



**SANT SOHIROBANATH  
AMBIYE GOVERNMENT  
COLLEGE OF ARTS &  
COMMERCE**  
VIRNODA, PERNEM, GOA.

**COLLEGE  
PROSPECTUS**

**2023 - 2024**



## ***Our Vision***

*Knowledge and Virtue for peace and progress*

## ***Our Mission***

*To empower the youth; promote excellence  
in all our endeavours; and develop  
service-minded citizens of the country*

## ***Our Value Framework***

*Contributing to state and national development  
Fostering global competencies among our students  
Inculcating a value system in them  
Promoting the use of technologies  
Quest for excellence*



**SANT SOHIROBANATH AMBIYE  
GOVT. COLLEGE OF ARTS & COMMERCE  
VIRNODA, PERNEM, GOA 403 512**

[Permanently affiliated to Goa University and recognized by the U.G.C.  
under sections 2(f) and 12(B) of the UGC Act of 1956]

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**PROSPECTUS  
2023-2024**

**Execution of Prospectus**

**Ms. Melcy Lily Dias**

(Assistant Prof. of Geography)  
(Convenor, Prospectus Committee)

**Mr. Akshay Sakharkar**

(Assistant Prof. of Commerce)  
(Jt. Convenor, Prospectus Committee)

**Publisher**

**Prof. (Dr.) Filipe Rodrigues e Melo**

***Professor & Principal***

**SANT SOHIROBANATH AMBIYE GOVT. COLLEGE OF ARTS & COMMERCE  
VIRNODA, PERNEM, GOA.**



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## FROM THE PRINCIPAL'S DESK

Greetings from Sant Sohirobanath Ambiyé Government College of Arts and Commerce!!

A new academic year starts and teaching and learning continues despite the odds. Education not only pertains to the acquisition of knowledge, skills, beliefs, habits and morals but it shapes human

beings into personalities, which is an important aspect in life. Our college contributes every aspect required to mould our students to excel and help in development of minds.



S.S.A. Govt. College, Pernem, was established in 1994 by the Government of Goa, with an agenda of promoting higher education in Pernem taluka. It initially started with courses of B.A. and B.Com. and with passing years the College has already made its mark and today post-graduation courses of Commerce and Marathi are offered, besides a Research Centre in Commerce and Marathi leading to the award of Ph. D. in Commerce and Marathi

The College has spacious infrastructure with state-of-the-art, air conditioned multipurpose hall. Besides, to make teaching-learning more interesting, there are well-equipped Commerce-Economics and Language laboratories. Other facilities include-digital interactive touch board installed in 14 classrooms, digital podiums, seminar room, independent library building with huge volume of reference books, conference room, Wi – Fi enabled campus, fully equipped gymnasium and landscaped gardens with fruit, flower and medicinal plants.

A number of initiatives have been taken to further enhance quality to ensure well rounded personality development of our students. Benchmarking our performance against the very best is a constant feature at our College. Seminars, Workshop, Webinars, are a few of such initiative to ascertain benefits for each stakeholder. With a dedicated set of faculty and an excellent infrastructure, the College ensures that students are provided the best environment to learn and grow. The students have excelled greatly in sports and are also encouraged to participate willingly in co-curricular and extra-curricular activities, thus enabling them to grow, explore, improve and socialized.

It's a new beginning! So let's embark on a new journey of learning!

***Prof. Dr. Filipe Rodrigues e Melo***  
***Principal***

## **INTRODUCTION**

Government College of Arts and Commerce, Virnoda, Pernem, Goa, later renamed 'Sant Sohirobanath Ambiyé Government College of Arts and Commerce, Virnoda, Pernem, Goa' was established in the academic year 1993-94. The College is housed in a state-of-the-art building situated alongside NH-66 and nestled amidst pristine, greenery under a canopy of clear blue sky. With the excellent results it has achieved over the years, with hundreds of its graduates placed in life, one can say that the College and the Taluka as a whole is on the highway to knowledge and success. The College provides facilities for academic excellence and helps in the development of physical, intellectual and moral faculties of the students with a view to making young men and women disciplined citizens of our country. The college serves as a vital link to the forces of growth and development, information and global technology. The new infrastructure is expected to provide a further boost to make this college a pride of Pednekars, the people of Pernem taluka.

The College is managed by the Government of Goa with the primary objective of catering to the students of Pernem on priority basis. It is permanently affiliated to the Goa University since 2006-2007. The College was re-accredited by the NAAC with 'B' Grade, CGPA 2.74/4.00 in 2015. It welcomes all the students, irrespective of their origin, caste, creed and abilities/disabilities.

## **GOALS AND OBJECTIVES**

Education is the apprenticeship of life, a learning process involving development of the mind, body, heart and soul, facilitating young minds to blossom and bloom into worthy citizens. In keeping with these established truths, the mission of this Government College reflects a sincere endeavour to:-

1. Conscientize our students towards becoming and remaining a v i d learners right through life;

2. To help them develop a dynamic personality with a positive attitude/ approach to life;
3. To encourage them to develop skills to lead a fruitful and peaceful co-existence a productive members of society;
4. To arouse in them a deep sensitivity and concern for healthy moral values;
5. To generate in them a desire to reach for the stars.

### ***Prime concerns***

To provide a seat of learning and facilities for academic excellence to students living in far-flung rural areas of Pernem Taluka, by literally bringing higher education to their doorsteps, thus fulfilling the objective of the Government of Goa.

To strive to gain all-round development of physical, intellectual and moral faculties of the students through wide ranging curricular and co-curricular activities.

To lay stress on value education, aimed at making students better citizens imbued with discipline and conscious of their duties.

### ***We seek to achieve our goals through:-***

- \* Introduction of students at the time of admission and at the annual inaugural function of the academic year during which not only the rights but also responsibilities are emphasized.
- \* Teachers striving to serve as role models, displaying qualities of punctuality, diligence, perseverance, accountability, secularism and mutual respect, proper teaching, coverage of syllabi and beyond.
- \* Compulsory minimum attendance of students at lectures, tutorials and practical in the college.

- \* Ensuring discipline in the classrooms and in the campus.
- \* Proper conduct of examinations upholding the dignity and decorum of the system.
- \* Variety of co-curricular activities.
- \* Periodical Orientation, Refresher courses, Seminars, Workshops and Faculty Improvement Programmes for the teachers.
- \* Adherence to the College rules and regulations by the staff and students.
- \* Upholding dignity of work by actual participation of students and staff.
- \* Fairness and justice in all the activities undertaken.
- \* Keeping the College and its premises clean and tidy.
- \* Creating a sense of belonging and loyalty to Alma Mater.
- \* Stressing on excellence in every activity undertaken by the College.

Our goals are communicated to the Staff and students:

The Prospectus; staff meetings; students' council meetings; admission interviews; orientation sessions to students; departmental meetings; P. T.A. Meetings; Alumni Meetings; various notices given from time to time etc. They are also discussed at the College Advisory Committee Meetings.

The objectives of the College are in keeping with those of the Goa University, which explicitly aim at "excellence in higher education".

The academic year of the College begins with a formal inaugural function during which the students are given an opportunity to speak and to express their expectations.

The year ends with a formal valedictory function wherein the students are encouraged to provide valuable feedback.

At all major College functions, the aims and objectives of the institution are clearly reflected. The College prospectus is reviewed and revised from time to time to cater to any changes.

#### ACADEMIC RESULTS OF THE LAST YEARS

YEAR	CLASS	UNIV. RESULT	COLLEGE RESULT
2021-2022	T.Y.BA		
	T.Y.B.Com		
2020-2021	T.Y.BA	-	100%
	T.Y.B.Com	-	93%
2019-2020	T.Y.BA	-	100%
	T.Y.B.Com	-	100%
2018-2019	T.Y.B.A.	-	56.40%
	T.Y.B.Com.	-	33.70%
2017-2018	T.Y.B.A.	-	96.15%
	T.Y.B.Com.	-	89.31%
2016-2017	T.Y.B.A.	94.33%	95.65%
	T.Y.B.Com.	93.21%	87.23%
2015-2016	T.Y.B.A.	96.01%	93.10%
	T.Y.B.Com.	97.36%	93.44%

## **STAFF OF THE COLLEGE**

**Prof. Dr. Filipe Rodrigues e Melo**, Principal

**Dr. Lucy James**, Vice-Principal

### **ACADEMIC STAFF**

**Prof. (Dr.) Filipe Rodrigues e Melo**, Professor of Commerce

**Dr. Lucy James**, Associate Professor of English

**Mr. Oscar De Noronha**, Associate Professor of English

**Dr. Amrita Dinge**, Associate Professor of Hindi

**Dr. Nirmala D' Abreu**, Associate Professor of Economics

**Dr. B.K. Haravi**, Associate Professor of Geography

**Mr. Satish N. Sanvol**, Associate Professor of Economics

**Dr. Neeta R. Torne**, Associate Professor of Marathi

**Mrs. Ishani Roy**, Associate Professor of Geography

**Dr. Xavier Martins**, Associate Professor of History

**Mr. Avinash Patil**, Associate Professor of Computer Science

**Lt. (Dr.) Sam Braganza**, Director of Physical Education

**Mr. Vishnu Vete**, Assistant Professor of Marathi

**Mr. Virendra Amonkar**, Assistant Professor of Commerce

**Dr. Roshan Usapkar**, Assistant Professor of Commerce

**Dr. Keshav Dhuri**, Librarian

**Mrs. Salima Haldankar**, Assistant Professor of Commerce

**Mrs. Priyanka S. Parab**, Assistant Professor of Konkani

**Ms. Melcy Lily Dias**, Assistant Professor of Geography

**Mr. Anand Kolambkar**, Assistant Professor of Marathi

**Ms. Stally Pereira**, Assistant Professor of Commerce

**Ms. Mrunali Jambotkar**, Assistant Professor of Commerce

**Dr. Rohit R. Phalgaonkar**, Assistant Professor of History

**Mr. Akshay Sakharkar**, Assistant Professor of Commerce

**Mr. Jayaprabhu Kambli**, Assistant Professor of Marathi

**Mr. Adrel Gomes**, Assistant Professor of Geography

**Mr. Myron Pereira**, Assistant Professor of Commerce

**Mrs. Bhakti Mahajan**, Assistant Professor of Marathi

## **ADMINISTRATIVE STAFF**

**Ms. Pragati Malvankar** , Head Clerk

**Mrs. Sunanda Naroji** , Accountant

**Mrs. Sujata Korgaonkar**, U.D.C.

**Mr. Vinayak Mhaldar**, Lab Assistant

**Mr. Ratnadeep Goltekar**, Lab Assistant

**Mr. Sanjivan Satardekar**, Driver (L.V.)

**Mr. Suhas Narulkar**, Driver (H.V.)

**Mr. Sanjay Arolkar**, Peon



## **PROGRAMMES OFFERED**

### **B.A. HONOURS**

\* Hindi

\* Marathi

\* Konkani

### **B.A. GENERAL**

\*English-Geography

\*History-Economics

\*Economics-Geography

\*Geography-Marathi

\*Konkani-History

\*Konkani-Hindi

\*Hindi-Geography

\*Marathi-Economics

\*English-Konkani

\*History- English

### **B.COM (HONOURS)**

\*(Accounting/Cost Accounting/Business Management)

### **M.COM**

\*(Accounting & Finance / Business Management)

### **M. A.**

\*Marathi

### **Ph. D.**

\*Commerce

\* Marathi

## ADMISSION RULES

### *First and Second Year*

Admissions to the First Year classes will start immediately after declaration of results of the Goa Board of Secondary and Higher Secondary School examination. Admissions will continue for a specific time period only, as notified on the College Notice Board. Only those students who are willing to abide by the rules and regulations of the college as laid down in the Prospectus may seek admission. No admission to any course shall be given after one month from the beginning of the First Term or a cut off specified by the University. Students seeking admissions must be accompanied by at least one parent at the time of admission.

