Quiz was organised for the students. The institution also celebrated Voter's Day on 25th January 2021 in which 72 students (16 males and 56 females) participated in Quiz organized by Electoral Literacy Club, Pernem.

Rashtriya Ekta Diwas was celebrated by the NSS unit on 31st October 2020.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://ssagcpernem.in/nss/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The 74th Independence Day was celebrated on 15thAugust 2020 with great enthusiasm and pride. World Aids Day was conducted on 1st December 2020. On this day quiz was organised to create Awareness about AIDS among the students. Goa Liberation day was celebrated on 19th December 2020. The college celebrated 72nd Republic Day on 26th January 2021. On 1st march 2021 Sant Sohirobanath Ambiye jayanti was celebrated and intercollegiate essay writting competition was organised for the students.On the occasion of World No Tobacco Day

on 31st May 2021, pledge was taken where 128 students (39 males and 89 females) took pledge on virtual platform. In addition, the poster making activity was also conducted from 1st June to 4th June 2021 on the theme "Quit Tobacco to be a Winner". Library Day was celebrated on 12th August 2021. Shiv Jayanti was celebrated on 19th February 2021.

World Environment Day was observed on 5th June 2021. On this occasion poster making activity was organized on the theme "Ecosystem Restoration". 87 students actively participated in the activity. The NSS unit of the College in collaboration with "Art of Living" organized an online yoga session on the occasion of International Yoga Day which was observed on 21st June 2021. Hindi Day was celebrated on 30th September 2020 in which total of 83 students participated and Ms Mamata Verlekar delivered an online talk on "Carrier options for Hindi students".

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Development of Butterfly Park and Medicinal Herbs Garden

Objectives

- To Create environmental consciousness among students and faculty
- To green the campus
- To help in pollination that helps in increasing the yield and fruits in the surrounding areas.
- Create a pleasing ambience with oxygen rich air
- Create awareness about medicinal plants that can be used as home remedies for common ailments
- Combating air and noise pollution.
- To Create environmental consciousness among students and faculty

2. Use of Inhouse faculty to conduct lectures for M.Com students on writting Research papers and NET SET General paper I and Commerce paper II

Objectives

- The MCom students have a desertation to submit
- Research Guidance would help them In preparing these desertations.
- NET SET training would help them in preparing for these exams.
- To make use of avialable faculty to impart guidance on writting research papers or competitive exam training.
- To save on Remuneration that would have to be paid to hired outside faculty.
- To train the MCom students to appear for NET SET.
- Use of available subject expertise and saving remuneration that would have to be paid to the outstation personel.

File Description	Documents
Best practices in the Institutional website	https://ssagcpernem.in/igac/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College is established in the year 1993 by the Govt. of Goa to facilitate and promote higher education especially amongst the first-generation learners of this remote taluka of Pernem. The establishment of this college brought a big relief to the locals from the need to travel to the neighbouring talukas like Bardez for higher education.

College with the support of the Directorate of Higher Education, Govt. of Goa is successful in creating one of the best infrastructure and amenities to students and faculties. In the years following 2nd cycle of its accreditation the college has been successful in providing additional programmes for the benefit of the undergraduate students, moreover this is the only institute providing post-graduate degree education in the subject of Marathi and commerce in this taluka. Starting of Research Centre in Commerce is crowning glory in the achievements of this institute. the college

is a recognised IGNOU centre offering programmes like Master's degree in the subject of Commerce, Economics and Hindi, Bachelor's degree in commerce and PG Diploma in International Business Operations.

Despite located in rural areas college strives to perform on par with institutions that are in urban areas moving closer to fulfilling its mission.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Conduct of skill based, innovative short-term certificate courses
2. Starting research centre in Marathi
3. Appointment of permanent Faculty
4. Conduct of Green Audit and Academic and Administrative Audit
5. Creating alternate sources of energy and energy conservation
6. Community development through extension activities
7. Promotion of Sports and Leisure Activities.
8. Creating Awareness on Socio-Economic issues, cultural Heritage and Constitutional Rights.