

# MEMORANDUM OF UNDERSTANDING



GIPARD



BETWEEN

**Goa Institute of Public Administration  
& Rural Development (GIPARD)**

And

**Sant Sohirobanath Ambiyee Government  
College of Arts & Science,  
Virnoda, Pernem-Goa.**

Date : 02<sup>nd</sup> March, 2022

Venue: Fort Alorna Hall, 2<sup>nd</sup> Floor, GIPARD, Ella Farm, Old Goa.

# Memorandum of Understanding

*between*

**Goa Institute of Public Administration & Rural Development,  
Ella Farm, Old Goa, Goa.**

*and*

**Sant Sohirobanath Ambiye Government College of Arts & Commerce,  
Virnoda, Pernem, Goa.**

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*Whereas*, this Memorandum of Understanding (MoU) is entered into by the Goa Institute of Public Administration and Rural Development (GIPARD), Ella Farm, Old Goa, Tiswadi - Goa and Sant Sohirobanath Ambiye Government College of Arts & Commerce, Virnoda, Pernem, Goa (*hereinafter referred to jointly as the 'parties'*);

*Whereas*, the parties having discussed the field of common interests for training, research and allied activities between the two institutions, have decided to enter into a mutual collaboration.;

*Whereas*, GIPARD, earlier known as Goa Institute of Rural Development & Administration (GIRDA), has been established by the Department of Personnel, Government of Goa *vide* Notification No. 10 / 1 / 2014 / PER (Part) published in the Official Gazette, Series I No. 15 dated 10/07/2014. GIPARD is the State of Goa's Apex Autonomous Training Institute, catering to the training, capacity building, research and consultancy activities in the areas of Rural Development, Panchayati Raj, Public Administration, etc. The major target audience are the elected representatives of all local bodies, officials & functionaries of State and Central Government Departments, Non Government Organisations, Self Help Groups, Academicians, Students, etc.;

*Whereas*, Sant Sohirobanath Government College of Arts & Commerce, Virnoda, Pernem, Goa is a premier Institution in the State of Goa that provides for higher education and is actively involved in research, training and consultancy. Recently it has been accredited by the National Assessment and Accreditation Council (NAAC) with a cumulative grade point average of 2.74 out of 4.00.;

*Whereas*, there is a need for both parties to work jointly in order to efficiently achieve their goals through mutual sharing and cooperation and collaborate for mutual benefit.

Now, therefore, the parties agree to as follows:

### **Article - I**

1. The purpose of this MoU is to provide a framework of cooperation and facilitate collaboration between the parties to meet the broader goals of training and capacity building of Government employees, elected representatives and civil society in the State of Goa. This collaboration would enable GIPARD:
  - (a) to conduct a number of training programmes thereby trying to achieve the targets as mandated in the State Training Policy of Goa.
  - (b) to cater to the training programmes for the Elected Representatives at the block levels and district levels.

### **Article - II**

2. The parties agree to cooperate in the following areas of activity:
  - (a) to conduct training programmes allotted by GIPARD.
  - (b) to provide faculty support in conducting the programmes at their premises.
  - (c) to collaborate in research activities wherever the need arises.
  - (d) to provide student support wherever needed for minor data collection.
  - (e) to provide their infrastructure to conduct the training programmes, workshops, seminars, symposiums, etc.
  - (f) to promote collaborative academic exchange through faculty, students, lectures and publications.

### **Article – III**

#### **Implementation of Memorandum of Understanding**

- 3.1 All activities mentioned herein will be conducted as stipulated in the MoU.
  - (a) GIPARD will prepare a training calendar every year and also allocate the number of training programmes which will be conducted off campus at different levels.

- (b) The institution will have to identify one faculty as the *Coordinator* for conducting the programmes and research activities.
- (c) Budget for each programme will be prepared by GIPARD and allotted to the Institute concerned. *10% of the total programme cost as institutional charges will be provided to the concerned Institute, which will include payment of honorarium to Faculty / Coordinator / Technical Assistant, etc., if any, or in lieu, rentals, establishment charges and honorarium to the Faculty / Coordinator / Staff concerned shall be paid as per actual; whichever is less.* Funds will be released on a quarterly basis to the Institute.
- (d) The Institute concerned will adhere and provide the necessary arrangements required for conducting the programme as per details given in the Standard Operating Procedures (SOPs) to be determined by the parties to this MoU from time to time.
- (e) The Institute concerned will submit bills, vouchers and refund the unutilised funds to GIPARD, within 15 days after the programme is over.
- (f) The evaluation report and the report of the programme, group photo is required to be submitted along with the bills.
- 3.2 Neither party shall be agent, representative, or joint partner of the other party. Neither party shall enter into any contract or commitment on behalf of the other party.
- 3.4 Neither party shall use the name, logo of the other party or any abbreviation thereof without the prior written approval of the other party.
- 3.5 Nothing in this MoU grants either party the permission to create a hyperlink to the other's website, without the written authorization of the other party.

#### Article – IV

##### Term, Termination and Amendment

- 4.1 The proposed MoU is non-exclusive and shall be in force for a period of *two years* w.e.f. the date commencing on 10<sup>th</sup> September, 2021 and ending on 09<sup>th</sup> September, 2023; unless terminated prior to the date of ending, upon mutual agreement by the parties.
- 4.2 The MoU may be amended mutually by written agreement of the parties.

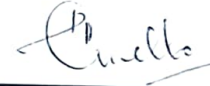
4.3 GIPARD will reserve the right for weekly monitoring of the programmes and related activities assigned to the party.

This MoU is being signed on this 02<sup>nd</sup> day of the month of March, in the year 2022 and shall remain in force till 09<sup>th</sup> September, 2023.

*For and on behalf of*  
**Goa Institute of Public Administration  
& Rural Development, Ella Farm,  
Old Goa.**

*For and on behalf of*  
**Sant Sohirobanath Government  
College of Arts & Commerce,  
Virnoda, Pernem, Goa.**

  
Name: *Shri. Michael M. D'Souza, IAS*  
Designation: **Director (Training) &  
Secretary, GIPARD Society**

  
Name: *Prof. (Dr.) Felipe Rodrigues*  
Designation: **Principal**

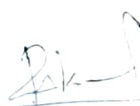
Date: 02 / 03 / 2022

Date: 02 / 03 / 2022

In the presence of:

In the presence of:

  
Name: *Dr. Seema Fernandes*  
Designation: **Assistant Director,  
GIPARD**

  
Name: *Bivanka P. Pasab*  
Designation: **Coordinator**

Date: 02 / 03 / 2022

Date: 02 / 03 / 2022

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