To be eligible for the Semester I of the Three-Year Integrated Courses leading to the degree of Bachelor of Arts/Commerce, the candidate should have passed (i) the Higher Secondary School Certificate (Std. XII) I Examination conducted by the Goa Board of Higher Secondary and Higher Secondary School Education, in the Arts/Commerce Stream, or (ii) the Higher Secondary School Certificate (Std. XII) Examination conducted by the Goa Board of Secondary and Higher Secondary School Education in the Vocational Stream, in the subjects notified by the University under this clause, from time to time, or (iii) Std XII (Arts/Commerce) or similar examination of another Body equivalent to the Goa Board of Secondary and Higher Secondary School Education, and recognized as such by the Goa University.

A candidate satisfying the conditions laid down by the University for Admission to the Semester I Course in B.Com. Shall also be eligible to enrol to the Semester I of the B.A. course.

A candidate not covered under any of the above categories but desirous of seeking admission to said Course may apply to the College. However, the Goa University Authorities will decide the eligibility.

A candidate admitted for Semester I shall be deemed eligible for admission to Semester II, ordinarily, subject to having minimum attendance.

A candidate who has migrated from another recognized University and desirous of direct admission to Semester III may be considered for admission provided he/she has cleared /passed the Semester I and Semester II examination of that University with those subjects for which admission is sought and provided the Goa University allows it.

**Reservation:**

In case a need is felt for admissions to students in Reserved Category due to excess demand for admission, the percentage of reservation prescribed by the State Govt. shall be strictly followed.

***Third Year***

All admissions are valid for one year only; and therefore they have to be renewed for the subsequent years. The Principal has full authority to refuse admission to a student to the Second and Third year depending upon the character and general conduct of the student during the previous years. The decision of the Principal in this regard will be final and binding. Admission formalities for S.Y./T.Y. have to be completed within the period notified on the Notice Board. Delay beyond the due date will involve payment of a fine.

Ordinarily, no admission to the Second/ Third Year will be granted to any student who has not completed the First/Second year in this College; and there will be no readmission to the same class. However, change in course of subject as allowed by the University, may be permitted for re admission to F.Y. Class.

A Transference Certificate, with three photocopies (mentioning therein the enrolment No. and the letter No. under which the enrolment was confirmed by the Goa University) is necessary for a student seeking admission from any other College in Goa to a higher class.

Application of students for change in College/ Course will be forwarded to the University for approval only if permissible under the relevant ordinances and if they are submitted before 15th July of the concerned academic year or any date prescribed by the University.

Whenever a student:

- (i) seeks transfer from one College to another or
- (ii) seeks a change of course/subjects in the same College or
- (iii) seeks a change of College with change of subjects or
- (iv) seek readmission with request to declare results of previous year/semester as null and void,

he/she must submit the application to the office quoting the relevant ordinances on or before 15th July of the concerned academic year or any such date prescribed by the University.

## SCHEDULE OF FEES

It may be noted that:

1. All fees are subject to change as per University / Government instructions.
2. All deposits and enrollment fees are to be paid as per the instructions given by DHE.
3. All deposits are refundable.
4. Students have to preserve their fees receipts for presentation in the examination hall.

	First Year		Second Year		Third Year	
	BA	B.Com	BA	B.Com	BA	B.Com
Tuition Fees	2,000	2,000	2,000	2,000	2,000	2,000
Registration Fees	660	660	--	--	--	--
Library Fees	500	500	500	500	500	500
Gymkhana Fees	500	500	500	500	500	500
Cultural/Other Fees	500	500	500	500	500	500
Student Aid Fund	130	130	130	130	130	130
Library Deposit	70	70	--	--	--	--
Caution Money Deposit	70	70	70	70	70	70
Laboratory Deposit	--	--	--	--	--	--
Lab Practical Fee	300*	--	300*	--	300*	--
Laboratory Fee	500#	500	500#	500	500#	500
I. Tech Charges	820	820	820	820	820	820
IAIMS Fees	225	225	225	225	225	225
ID Card	150	150	150	150	150	150
PTA	500	500	500	500	500	500
Magazine/Academic Diary	500	500	500	500	500	500
Academic Restructuring & Development	1,500	1,500	1,500	1,500	1,500	1,500
<b>Total Fees (with Geo)*</b>	<b>8,425</b>	<b>8,625</b>	<b>7,695</b>	<b>7,895</b>	<b>7,695</b>	<b>7,895</b>
<b>Total Fees (without Geo)#</b>	<b>8,625</b>		<b>7,895</b>		<b>7,895</b>	

\* Applicable for courses with geography & # Applicable for courses without geography.

*Note: Tentative fee structure subject to change, any subsequent increase in the fees should be paid by the student within 3 working days after notification.*

## OTHER FEES

The following fee structure payable by the student has been approved for implementation from the Academic year as per Goa University Notification dated 09/06/2022.

Sr.No.	Fee Particulars	Amount in ₹
1	Eligibility Fees for Indian students.	660.00
2	Eligibility Fees for Foreign students	3,990.00
3	Migration Certificate	550.00
4	Duplicate Migration Certificate	660.00
5	Cancellation of Migration Certificate (after 6 months)	280.00
6	One time admission fee for foreign students	39,700.00
7	Issue of NOC for transfer of internship	1,125.00
8	Late fee for admission without obtaining Provisional Eligibility Certificate (per month)	125.00
12	<b>REGISTRATION/Enrollment fee</b>	
	Student from Goa Board	660.00
	Student from other Indian Board	660.00
	ICCR/NRI/Foreign Students from other Boards	660.00
	Student from other Indian Universities	3,860.00
	ICCR/NRI/Foreign Students from other Universities	3,860.00
	Enrollment Fee for students of Goa University with P. R. Number	660.00
	Goa University Students Without P. R. Number/ Ex-Migration Students.	1,325.00
13	Late fee for Registration/Enrollment per student/per month	125.00

*\* Subject to Change & Approval of Govt. of Goa & Goa University.*

***Goa University rules relating to refund of fees are as under:***

Pursuant to the directives of U G C relating to refund of tuition and other fees, the standing Committee of the Academic Council in its meeting held on 02/05/2017 has approved the following rules relating to refund of tuition fees and other fees.

- a) If a student chooses to withdraw from the programme of study in which he/she is enrolled, the following four-tier system shall be followed for the refund of fees remitted by him/her.

No.	Point of time when notice of withdrawal of admission is served to the College/University	% of refund of Aggregate fees*
1	15 days before the formally notified last date of admission.	100 %
2	Not more than 15 days after the formally notified last date of admission	80 %
3	More than 15 days but less than 30 days after formally notified last date of admission.	50 %
4	More than 30 days after formally notified last date of admission.	0 %

\* (Inclusive of tuition fees and non-tuition fees but exclusive of Caution Deposit and Security Deposit)

- b) In case of (1) in the table above, 10% of the aggregate fees shall be deducted as processing charges from the refundable amount.

- c) Fees shall be refunded to an eligible student within fifteen days from the date of receiving a refund application from him/her in this regard.

- d) The fees of student who have already been admitted to programme of the University and have paid the fees and are subsequently admitted to another programme shall have to pay the fees for the final admission and claim the refund of fees paid earlier, in which case no administrative changes shall be deducted from fees paid earlier by the student.

- e) All other cases of the refund of the fees will be decided on case -to-case basis on its merit.

## **FINANCIAL ASSISTANCE TO STUDENTS**

This will be available to students as per the eligibility, under the various Government schemes, such as:

1. National Scholarships.
2. Rajiv Gandhi Yojana Scholarships to Economically Backward Class Students.
3. Merit Scholarships to the Children of School Teachers.
4. Scheme for the grant of educational concession to the children of Freedom Fighters.
5. Scholarships for the Physically Handicapped Students.
6. Govt. of India Scholarships to students from non-Hindi speaking States for Post-Matric Studies in Hindi.
7. Students' Aid Fund.
8. Post Matric Scholarships to Scheduled Cases /Other Backward Class students by Directorate of Social Welfare.
9. Bursary Scheme / Shri Sohirobanath Ambiyee Dnyanvrudhi Shishyavruhi.
10. Gagan Bhavari Scheme/ Merit based scholarship of the Directorate of Social Welfare to ST students.

Following are the new addition (Put this under Financial Assistance to student)

1. Govt. of India Scholarship for Minority girl child.
2. Centrally Sponsored Post - Matric Scholarship for scholarship for schedule Caste / Tribe Student.
3. Maulana Abul Kalam Azad for Minority.
4. Dayanand Bandodkar Scheme for Higher Education for Orphana. Other Government Schemes and Free ships include:
  - a) Freeships to the Children of Service Personnel.
  - b) Freeships to dependants of iron ore mine workers.
  - c) Freeships to children of persons from Armed Forces who are killed or disabled.
  - d) Financial Assistance from the Institute of Public Assistance.
  - e) National Loan Scholarships, Bank Loans for needy students. (College can facilitate students in availing the loans from Nationalised Banks)

### ***Merit Scholarships:***

The first 3 students in each class (not division) for each term of the academic year will be awarded merit scholarships provided they obtain at least 60% marks, as follows:

A) Merit Scholarships for the first Term of Academic Year will be awarded on the basis of marks the previous year's Examination.

B) Merit Scholarships for the Second Term I Semester will be awarded on the basis of the First Term/Semester Examination.

### ***Students' Aid Fund:***

This fund is utilized to render financial assistance to poor students to meet partly or fully their tuition fees or purchase books or similar other expenses.

A Student who fails in the annual examination will not be eligible for such assistance. However on passing in subsequent attempt he / she may be considered for assistance for the next higher class.

Family income ceiling will be as followS:

1. SC-Rs.2.50 lakh per annum (valid for 3 years from the date of issue)
2. OBC-Rs. 1, 00,000/- per annum (valid for 3years from the date of issue).
3. Kanya Dhan (for S C) - Rs. 1.20 lakhs per annum. Valid for 3 years f r o m the date of issue (for the Higher Secondary school).
4. Dayanand Bandodkar Fee Waiver Scheme for Higher Education for Orphans - Dayanand Bandodkar Scheme for Higher Education for Orphans implemented by Directorate of Higher Education, Govt. of Goa. The students are required to submit documentary proof to avail the benefit of the scheme.

Fee Waiver Scheme for SC/ST Students

Implemented by Directorate of Higher Education, Govt. of Goa. - The students are required to submit documentary evidence to avail benefits of the scheme.

Promotion of Science Education Scheme - Financial Assistance for Higher Education/Technical Education under Sant Sohrobanath Ambiye Dnyanvrudhi Shishyavrutti (BURSARY SCHEME) (Students will be informed about the date of applying the name by the College).



## **PRIZES AND AWARDS**

### **Prizes Awarded by the College:**

1. Highest Scorer in F.Y., S. Y and T. Y. B. A./ B.Com based on previous years academic performance.
2. Best Sportsman and Sportswoman of the year
3. Best NCC Cadet Boy & Girl
4. Best User of Library Award for the academic year
5. Champion Class for "Fun Days"
6. 10 Best NSS Volunteers.
7. Prizes in various events conducted during annual sports meet.
8. Prizes of various competitions organised during Fun Days.
9. Prizes of various competitions organised by various Departments.
10. College Prize for the student scoring the highest marks at the F.Y.B.A. Examination held in October/April
11. College Prize for the student scoring the highest marks at the F.Y.B.Com Examination held in October/April
12. College Prize for the student scoring the highest marks at the S.Y.B.A. Examination held in October/April
13. College Prize for the student scoring the highest marks at the S.Y.B.Com. Examination held in October/April
14. College Prize for the student scoring the highest marks at the T.Y.B.Com University examination of the academic year, among the student of our College.
15. College Prize for the student scoring the highest marks at the T.Y.B.A. University examination of the academic year, among the students of our College.
16. College Prize for the student scoring the highest marks at the M. Com. I University examination of the Academic Year, among The Students of our College.
17. College Prize for the student scoring the highest marks at the M. Com II University examination of the Academic year, among the students of our college.

### ***Prizes Instituted by Faculty Members and Others***

1. G.N. Kapadi Cash Prize of ₹ 161/- for securing the highest marks in Marathi (6 units) among the students of the College at T.Y.B.A. Examination held by Goa University in the academic year
2. Cash Prize of ₹ 1000/- instituted by Dr. Neeta Torne for the student scoring a minimum of 60% marks in Marathi (6units) among the student of the College, at the T.Y.B.A. Examination held by Goa University in the academic year.
3. Cash prize of ₹ 500/- instituted by Prof. S.S. Nadkarni for the student securing a second highest marks in Marathi (6 units)among the students of the College, at the T.Y.B.A. Examination held by Goa University in the academic year
4. Prof. S.S. Nadkarni's Cash prize of Rs. 500/- for the student securing highest aggregate marks in Marathi (3 Units) at T.Y.B.A. University Examination, in the academic year.
5. P.L. Deshpande Memorial Cash Prize of Rs. 500/-, instituted by Assistant Professor Vishnu Vete, for the student securing the highest aggregate marks in Marathi D S Cat the F.Y.B.A.
6. Kusumagraj Memorial Cash Prize of Rs.500/- instituted by Assistant Professor Vishnu Vete, for the student securing the highest aggregate marks in Marathi major at the S.Y.B.A.
7. The late Fernando and Judite de Noronha Cash Prize of Rs. 1000/- instituted by Associate Professor Oscar de Noronha for a student securing highest marks in English Literature at T.Y.B.A. Examination held by Goa University with a minimum of 55%
8. Cash Prize of Rs. 500/- instituted by Dr Xavier Martins, Associate Professor of History in our College, for the student securing the highest marks in History (3 Units) among the students of the College who answered the T. Y. B. A. Examination held by Goa University in the academic year

9. Dr. B. D. Mishra cash Prize of Rs. 500/- instituted by Associate Professor Dr. Amrita Dingo, for the student securing highest marks in Hindi (Major paper) at the S.Y.B.A. Semester III & I V Exams held in Oct/April and offering six units Hindi in T.Y.B.A.

10. Dr. A. P. Tripathi Cash Prize of Rs. 800/-, instituted by Associate Professor Dr. Amrita Dingo for the student securing the highest marks in Hindi six units at the T.Y.B.A. Exam held in Oct/April

11. Ramkrishna Desai Cash Prize of Rs. 400/-, instituted by Associate Professor Dr. Amrita Dingo for the student securing the highest marks in Hindi at the F.Y.B.A. Exam held in Oct/April

12. Three Scholarships entitled 'Bharatendu Scholarships' of Rs. 900/-each to highest scorer in Hindi Major of S.Y.B.A. October/April exam offering six units Hindi at T.Y.B.A. with minimum 53% marks instituted Ms. Amrita Dingo.

13. The Late Mr. Prabhakar Raghoba Parab Memorial Cash Prize of Rs.1000/- instituted by Mrs. Priyanka Parab for securing highest aggregate marks in Konkani S.Y.B.A. and opting for three unit Konkani for T.Y.B.A.

14. Smt. Anandi Govind Naik cash Prize of Rs. 1000/- instituted by Asst.Prof. Dr. Roshan Usapkar for the student securing highest marks with minimum of 60% marks in M. Com. Part I.

15. Smt. Amruta Madhu Usapkar Cash Prize of Rs. 1000/- institute by Asst. Prof. Dr. Roshan Usapkar for the student securing highest marks with minimum of 60% marks in M. Com. Part II.

16. Late Baburao Laxman Parab Memorial cash prize of Rs.1000/- to be awarded to the students securing highest aggregate marks in TYBA ,Instituted by Mrs.Priyanka Sitaram Parab.

17. Late Kranti Laxman Parab Memorial cash prize of Rs.1000/- awarded to the student for actively participating in Konkani events ,Seminars ,workshops etcInstituted by Mrs.Priyanka Sitaram Parab.

18. Late Jyoti Memorial Cash Prize of 1000/- for highest scorer in Geography in TYBA University Exams.

## **CHOICE-BASED CREDIT SYSTEM FOR BACHELOR OF ARTS & BACHELOR OF COMMERCE PROGRAMMES**

**(EFFECTIVE FROM ACADEMIC YEAR 2017-18)**

OC 66 Ordinance relating to the three year Choice-Based Credit System programmes of Bachelor of Commerce / Bachelor of Arts, Degree (Under Section 24 (1) of Goa University Act, 1984). (effective from the academic year 2017-18).

### **OC 66.1 GENERAL**

Choice-Based Credit System provides choice for students to select from the prescribed Course. Under the C B C S, the requirement for awarding a Degree is prescribed in terms of number of Credits to be completed by the students.

### **OBJECTIVES**

- (a) To bring the undergraduate curriculum on par with the model curriculum recommended by the University Grants Commission under Choice Based Credit System (CBCS).
- (b) To impart quality education on par with International standards.
- (c) To offer new, relevant and need-based Courses.
- (d) To inculcate in students responsibility and self-discipline in the learning process.
- (e) To enable students to acquire specific skills in keeping with their area of study.
- (f) To make the evaluation system continuous and more objective.
- (g) To provide a choice to the students in choosing their Courses.

### **DEGREE TO BE AWARDED**

Bachelor of Commerce/ Bachelor of Arts

### **DURATION OF COURSE**

The afore-mentioned Degree Course shall have duration of three academic years. Every academic year shall consist of two semesters.

## **O C 66.2 ELIGIBILITY FOR ADMISSION**

Eligibility for ADMISSION leading to the degree of Bachelor of Commerce / Bachelor Of Arts as follows.

### ***2.1. Eligibility for ADMISSION to Semester-I & II in the first year B.A./B.Com. Programme:***

(A) To be eligible for admission to the Semester-I of the Three Years programme leading to the Degree of Bachelor of Commerce / Bachelor of Arts, the candidate should have passed:

(i) The Higher Secondary School Certificate (Std. XII) examination conducted by the Goa Board of Secondary and Higher Secondary Education in any stream, including Vocational stream in the subjects notified by the University from time to time,

OR

(ii) Std XII Arts/Science/Commerce or similar examination of another body equivalent to Goa Board of Secondary and Higher Secondary Education, Goa, and recognized as such by Goa University.

(B) To be eligible for admission to the Semester-I of the three year programme leading to the degree of Bachelor of Science/Bachelor of Science (Hon.), the candidate shall have passed.

(i) The Higher Secondary School Certificate (Std. XII) examination conducted by the Goa Board of Secondary and Higher Secondary Education in any stream, including Vocational stream in the subjects notified by the University from time to time,

OR

(ii) Std XII Arts/Science/Commerce or similar examination of another body equivalent to Goa Board of Secondary and Higher Secondary Education Goa, and recognized as such by Goa University.

(C) A candidate not covered under any of the above categories but desirous of seeking admission to the said course may apply to the college. However, the Registrar along with Dean of concerned Faculty and Chairperson(s) of Board(s) of Studies of the concerned subjects shall decide the eligibility.

(D) A candidate admitted for Semester-I shall be deemed eligible for admission to Semester-I I.

(E) A candidate migrating from another recognized University and desirous of direct admission to Semester-I I may be considered for a d m i s s i o n provided he/she has cleared/ passed First Term / Semester - I examination of that University with those subjects for which admission is sought and undertakes to successfully complete the other compulsory Courses of Semester-I.

***2.2 Eligibility for Admission to Semester-III and IV (in the Second Year) B.A./B.Com./B.Sc./B.A. (Hon.)/B.Com. (Hon.)/B.S(Hon.) programme:***

(A) A candidate who has registered and have requisite attendance for Semester-I and Semester-II and has attended minimum required ISAs of all the papers in Semesters I & II shall be eligible for admission to Semester-III.

(B) A candidate migrating from any other recognized University may be considered for admission to Semester III of the B.A./ B.Com / B.Sc./B.A.(Hon.) / B.Com. (Hon.)/ B.Sc. (Hon.) provided

(a) He/She has passed the First Year B.A./B.Com./B.Sc./ B.A. (Hon.)/ B.Com. (Hon.)/B.Sc. (Hon.) examination in all subjects from that university

(b) He/She had offered at the First Year the same subjects as prescribed under major category available under the scheme of this university.

(c) He/ She undertake to successfully complete the required courses and credits prescribed by this University for Semesters-I & II, if he/she has not already done so in the previous University. Result of Semester I V Examination shall be withheld if the candidate fails to fulfill this undertaking.

(C) A candidate admitted for Semester-III shall be deemed eligible for admission to Semester- IV.

(D) A candidate from another recognized University may be considered for direct admission to Semester IV provided he/she fulfills the conditions in (a), (b) and (c) at (B) above and, in addition, has passed/cleared Semester-III /First Term, examination of the Second Year B.A./ B.Com./B.Sc. of that University. However, the result of Semester IV shall be withheld if the candidate does not fulfill these conditions.

(i) Eligibility for Admission to Semester -V (in the Third year) B.A. / B.Com./B.Sc./B.A.(Hon.)/B.Com.(Hon.)/B.Sc.(Hon.)/ programme:

(A) A candidate who has been declared pass in Semester-I to Semester IV Examination shall be eligible for admission to Semester V.

(B) A candidate admitted for Semester-V shall be deemed eligible for admission to Semester-VI .

(C) A candidate migrating from any other recognized University may be considered for admission to Semester-V of the B. A. /B. Com. / B. Sc. course provided:

(a) He/She has passed the Second Year B.A./B.Com./B.Sc./B.A. (Hon.)/B.Com.(Hon.)/B.Sc. (Hon.) examination in all subjects from that university, and

(b) He/ She had offered at the Second year the required courses and credits under the scheme of this University. A candidate fulfilling these conditions shall be eligible for admission to Semester-V only.

(ii) Eligibility for Admission to Semester – VI (in the third year) B.A. / B.Com. /B.Sc./ B.A. (Hon.)/ B.Com. (Hon.)/ B.Sc. (Hon.) programme:

(A) A candidate already admitted for Semester-V shall be deemed eligible for admission to Semester-VI. Direct admission to Semester-VI shall not be permitted.

Class Strength: Number of students in a class / division shall not ordinarily exceed sixty. However, for Practicals / Tutorials normally Batch shall not exceed 15 students

### **OC 66. 3 PROGRAMME STRUCTURE**

1. The programme shall be based on a system of time-integrated Units Credits Credits, under the CBCS

2. The Programme shall comprise courses such as Core, Elective and Ability Enhancement Course.

3. A credit shall consist of 15 clock hours of theory of 1 hour duration each or 15 practical classes of 2 hours duration each, per semester or its equivalent, field work and such other as recommended by the Board of Studies (BOS) shall be considered under practical category for calculating credits and workload.

4. One credit shall carry a maximum of 25 marks.

5. A student shall be eligible for the award of Bachelor's degree on successful completion of minimum of 132 credits, to be completed over a minimum of six Semesters. A student shall be eligible for the award of Bachelor's Degree (Honours) on successful completion of minimum of 148 credits, to be completed over a minimum of six semesters.

#### **OC66.4 COURSE STRUCTURE**

1. Each course can carry different weight age in terms of number of credits. Each Course should define learning objectives and outcome. A course may be designed so as to comprise any or combination of lectures / tutorials / laboratory work / field work / outreach activities / project work / vocational training / viva / seminars / term papers / assignments / presentations / self - study / such other.

#### **2. Core Course**

A Core Course (CC), shall be of 4 or 6 credits and may consist of only theory component, or theory and a practical components, in which case the theory component shall be of 3 credits and the practical component shall be of 1 credit for 4 credit courses and the theory component shall be of 4 credits and the practical component shall be of 2 credit for 6 credit courses, or as prescribed by the BOS and approved by the Academic Council.

#### **3. Elective Course**

An Elective Course can be chosen from a pool of courses, which may be Specific / specialized / advanced / supportive to the discipline or subject, or which provides an extended scope or which enables an exposure to some other discipline / subject / domain or nurtures the candidate's proficiency / skill. An elective course may be discipline specific elective course or Generic Elective course.

#### **Discipline Specific Elective (DSE) Course**

Discipline Specific Elective (DSE) courses shall be offered in the main discipline/subject. Each DSE shall be of 4 / 6 credits and may consist of only theory component, or theory and a practical components, in which case the theory component shall be of 3 credits and the practical component shall be of 1 Credit for 4 credit courses and the theory component shall be of 4 credits and the practical component shall be of 2 credit for 6 credit courses, or as prescribed by the BOS and approved by the Academic Council. Any number of DSE's approved by BOS and AC can be offered depending upon the specialization available in the College.



## **Project**

A compulsory Project work of 4/6 credits shall be offered in lieu of a D S E course in semester VI and shall be designed to acquire special/advanced knowledge; it shall be specialized course involving application of knowledge in solving /analyzing/exploring a real life situation/difficult problem. Students shall undertake such a project under the guidance of a teacher/faculty member. The topic for the project work shall be given in Semester V Students shall be required to carry out work for the project during Semesters V and VI. The assessment of the project will be carried at the end of Semester VI.

### **Generic Elective (GE) Course**

A Generic Elective (GE) course shall be of 4 credits, and may be chosen from an unrelated discipline/subject, with an intention to seek exposure. A core course offered in a discipline/subject may be treated as GE course for another discipline/subject, and may consist of only theory component, or theory and a practical components, in which case the theory component shall be of 3 credits and the practical component shall be of 1 credit, or as prescribed by the BOS and approved by the Academic Council.

### **4. Ability Enhancement Courses (AEC)**

The Ability Enhancement (A E) Programmes may be of two kinds Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement (S E) Courses. AEC Courses are based upon the content that leads to knowledge enhancement. Environmental Studies as AEC Course mandatory for all disciplines. Each course shall have only theory component of four or two separate courses of 2 credits each.

SE Courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills. These Courses may be chosen from a pool of Courses designed to provide value based and/or skill-based knowledge. Each course will be of four Credits

5. The course Structure for the Three Year Degree Programme in B.A./B.Com. is given below:

## PROGRAMME STRUCTURE FOR BACHELOR OF ARTS

Under New Education Policy (NEP)

FY BA – 2023-24

Sem	Major-Core	Minor	MC	AEC	SEC I	VAC	Total Credits
I	4	4	3	2	3	2+2	20
II	4	4	3	2	3	2+2	20

	<b>Semester I</b>	
<b><u>Sr.no</u></b>	<b><u>Major</u></b>	<b><u>Minor</u></b>
1	History	Hindi
2	Economics	Geography
3	Geography	Marathi
4	Marathi	Economics
5	Hindi	Konkani
6	Konkani	English
7	English	History

## SEMESTER I

Sr. No.	Category		Course Code	Title of the Course
1	Major- 1	History	HIS – 100	History of Goa (From Early Times to Liberation)
	Minor- 1	Hindi	HIN - 111	हिंदी नाट्य साहित्य: परिचयात्मक अध्ययन (Hindi Drama Literature :Introductory Study)
2	Major- 1	Economics	ECO 101	Introduction to Economics
	Minor- 1	Geography	GOG-111	Geography of Sustainable Development
3	Major- 1	Geography	GOG-100	Foundations in Geography (Theory) Digital Cartography (Practical)
	Minor- 1	Marathi	MAR-111	गोमंतकीय लोकसंस्कृती आणि लोकपरंपरा.( Goan Folk Culture and Folk Traditions
4	Major- 1	Marathi	MAR-100	मराठी कथेच्या प्रांगणात (In the Paradise of Marathi Stories)
	Minor- 1	Economics	ECO 111	Political Economy1

5	Major- 1	Hindi	HIN 100	हिंदी कहानी साहित्य: परिचयात्मक अध्ययन (Hindi Story Literature : Introductory Study)
	Minor- 1	Konkani	KON-111	कोंकणी विनोदी निबंध (Humorous Essays in Konkani)
6	Major- 1	Konkani	KON-100	कोंकणी कथा परिचय (An Introduction to Konkani Short Story)
	Minor- 1	English	ENG 111	Science- Fiction in English
7	Major- 1	English	ENG-100	Introduction to English Literature
	Minor- 1	History	HIS – 111	Resistance to Colonial rule in Goa

**2. Multidisciplinary Course:** (Student has to choose any one course from those given below) (maximum no of students allowed in each course are 24).

Sr.no	Course code	Course title
1	COM 131	Accounting for Non-Accountant
2	COM 132	Fundamental of stock market
3	COM 133	Marketing for beginners
4	CSA -131	Green Computing
5	CSA -131	Cyber Security Essentials

**3. Value added courses:** - Student has to choose any one combination of the Value Added Courses given below. (Maximum no of students allowed in each combination is 40).

Sr.no	Value Added Courses	
1	VAC 101: Environmental Studies I	VAC 107: NCC and Nation Building (Army)
2	VAC 103: Environmental Practices in Goa	VAC 109: Introduction to The Folktales of India
3	VAC 104: Sustainable Development and Ecology	VAC 110: Indian Economic Thought

**4. Skill Enhancement Courses:-** Student has to choose any one course, that is related to the major or minor courses selected by the student. (Maximum no of students allowed in each course is 15).

i.MAR-141 संप्रेषण कौशल्य: सूत्रसंचालन (Communication Skills: Compering)

ii.Konk- 141-म्हायतीपट लेखन आनी निर्मिती प्रक्रिया Documentary: Script Writing and Production Process

iii.HIS – 141- Introduction to Archaeology

iv.Hin- 141-वृत्तचित्र लेखन एवं निर्माण (Documentary writing & Production)

v.Geo- 141- Elements of Environmental Impact Assessment (EIA)

vi.Eng- 142-Creative Writing in English

vii.Eng- 143-English for Competitive Exams

viii.Eco- 142- Entrepreneurship Intro I

**5. AEC- ( English)**

**SEMESTER II**

	<b><u>Semester II</u></b>	
<b><u>Sr.no</u></b>	<b><u>Major</u></b>	<b><u>Minor</u></b>
1	History	Marathi
2	Economics	Konkani
3	Geography	History
4	Marathi	English
5	Hindi	Economics
6	Konkani	Geography
7	English	Hindi

<b>Sr. No.</b>	<b>Category</b>		<b>Course Code</b>	<b>Title of the Course</b>
1	Major- 1	History	HIS – 100	History of Goa (From Early Times to Liberation)
	Minor- 2	Marathi	MAR-112	एकांकिका: एक वाङ्मयप्रकार (One Act Play : A Form of Literature)
2	Major- 1	Economics	ECO 101	Introduction to Economics
	Minor- 2	Konkani	KON-112	कोंकणी लोककलांची वळख An Introduction to Goan Folk Art

3	Major- 1	Geography	GOG-100	Foundations in Geography (Theory Digital Cartography (Practical)
	Minor- 1	History	HIS – 111	Resistance to Colonial rule in Goa
4	Major- 1	Marathi	MAR-100	मराठी कथेच्या प्रांगणात (In the Paradise of Marathi Stories)
	Minor- 2	English	ENG-112	Detective Fiction in English
5	Major- 1	Hindi	HIN 100	हिंदी कहानी साहित्य: परिचयात्मक अध्ययन (Hindi Story Literature : Introductory Study)
	Minor- 2	Economics	ECO 112	Political Economy2_Minor
6	Major- 1	Konkani	KON-100	कोंकणी कथा परिचय An Introduction to Konkani Short Story
	Minor- 2	Geography	GOG-112	Geography of Climate Change
7	Major- 1	English	ENG-100	Introduction to English Literature
	Minor- 1	Hindi	HIN 111	हिंदी नाट्य साहित्य: परिचयात्मक अध्ययन (Hindi Drama Literature :Introductory Study)

**2. Multidisciplinary Course:** (Student has to choose any one course from those given below)

*(maximum no of students allowed in each course are 24).*

Sr.no	Course code	Course title
1	COM 136	Warehouse and inventory management
2	COM 137	Tourism and hospitality management
3	COM 138	Management of MSME

**3. Value added courses:** - Student has to choose any one combination of the Value Added Courses given below.

*(Maximum no of students allowed in each combination is 40).*

Sr.no	Value Added Courses	
1	VAC 111: Awareness of Cyber Crimes and Security	VAC 117: Life Skills
2	VAC 112: E-Waste Management	VAC 118: Youth Empowerment using Mind Management
3	VAC 113: Green Energy Systems	VAC 119: Health and Physical Education



**4. Skill Enhancement Courses:-** Student has to choose any one course, that is related to the major or minor courses selected by the student. (Maximum no of students allowed in each course is 15).

a.MAR-142 चित्रपट आस्वाद (Film Appreciation)

b.KON-142 सुत्रसंचालन कौशल्यां Anchoring Skills

c.HIS – 142 Introduction to Museology

d.HIN 142 समाचार लेखन एवं प्रस्तुतिकरण ( News Writing & Presentation)

e.GOG-142: Introduction to the Principles and Practices of Land Use Planning and Management

f.Eng – 141- Soft Skill

h.Eng- 143- English for Competitive Exams

i.Eco-144- Entrepreneurship Intro II

**5.AEC-(English)**

**PROGRAMME STRUCTURE FOR BACHELOR OF ARTS**  
**Under CBCS**  
**SEMESTER III**

Sr. No.	Category	Course Code	Title of the Course
1.	CC	EGC103/HGC101 KGC101	English /MIL / Hindi
2.	SEC	MRS101	Communication Skills: Interview <b>OR</b>
		GES101	Travel & Tourism Operations in Geography <b>OR</b>
		ECS103	Financial Economics <b>OR</b>
		ENS101	English for Competitive Exams
3.	GE 3	GEG111	Fundamental of Disaster Mitigation
		ECG103	Demography & Population Studies
		HSG101	Goan Heritage
		CSG108	Multimedia Technology
4.	DSC 1C	-----	As per the courses selected in I & II semester.
5.	DSC 2C	-----	
6.	DSC 3C	-----	

**SEMESTER IV**

Sr. No.	Category	Course Code	Title of the Course
1.	CC	EGC104/HGC102 KGC102	English /MIL / Hindi
2.	SEC 2	MRS102	Reading Skills <b>OR</b>
		GES102	Applied Travel & Tourism Operations in Geography <b>OR</b>
		ECS104	Financial Economics II <b>OR</b>
		ENS106	English at the Workplace
3.	GE 4	GEG112	Application of Disaster Risk Reduction & Mitigation
		ECG104	Demography & Population Studies II
		HSG104	History of World Religion
		CSG110	Client Side Web Development
4.	DSC 1C	-----	As per the courses selected in I & II semester.
5.	DSC 2C	-----	
6.	DSC 3C	-----	

## B.A. (General) Programmes

### History and Economics

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	HSC 105	Indian National Movement
2.		DSC	ECC 105	Indian Economy I
3.		DSE	HSD102	Rise of the Modern West <b>OR</b>
4.		DSE	HSD101	History of Goa
5.		DSE	ECD 109	International Economics-I <b>OR</b>
6.		DSE	ECD 107	Public Finance-I
1.	VI	DSC	HSC 108	India since Independence
2.		DSC	ECC 106	Indian Economy-II
3.		DSE	HSD106	History of Modern Japan
4.		DSE	ECD 108	Public Finance-II
5.		DSP		Project

### English and Geography

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	ENC 105	American Literature
2.		DSC	GEC105	Physical Geography
3.		DSE	END107	Modern Indian Writing in English Translation
4.		DSE	GED103	Climate Change <b>OR</b>
5.		DSE	GED102	Geography of India
1.	VI	DSC	ENC 108	Postcolonial Literatures
2.		DSC	GEC106	Climatology & Oceanography
3.		DSE	GEC107	Biogeography
4.		DSE	END 108	World Literatures
5.		DSP		Project

## Geography and Economics

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	GEC 105	Physical Geography
2.		DSC	ECC 105	Indian Economy I
3.		DSE	GED 103	Climate Change <b>OR</b>
4.		DSE	GED102	Geography of India
5.		DSE	ECD109	International Economics-I <b>OR</b>
6.		DSE	ECD 107	Public Finance-I
1.	VI	DSC	GEC106	Climatology & Oceanography
2.		DSC	ECC106	Indian Economy-II
3.		DSE	GED 107	Biogeography
4.		DSE	ECD 108	Public Finance –II
5.		DSP	----	Project

## Economics and Marathi

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	ECC105	Indian Economy I
2.		DSC	MRC105	History of Marathi Literature
3.		DSE	ECD109	International Economics-I <b>OR</b>
4.		DSE	ECD107	Public Finance-I
5.		DSE	MRD 103	Writing Skill of Media
1.	VI	DSC	ECC106	Indian Economy-II
2.		DSC	MRC 108	History of Marathi Literature-II
3.		DSE	ECD108	Public Finance –II
4.		DSE	MRD 105	A Study of Modern Marathi Author B.B.Borkar
5.		DSP	-----	Project

## Marathi and Geography

Sr.No	Semester	Category	Code	Title of the Course
1.	V	DSC	MRC 105	History of Marathi literature
2.		DSC	GEC105	Physical Geography
3.		DSE	MRD 103	Writing Skill of Media
4.		DSE	GED103	Climate Change <b>OR</b>
5.		DSE	GED102	Geography of India
1.	VI	DSC	MRC108	History of Marathi literature-II
2.		DSC	GEC106	Climatology & Oceanography
3.		DSE	MRD105	A Study of modern Marathi author B.B.Borkar
4.		DSE	GED107	Biogeography
5.		DSP	-----	Project

## Hindi and Konkani

Sr.No	Semester	Category	Code	Title of the Course
1.	V	DSC	HNC105	Adhunik Hindi Kavya ka Itihas
2.		DSC	KOC105	Konkani bhas ani Sahityacho itihash
3		DSE	HND101	Rachanatmak Lekhan
4.		DSE	HND102	Asmitamoolak Vimarsh
5.		DSE	KOD101	Prashasakly Vevharantli Konkani
1.	VI	DSC	HNC108	Swatantryottar Hindi Gadya
2.		DSC	KOC108	Adhunik Konkani Sahityacho Ithihas (20 voshenkddo tem 2015 meren)
3.		DSE	HND104	Prayojanmoolak Hindi
4.		DSE	KOD104	Lok Vevharantli Konkani bhas
5.		DSP	-----	Project

## Konkani and History

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	KOC105	Konkani Bhas ani Sahityacho Itihash
2.		DSC	HSC105	Indian National Movement
3.		DSE	KOD101	Prashasakly Vevharantli Konkani
4.		DSE	HSD102	Rise of the Modern West <b>OR</b>
5.		DSE	HSD101	History of Goa
1.	VI	DSC	KOC108	Adhunik Konkani sahityacho ithihas(20voshenkddo tem 2015 meren)
2.		DSC	HSC108	India since Independence
3.		DSE	KOD104	Lok Vevharantli Konkani bhas
4.		DSE	HSD106	History of Modern Japan
5.		DSP	-----	Project

## English and Konkani

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	ENC105	American Literature
2.		DSC	KOC105	Konkani Bhas ani Sahityacho Itihash
3.		DSE	END107	Modern Indian Writing in English Translation
4.		DSE	KOD101	Prashasakly Vevharantli Konkani
1.	VI	DSC	ENC108	Postcolonial Literatures
2.		DSC	KOC108	Adhunik Konkani sahityacho Itihas (20voshenkddo tem 2015 meren)
3.		DSE	END108	World Literatures
4.		DSE	KOD104	Lok Vevharantli Konkani bhas
5.		DSP	-----	Project

## History and English

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	HSC105	Indian National Movement
2.		DSC	ENC105	American Literature
3.		DSE	HSD102	Rise of the Modern West <b>OR</b>
		DSE	HSD101	History of Goa
4.		DSE	END107	Modern Indian Writing in English Translation
1.	VI	DSC	HSC108	India since Independence
2.		DSC	ENC108	Postcolonial Literatures
3.		DSE	HSD106	History of Modern Japan
4.		DSE	END108	World Literatures
5.		DSP	-----	Project

## Hindi and Geography

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	HNC105	Adhunik Hindi Kavya ka Itihas
2.		DSC	GEC105	Physical Geography
3.		DSE	HND102	Asmitamoolak vimarsh
4.		DSE	GED103	Climate Change
		DSE	HND101	Rachanatmak Lekhan
1.	VI	DSC	HNC108	Swatantryottar Hindi Gadya
2.		DSC	GEC106	Climatology and Oceanography
3.		DSE	HND104	Prayojanmoolak Hindi
		DSE	HND105	Bharatiya Sahitya
4.		DSE	GED107	Biogeography
5.		DSP	-----	Project

**B A (HONOURS) PROGRAMME****MARATHI-CODE: 1154**

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	MRC105	History of Marathi literature
2.		DSC	MRC106	Marathi Grammar
3.		DSC	MRC107	Theory of literature
4.		DSE	MRD101	Cultural Study of Goan Marathi literature
5.		DSE	MRD102	Marathi literature post 1960
6.		DSE	MRD103	Writing skill of media
1.	VI	DSC	MRC108	History of Marathi literature-II
2.		DSC	MRC109	Linguistic
3.		DSC	MRC110	Literary Criticism
4.		DSE	MRD105	A Study of Modern Marathi Author B.B.Borkar
5.		DSE	MRD106	A Study of Form of Marathi literature: Novel and drama
6.		DSP	-----	Project

**Hindi- code: 1151**

Sr. No.	Semester	Category	Course Code	Title of the Course
1.	V	DSC	HNC- 105	Adhunik Hindi Kavya ka Itihas
2.		DSC	HNC - 106	Bhartiya Kavyashatra
3.		DSC	HNC- 107	Hindi Bhasha ka Itihas
4.		DSE	HND- 101	Rachnatmak Lekhan
5.		DSE	HND - 102	Asmitamoolak Vimarsh
6.		DSE	HND – 103	Sahitya Aur Hindi Cinema
1.	VI	DSC	HNC -108	Swatantryottar Hindi Gadya
2.		DSC	HNC - 109	Pashchatya Kavyashastra
3.		DSC	HNC - 110	Hindi Vyakaran
4.		DSE	HND- 104	Prayojanmoolak Hindi
5.		DSE	HND -105	Bhartiya Sahitya



**Konkani- code: 1150**

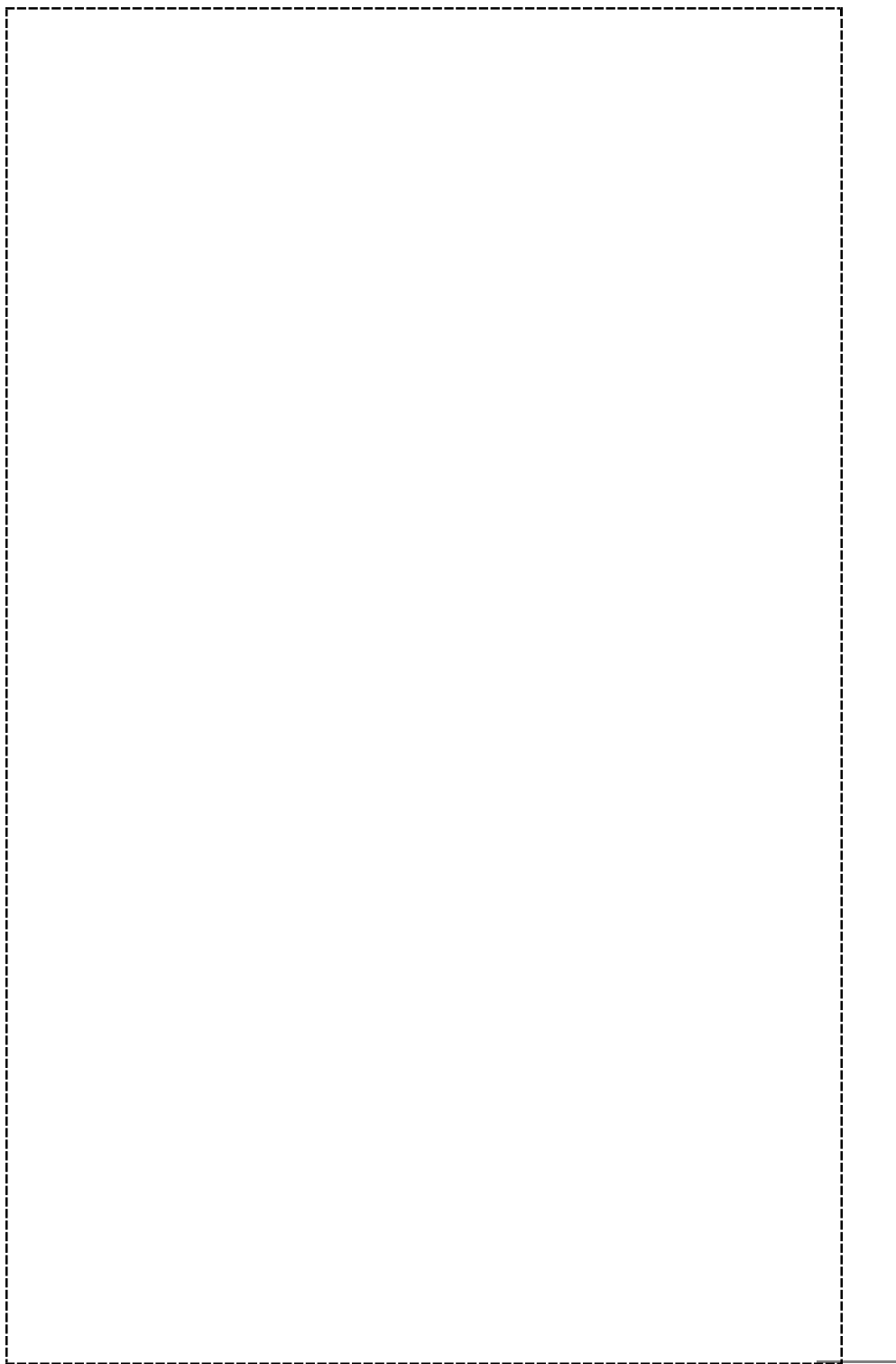
Sr. No	Semester	Category	Course Code	Title of the Course
1	V	DSC	KOC-105	Konkani Bhas aani Sahityacho Itihas(10vya te 19 vya Shenkddeameren)
2		DSC	KOC-106	Bharatiya Kavyashastr
3		DSC	KOC-107	Venchik Konkani Kadambarecho Abhyas
4		DSE	KOD-101	Prashasakiy Vevharantli Konkani
5		DSE	KOD-102	Bhasvidnyanachi Vallakh
6		DES	KOD-103	Bakibab Borkar Hanchea Konkani Kavitancho Abhyas
1.	VI	DSC	KOC-108	Adhunik Konkani Sahityacho Itihas(20 vo Shenkddo tem 2015 meren)
2		HNR	KOC-109	Samiksha :Siddhant Ani Upayojan
3		HNR	KOC-110	Venchik Konkani Vyaktichitranam
4		DSE	KOD-104	Lok Vevharantli Konkani Bhas
5		DSE	KOD-105	Konkani Bhashecho Vyakarannik Abhyas
6		DSP	KOP-101	Project Paper



## PROGRAMME STRUCTURE FOR BACHELOR OF COMMERCE UNDER NEW EDUCATION POLICY (NEP)

Semester	Major Core	Minor	MC	AEC	SEC	VAC
<b>I</b>	<b>Major 1</b> COM 100 Financial Accounting	<b>Minor 1</b> COM 111 Principals and Practice Management	<b>MC - 1</b> ECO 131_MC Sustainable Development	<b>AEC - 1</b> English	<b>SEC 1</b> COM 141 Computer Applications in Business	<b>VAC Paper - I</b> <b>VAC 101</b> Environmental Studies I (to be offered in both divisions)
	<b>Major 2</b> COM 101 Elements of Cost		<b>MC - 1</b> GEO_MC Astronomical Geography		COM 142 Business Mathematics I	<b>VAC Paper - II</b> <b>VAC 107</b> NCC and Nation Building Army <b>VAC 110</b> Indian Economic Thought (any one to be chosen by the students )
					COM 143 Soft Skills & Personality Development	
					COM 144 Business Documentation	
					COM 145 Innovation and Start ups	

Semester	Major Core	Minor	MC	AEC	SEC	VAC
II	<b>Major 1</b> COM 100 Financial Accounting	<b>Minor 2</b> COM 112 Fundamentals of Banking	<b>MC - 1</b> ECO 132_ MC Globalisation	<b>AEC - 2</b> English	<b>SEC 2</b> COM 146 Business Data Processing and Networking	<b>VAC Paper - III</b> <b>VAC 111</b> Awareness of cyber crime and security (to be offered in both divisions)
	<b>Major 2</b> COM 101 Elements of Cost		<b>MC - 1</b> GEO_MC Major World Environments		COM 147 Business Mathematics II	<b>VAC - Paper IV</b> <b>VAC 117</b> Life skills  <b>VAC 119</b> Health and physical education (any one to be chosen by the students )
					COM 148 Corporate Secretaryship	
					COM 149 Introduction to Agripreneurship	
					COM 150 Spreadsheet Application for Business	



**CHOICE BASED CREDIT SYSTEM (CBCS)**  
**B.Com. (HONOURS) SEMESTER III and IV**

A student opting for B.Com.(Honours) semester III and IV will have to complete six courses with 24 credits in each semester, of which three courses shall be Core Courses (CC), one course shall be Skill Enhancement Course (SEC) and two courses shall be Generic Elective (GE) courses in each semester.

**SEMESTER III**

Sr. No.	Category	Course Code	Course Title	Credits
1.	CC 9	UCOC105	Business Finance	4
2.	CC 10	UCOC106	Fundamentals of Cost Accounting	4
3.	CC 11	UCOC107	Entrepreneurship Development	4
4.	SEC 1	UCLS101	Business Laws (with Practical Components) /	4/
5.	GE 3	UCSS101	Computer Applications for Business I (with Practical Components)	2(T)+2 (P)=4/
		UCAG101	Business Statistics I /	4
		UCOG121	Business Environment /	4
		UCOG123	Indian Capital Markets /	4
		UCOG124	Retail Management/	4
6.	GE 4	UCEG101	Economics of Resources	4
<b>Total</b>				<b>24</b>

**SEMESTER IV**

Sr. No.	Category	Course Code	Course Title	Credits
1.	CC 12	UCOC108	Fundamentals of Investments	4
2.	CC 13	UCOC109	Income Tax	4
3.	CC 14	UCOC110	Accounting for Service Organizations	4
4.	SEC 2	UCLS102	Companies Act and IPR Laws ( with practical components)/	4
5.	GE 5	UCSS102	Computer Applications for Business II (with practical components)	3 (T)+ 1(P)=4
		UCAG102	Business Statistics II /	4
		UCOG137	Business Environment II/	4
		UCOG	Financial Services /	4
		UCOG139	Event Management /	4
6.	GE 6	UCEG104	Indian Economy	4
<b>Total</b>				<b>24</b>

## **B.Com. (HONOURS) SEMESTER V and VI**

A student opting for B.Com (Honours) has to complete two Core Courses (CC) and four Discipline Specific Elective (DSE) Courses in Semester V. A student has to complete two Core Courses (CC), three Discipline Specific Elective (DSE) Courses and one Commerce Project in Semester VI. Thus, he/she has to complete six courses totaling to 24 credits in semester V and six courses totaling to 24 credits in semester VI.

A compulsory Project Paper (DSE 9 Commerce Project) of 4 Credits shall be offered in Semester VI and shall be designed to acquire special/ advanced knowledge. It shall be a specialized course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. Students shall undertake such a project under the guidance of a teacher/ faculty member. The topic for the Project Work shall be given in Semester V. Students shall be required to carry out work for the Project (DSE 9 Commerce Project) during Semesters V & VI. The assessment of the Project will be carried at the end of Semester VI.

A student has to select all Discipline Specific Elective (DSE) courses from any one of the major groups given below:

1. Accounting Major  
OR
2. Cost Accounting Major  
OR
3. Business Management Major

Note:

Maximum number of seats for DSE courses in Semester V are as Follows: (Applicable for a class of 60)

1. Accounting Major 20 seats
2. Cost Accounting Major 20 seats
3. Business Management Major 20 seats

Maximum numbers of seats for DSE courses in Semester VI are as follows:

1. Accounting Major  
DSE 5- 15 seats, DSE 6- 15 seats, DSE 7- 15 seats, DSE 8 – 15 seats
2. Cost Accounting Major  
DSE 5- 15 seats, DSE 6- 15 seats, DSE 7- 15 seats, DSE 8 – 15 seats
3. Business Management Major  
DSE 5- 15 seats, DSE 6- 15 seats, DSE 7- 15 seats, DSE 8 – 15 seats

## SEMESTER V

Sr. No.	Category	CourseCode	Course Title	Credits
1.	CC 15	UCOC111	Industrial Management	4
2.	CC 16	UCEC103	Indian Monetary & Financial System	4
3.	DSE 1	UCOD101	<b>Accounting Major I</b> – Income Tax & Goods & Service Tax /	4/
		UCOD102	<b>Cost Accounting Major I</b> - Cost Accounting I /	4/
		UCOD103	<b>Business Management Major I</b> – InternationalMarketing Management/	4/
4.	DSE 2	UCOD105	<b>Accounting Major II</b> – Auditing/	4/
		UCOD106	<b>Cost Accounting Major II</b> - Cost Accounting II/	4/
		UCOD107	<b>Business Management Major II</b> – RetailManagement Strategies/	4/
5.	DSE 3	UCOD109	<b>Accounting Major III</b> – GovernmentAccounting/	4/
		UCOD110	<b>Cost Accounting Major III</b> – Techniques ofCosting /	4/
		UCOD111	<b>Business Management Major III</b> – AdvertisingManagement /	4/
6.	DSE 4	UCOD113	<b>Accounting Major IV</b> – Financial Reporting/	4/
		UCOD114	<b>Cost Accounting Major IV</b> – ManagementAccounting/	4/
		UCOD115	<b>Business Management Major IV</b> – ServicesMarketing II/	4/
	Total			24



## SEMESTER VI

Sr. No.	Category	Course Code	Course Title	Credits
1.	CC 17	UCOC112	Human Resource Management	4
2.	CC 18	UCEC104	International Economics	4
3.	DSE 5	UCOD117	<b>Accounting Major V – Advanced Company Accounts /</b>	4/
		UCOD118	<b>Cost Accounting Major V – Advanced Cost Accounting I</b>	4/
		UCOD119	<b>Business Management Major V – Financial Management II /</b>	4/
4	DSE 6	UCOD121	<b>Accounting Major VI - Accounting I/</b>	4/
		UCOD122	<b>Cost Accounting Major VI - Cost and Management Audit</b>	4/
		UCOD123	<b>Business Management Major VI – Strategic Management/</b>	4/
5	DSE 7	UCOD125	<b>Accounting Major VII – Accounting II</b>	4/
		UCOD126	<b>Cost Accounting Major VII – Advanced Cost Accounting II</b>	4/
		UCOD127	<b>Business Management Major VII – Supply Chain and Logistics Management/</b>	4/
6.	DSE 8	UCOD132	<b>Accounting Major VIII – Corporate Accounting and Tax Planning /</b>	4/
		UCOD131	<b>Cost Accounting Major VIII – Advanced Management Accounting /</b>	4/
		UCOD129	<b>Business Management Major VIII – Brand Management /</b>	
7	DSE 9	UCOP101	<b>Commerce Project</b>	4
<b>Total</b>				<b>24</b>

*Note: All Elective and Optional papers will be offered to the students on a first-come-first serve basis, subject to availability of total number of seats, so as to ensure that equitable number of students have opted for the elective subjects. Subject combinations and/or allotment of number of seats per subject are at the discretion of the Admission Committee/College Authorities*

## **SCHEME OF EXAMINATION**

### **OC 66.5 Scheme of Examination (B. A. / B. Com.)**

1. (a) The evaluation for the courses shall comprise Intra-Semester Assessment (ISA) and the Semester-End Examination (SEE).

(b) The ISA tests shall carry 20% of maximum marks allotted for the course and SEE shall carry 80% marks. There shall not be an ISA for the Practical component of the Course

(c) A Course of 4 credits for total of 100 marks, having only Theory, shall have, ISA for 20 marks and SEE for 80 marks.

(d) A Course of 4 Credits for total of 100 marks having Theory and practical component shall have ISAs only for Theory component for total of 15 marks, and SEE Theory Component for 60 marks and practical component for 25 marks. A course of 6 credits for total of 150 marks having Theory and Practical components shall have ISAs only for Theory component for total of 20 marks, and SEE Theory component for 80 marks and Practical Component for 50 marks.

(e) Courses for any other number of Credits shall have proportionate marking system

2. (a) The ISA for the Theory Component of a course shall be conducted in a given Semester, once through a written test, and the other using alternate modes of evaluation including assignments/ presentation / orals/such other. There shall not be any averaging of ISA marks.

(b) Generally ISA for a given course shall be conducted by the teacher/teaching that course.

(c) The Schedule for the ISA shall be notified to all at the beginning of the Semester

(d) The marks of ISA shall be communicated to the students within two Weeks.

(e) ISA I shall preferably be completed by the end of July for odd Semesters and end of January for even Semesters. Students who fail to appear for the test due to a genuine reason shall be given another opportunity by the end of August/February respectively, on a date predetermined by the College. ISA II will be completed as decided by the teacher but before the end of the Semester.

(f) Every college shall appoint a three-member Committee to monitor the ISA in the College. There would be no remission in workload or remuneration for carrying out this work.

(g) A student who does not appear for two Is As of a course shall not be eligible to answer SEE of that Course.

3(a) The SEE shall be conducted at the conclusion of a given Semester, and shall cover the entire syllabus prescribed for the respective course.

(b) A candidate shall be considered to have successfully fulfilled the requirements of a Semester to be eligible to appear for the SEE provided he/she has appeared for two ISAs of the Course, and fulfils the minimum attendance requirements as per the relevant rules of the University. A candidate failing to fulfill these conditions shall have to repeat the Semester.

(c) A tentative schedule of SEE examination of Semester I-IV, evaluation, declaration of results shall be prepared by the respective College(s), preferably at the beginning of each academic year and shall be notified to their students with a copy to the University. Setting of the question papers, evaluation of answer-scripts and declaration results shall be done by respective Colleges.

(d) Assessment of answer-scripts of SEE of Semester I-IV shall be organized by the Colleges. The assessment of the SEE answer scripts at the Semesters I-IV shall be done by the teachers of respective colleges. If two or more colleges desire to have the same question paper in any of the subjects, a common paper may be set by the teachers from the concerned Colleges. For this purpose, a Committee of senior teachers may be constituted by the Principals of concerned Colleges.

(e) The pattern of question paper(s) to be set for the SEE in a given subject and the scheme of marking shall be decided by the BOS in that subject. For this purpose, the BOS shall frame specimen question paper(s) in the concerned subject for each semester for the information of the students. Similarly, for practical examinations, the number of laboratory exercises, marks distribution for each exercise and other relevant details shall be decided by the BOS in that subject.

(f) The schedule of the Examination and the setting of question paper(s) for SEE for Semester-V and Semester-VI shall be done centrally by the University.

- (i) A Board of Paper-Setters and Examiners for the SEE of Semester-V a n d VI shall be appointed by the University.
- (ii) The Paper-Setters shall finalize the question paper(s); There shall be no objective type of questions at SEE; however short answer questions may be set
- (iii) The Paper-setters shall all prepare a key for answers to all question/sub-questions and the scheme of marking of the paper set at the examination. In case of descriptive type of answers, only important points to be expected may be highlighted in the key.
- (iv) The Chairperson shall personally hand over the sealed set of question papers and answer keys to the Controller of E x a m i n a t i o n s i n t h e prescribed manner.
- (v) Photocopies of this key and the marking scheme for each of the paper of the concerned Semester V and VI shall be given to the examiners assessing the papers.
- (g) the duration of SEE theory paper carrying 40 marks shall be of 1 hour duration and those above 40 marks shall be of 2 hours duration.
- (4)(a)(I) Examination(s) in Laboratory exercises shall be conducted for courses having practical component. Marks shall be allotted for journal/lab record book, fieldwork; experiment assigned to the candidate and oral, and shall be broadly as follows: experiment 60% journal 20% and orals 20 %. The final break- up of marks shall be as recommended by the Board of Studies in the respective subject, approved by the Academic Council and notified by the University to all the Colleges.
- (ii) For assessing the candidate's performance in the assigned experiment, the examiner shall take into account the planning, the procedure and the technique followed by the candidate along with the readings / observations, the results and the presentation. (iii) Candidates shall be required to submit the journal/record book while entering the laboratory to appear for the practical examination. Examiner (s) shall take into account the regularity of the candidate in attending the Laboratory Course, completeness of the exercises, presentation and style of writing the journal. For subjects having the field work component, the candidate shall be required to submit the report of such field excursion(s) along with the journal(s) for assessment. The examiner(s) shall consider the report along with journal (s) while allotting the marks.

(iv) In oral examination, the examiner(s) shall assess the knowledge of the candidate in the course as well as the experiment(s) performed by the candidate.

(b) Record of the breakup of marks thus obtained by the candidate for semester I to IV shall be maintained by the respective College in a sealed envelope for a minimum period of 4 years.

(c) A candidate may be permitted, strictly on medical or other genuine grounds, to appear for the practical examination out of turn, irrespective of the timetable and the batch allotted to him/her, in the examination programme for Semester—V and Semester—VI issued by the University. This out of turn appearance may be in the same college in a different batch or in a different college. Such permission may be granted by the University if so recommended by the Principal of the college. The candidate shall be required to remit the requisite fee for his/her being examined out of turn.

5.(a) (I) The project shall be compulsory for all students in lieu of a DSE. Discipline Specific Project(DSP) shall be assigned during the V Semester and assessed and credits assigned in the V I semester. The project shall be group project with a maximum of 5 students. per group. A teacher shall not be ordinarily assigned more than 2 projects. The project workload will be 2 hours per week for a group of 5 students and for a group of 3 or less students the workload will be 1 hour per week.

(ii) Project work and the Report shall be based on field work/library work/laboratory work or on-the-job training or similar work assigned by the teacher.

(b) The assessment of the project course shall be done equally by Internal Examiner (Project Supervisor for 50 marks) and External Examiner (for 50 marks) as per the guidelines defined in the project manual.

6.(a) (i) Revaluation of answer books of the candidates at Semester V and VI shall be permitted as per the existing provisions of OA -5.15) for revaluation/verification.

(ii) However, revaluation at Semester I to IV examinations shall not be permitted. Personal verification of marks shall be granted to the candidate in the presence of Principal/Vice-Principal and the concerned Examiner, provided he/she has applied for the same along with payment of prescribed fees, within one week of the declaration of result.

(b) The following shall be the procedure for the verification of marks:

(i) On a notified day and time, which should be not later than 10 day, after the receipt of application from the candidate, the candidate shall be shown the answer book in the chamber of the Principal/Vice- Principal in the presence of the Examiner concerned.

(ii) The candidate is not satisfied with the result on personal verification of answer book, he may apply to College Grievance Committee within a week.

(iii) The College Grievance Committee shall take appropriate action per the relevant Ordinance and inform the candidate of the decision taken accordingly.

7. A Supplementary examination shall be conducted, preferably after 15 days from the declaration of results of semester II and IV examinations. Students who have a backlog of any or all the papers (theory/practical) of Semesters I, II, III and IV are eligible to appear for this examination.

8. (a) (I) Improvement of performance/total score shall be permitted to a candidate who has passed the B.A./B.Com/B.Sc./degree examination, in which case he/she shall be required to appear again only in the SEE component of the papers of Semester V and /or semester VI examinations, excluding the Project Course. For this purpose, the marks scored at the first appearance in the Project course as also in I S A. component of the other papers, shall be carried forward for tabulation of the result under "improvement of performance"

(ii) A candidate shall not be permitted to reappear for improvement of performance at Semesters-I, II, III and IV.

(iii) This facility to reappear under improvement shall be available during the immediately subsequent regular Semester-V and Semester-VI examinations, but within double the duration period.

(iv) The performance of a candidate, who appears under this provision and fails to improve, shall be ignored.

(b) (i) The candidate availing of this provision shall be considered to have passed Semesters-V and for VI "under improvement" and this fact shall be recorded on his/her statements of marks and other relevant documents.

(ii) The candidate shall be required to surrender the original statements of marks and other relevant documents at the time of receiving the fresh statement of marks in the event of improvement of performance /total score

(iii) A candidate can appear only once under this clause.

## 9 Award of Grades

A Grade Certificate shall be issued to all the registered students after every semester based on the grades earned. The grade certificate will display the Course details (code, title, number of credits, grade secured) Marks awarded in each course shall be represented in the form of grades in the grade sheet issued at the end of each semester. Letter grade shall be the index of the performance of students in a said Course, denoted by letters O, A+, A, B+, B, C, P and F calculated based on Grade Point and marks obtained for each Course, as shown in the table below.

Letter Grade	Grade Point	Marks %
O (Outstanding)	10	85 — 100
A+(Excellent)	9	75 — <85
A (Very Good)	8	65 — <75
B+(Good)	7	55 — <65
B (Above Average)	6	50 — <55
C (Average)	5	45 — <50
P (Pass)	4	40 — <45
F (Fail)	0	0 — <40
Ab (Absent)	0	---

10 A Student shall be required to score a minimum of 'P' grade in ISA, SEE and practical componentS taken together to pass in a course in s e m e s t e r I to VI.

## OC-66.6 Grade Point Average (GPA)

The grade sheet in every semester shall reflect Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA). The final result shall be declared as Final Grade Point Average (FGPA), earned at the end of the Programme, which shall be measure of overall cumulative performance of a student over Semesters I-V I. The SGPA /CGPA / FGPA Shall be converted to a Letter Grade, as shown in the table below:

<b>CGPA</b>	<b>Grades</b>
1 0.0	O(Outstanding)
9.0— <10	A+ (Excellent)
8.0— <9.0	A (Very Good)
7.0— <8.0	B+ (Good)
6.0— <7.0	B (Above Average)
5.0— <6.0	C (Average)
4.0— <5.0	P (Pass)
Less than required credits or CGPA<4.0	F (Fail)

OA-26 Award of entitlement marks at the University Examinations under the Choice Based Credit SyStem(CBCS)for B.A./B.A.(HonS. ) / B .S c . / B.Sc. ( HonS.) / B . Com. / B. Com. ( HonS . ) Programmes. (W.e.f. 30th May, 2018)

OA-26.1 Scheme for Award of Entitlement MarkS: Candidates who have participated in NCC /NSS / Sports /Cultural events shall be entitled to entitlement markS aS per the following SCHEME. However, they are not eligible for general grace markS.

(I) Candidates who have been enrolled as members of the NCC and are certified by the Principals of their Colleges/ Heads of Institutions as having satisfactorily completed a minimum of 75% of the total number of parades during a Semester.

OR

(II) Candidates who have participated in the NSS programme and are certified by the Principals of their Colleges/Heads of Institutions as having satisfactorily completed at least 60 hours of social service compressing the time spent in one or more types of projects during a Semester.

OR

(III) Candidates who have to their credit participation in cultural events during the Semester as specified below:

A. Cultural Events—At the University Level

a) All students who are members of the Winning and Runners-up teams at the Inter-Collegiate level where competitions for team Championships are conducted by the University.



b) In the case of individual events at the Inter-Collegiate meets conducted by the University students winning first three places, in the order of merit.

B. Cultural Events —At the Inter-University/Inter- State (representing the University, Zone or State / National (representing the University, /Zone or State) / International (representing the University or State or Nation) Level.

(IV) All the above categories of students shall be entitled to 10 marks under any one or both of the conditions (a) and (b) mentioned below, for the examination pertaining to the respective Semester.

a) A candidate who fails to pass in one or more heads of passing for a course shall be awarded entitlement marks to the extent of 5 % of the maximum marks allotted to the head of passing, subject to a maximum of 5 marks in each course.

b) The entitlement marks whether allotted or not, fully or partially, under any of the heads of passing shall be shown along with the grand total with appropriate '#' sign. The benefit of gracing mentioned above shall be given at the respective Semester examinations. The entitlement marks under this Ordinance shall not be counted for the purpose of placement in the order of merit or award of scholarships, prizes and medals or of other awards. However, such marks can be utilized for award of higher grades.

c) Level of participation in cultural events within the State of Goa

1. Entitlement marks may be awarded to the first three prize winners in team as well as individual events organized by the State Government/ Central Government organizations.

2. To be considered for the award of entitlement marks, at least 10 Institutions should have participated in the event.

3. The Principals of those colleges whose students have secured 1st, 2nd and 3rd prizes should verify and forward the names of the students to the University for the Award of entitlement marks.

4. The organizing agencies should also forward the names of the students and a list of the participating colleges to the University.

V) Candidates who are eligible as per University eligibility rules and have their credit participation in Sports events during the academic year / semester as specified below:

## A. Eligibility

The Candidate (Sports person) should be a bona fide student of Goa University or its affiliated college. She/he shall participate in the sports events approved by the Sports Council of Goa University, National Sports Federations having recognition of the Ministry of Youth Affairs and Sports / Indian Olympic Association/Association of Indian Universities after obtaining prior approval of the respective Principal / Dean / Head of Department. She/he shall be eligible for the Sports Merit Marks only after the completion of her/his performance in the event and the marks so allotted shall be counted for her/his appearance at the respective Semester Examination only. In the event of her/his performance in more than one category/sport, only the highest marks allotted in any one category/ sport will be considered. For the purpose of allotment of marks, sports events shall be divided into the following categories: Category A: Students representing India in the following International events. Olympic Games, World Championships, World Cups, Davis Cup, Thomas Cup, Uber Cup, Para Olympic Games, Winter Olympics Games, Champions Trophy, Commonwealth Games, Commonwealth championships, World University Games, World University championships, Asian Games (Indoor/Outdoor Games), Asian Cups, Asian Championships, Asian Winter Games, Asian Para Olympics, Wimbledon Championship, US, French & Australia Open Tennis championships, All England Badminton Tournament, Youth Olympic games. Category B: Students representing India in the following International events/Championships recognized by National Sports Federation which are duly approved by the Ministry of Youth Affairs and Sports/ Indian Olympic Association/Association of Indian Universities.

One Day International Cricket Matches, Cricket Test Matches, commonwealth Youth Games, International Athletic Permit Meet, Asian Youth Games, Asian Martial Art Games, SAF Games, Any Other International Game/Sport recognised by Indian Olympic Association. Category C: Students representing Goa State for National events organised by the recognised National Federation which are duly approved by the Indian Olympic Association /Association of Indian Universities.

### i) National Games

ii) National Championships (only one in each recognised discipline to be determined by respective National Federation)

ii) Federation Cups organised by National Sports Federations recognised by the Government of India and Indian Olympic Association.

iv) National Sports Festivals for Women.

Category D (1): Students representing Goa University in the All India Inter-University Championships, approved by Association of Indian universities.

Category D (2): Students representing Goa University in Zonal Inter University Championships, approved by Association of Indian Universities.

Category E1: Students representing the College in the Inter collegiate Tournaments as approved by the Sports Council and organised by Goa University.

Category E2: Students eligible as per eligibility rules of Goa University and participating in State Championship recognized by Sports Authority of Goa in disciplines that are not in the list of annual Intercollegiate Championships organized by Goa University. A student shall have to attend a minimum of ten practice sessions consisting of two hours each, organized by the College / University in the form of inter class/intra mural competition / coaching in order to be eligible for participation / selection at inter college championships

B. Allotment of Sports Merit Marks to Categories: Students participating in sports shall be:

Category	Participation	Winner/Gold Medal	Runners- up/Silver Medal	
A	28	28+24=52	28+22=50	28+20=48
B	26	26+22=48	26+20=46	26+18=44
C	16	6+20=36	16+16=32	16+14=30
D1	20	20+16=36	20X12=32	20+10=30
D2	16	16+12=28	16+08=24	16+06=22
E	10	10+06=16	10+04=14	10+02=12

Composition and Duties of College Examination committee, College Unfair Means Inquiry Committee (CUMIC) and College Grievance Committee

**(A) The College Examination Committee shall consist of:**

i) A senior teacher who shall be the Chairperson.

ii) Two or four regular teachers (In addition to the Chairperson).

(a) There shall be no remission in work-load but adequate remuneration shall be paid to the members.

(b) This Committee shall be generally in charge of all matters pertaining to B.A., B.Com. and B.Sc. examinations in the College.

(C) The Committee shall prepare the examination time-table, arrange to get the question paper sets printed and answer books assessed.

(d) The Committee shall arrange to get the results prepared, sealed, announced and individual statement of marks prepared and issued to the candidates.

**(B) The College Unfair Means Inquiry Committee (CUMIC) shall be constituted with the following members.**

I) Vice-Principal or a senior teacher as Chairman.

ii) Two members of the College Examination Committee

(iii) The committee shall inquire into the cases of unfair means and malpractices reported in a manner prescribed by 0 C -66.7.2 and shall recommend to the Principal a course of action as prescribed in 0 A -5.14.

#### **OC -66.7.2 Inquiry into cases of unfair means**

The following procedures shall be followed for inquiring into the cases of candidates alleged to have used unfair means at the F.Y. and/or S.Y.B.A/ B.Com / B.Sc., examinations.

(1) The candidates be served with a show cause notice and made aware of the charges/allegations reported against him/her so as to enable him/her to prepare his defense at the time of this appearance before the CUMIC and inform him /her thereby of the proposed action to be taken in his/her case, directing him/her reply to the show cause notice as to why the action proposed should not be taken against him/her.

(a) The reply received by the Committee from the candidate when he / she appears before it be considered by the Committee and the final recommendation in the matter be taken and reported to the Principal for approval.

(b) The punishment finally awarded can be equal to or less than, what is mentioned in the show cause notice, but not more than what is mentioned therein.

(c) The CUMIC is a recommendatory body. The Principal has to exercise his/her power under Statute S B - 13(iv) of the University and issue final order.

(d) The broad category of malpractice and the quantum of punishment for each category thereof shall be as given in general Ordinance on malpractices i.e. 0 A - 5.14.19. Besides these guidelines, each case be examined in detail and punishment awarded on the merit of each case.

### **OC-66.7.3 Investigation of Grievance by the College Grievance Committee**

1. The Committee shall consider the written complaint by a student on the conduct of examination provided that

(i) The complaint is submitted within 15 days after the declaration of results;

(ii) The complaint is accompanied with a fee of Rs. 200/- (refundable if the complaint is found genuine); and

2. The matter is referred to the Committee by the Principal. The Committee shall invite a reply to the allegations, if any, made by the student from the concerned party.

3. After considering the reply of the concerned party, the committee shall recommend a course of action in writing to the Principal.

4. The Principal may inform the student the findings of the Committee and shall take appropriate action including reassessment of the said answer book. However, if the marks are reduced after revaluation of the said answer book the original marks shall be retained and the student to be communicated that there is no change in his/her result.

5. A minimum fine of Rs. 200/- which shall not exceed Rs. 500/-, shall be imposed on the student complainant, if the said allegation(s) is (are) found to be a deliberate attempt at casting aspersions on the teacher(s) concerned. If the allegations are found to be genuine and the same is recorded giving reasons, the action shall be taken as provided under 0 A-5.2.6.

## COLLEGE REGULATIONS

1. Students are answerable to the Principal, or his representative, for their conduct, both inside and outside the College premises.
2. The student's conduct shall be such as not to cause any disturbance to the teachers, fellow students and the normal working of the College. Insubordination, unbecoming and indecent language or conduct on the College campus is punishable.
3. Students are required to prominently display/wear their identity cards and produce them on demand. Any student not in possession of/wearing his/her identity card may be asked to move out of the College premises.
4. Students are not allowed to attend lectures other than their own, except with the permission of the teacher concerned.
5. Every student is expected to be in the classroom before the lecture begins and may leave after the teacher leaves.
6. Students must compulsorily wear uniform on the campus and when on deputation. However, in view of the pandemic, decision regarding wearing uniform has been kept in abeyance, as decided in the executive committee meeting of PTA of the college.
7. Loitering in and around the College premises when the classes are in progress is strictly prohibited.
8. Every student is expected to deal with the College property with due care and to help in keeping the premises neat and clean. Any damage done to the College property is a breach of discipline and will attract suitable penalties/fines.
9. Smoking, using mobiles, consuming liquor or any drug or intoxicant within the College premises is strictly prohibited. Even outside the College premises a student is expected to display high moral and social behaviour and to uphold the name of the College. If any students is caught using mobile in the College, he/she will be liable for disciplinary action.
10. No money shall be collected for picnics, trips, educational visits, get-togethers, charity or any activities, without the prior permission in writing from the Principal.

11. Private picnics / excursions by the students are not allowed under any circumstances and the College shall not be held responsible for any injury or loss due to such picnics. Official study trips will be conducted by the College after obtaining indemnity bonds from the students signed by their parents/guardian.

12. All extra and co-curricular activities conducted in the name of the College, either within the College premises or outside, will require permission of the concerned committee as well as that of the Principal.

13. Any student found guilty of ragging or of "sexual harassment" in any form,"is liable to be expelled from the College or punished as per the rulings of the Central and State Government. Based on the recent judgements of the Hon'ble Supreme Court of India, there is an anti- ragging Committee and a Committee for dealing with cases of sexual harassment, functioning essentially as an anti-ragging and anti-sexual harassment mechanisms as well as to deal with case of ragging and sexual harassment. (See UGC Regulation on Curbing the Menace of Ragging in higher Education INSTITUTIONS, 2009, on page 104)

14. No Society, Association or Union shall be formed in the College; and no person invited to address any meeting without the Principal's prior permission.

15. A student has to complete to the satisfaction of the Principal the course of study prescribed for the term/semester. Students are warned that if their attendance at lectures, tutorials, etc., is not satisfactory, their names may be deleted from the College rolls, besides being held ineligible for the Examination and thus losing the semester/year.

16. Parents/legal guardians are expected to seek periodical progress report of their children by visiting the College and meeting the Principal Teachers.

17. Time-table will be displayed on the notice board at the beginning of the academic year. Changes, if any, will also be displayed.

18. Students must familiarize themselves with the syllabus of their course of study as well as with all the College regulations and notices displayed from time to time on the College notice board. Urgent notices will, however, also be read out in the classroom. Notices displayed on the College Notice Board shall be deemed to be official communication to the students/staff, as the case may be.

19. Any breach/violation of these regulations will be dealt with severely. Students should put forth their genuine grievances, if any, in writing, to the Principal through their class representatives from the Students' Council and their respective Class Teachers. Every effort will be made to solve the difficulties with due consideration.

20. No visitors/outsideers are allowed to be in the College premises to meet the students, particularly to visit or speak to a student while a lecture is going on, except with special permission from the Principal.

21. Students applying for certificates, testimonials, etc. and those requiring the Principal's signature on any kind of documents or application shall contact the Head Clerk in the College Office. No paper shall be brought by the students directly to the Principal for signature, except under extreme urgency.

22. Ordinances covering admission, examination, evaluation, etc., and the relevant rules framed by the Goa University and the Govt. of Goa from time to time, shall apply to all the students of this College.

23. Students undergoing any course in this College do not require any private coaching. At the request of the interested students, special remedial teaching can be provided to them. However, if any teacher from this College is found giving private tuition, necessary action will be taken against him/her. In this regard students are advised to lodge a written complaint with the Principal, to enable him to take appropriate action under University Statutes SC-5 (XX) and relevant CCS rules.

24. As decided unanimously by the College P.T.A. and based on representations received from bonafide students, no special hair styles are allowed. Boys are expected to have simple, one level haircut and both boys and girls must come with hair well combed. Hair colouring for both genders is strictly prohibited.

25. Any student holding office in any council/ association/club/cell and found to be a defaulter in academics, conduct and/or attendance may be directed to relinquish his/her office, if the Principal so desires.

26. The Principal's decision in all matters relating to the college shall be final and binding on all the students.

## **ATTENDANCE**

Ordinance relating to minimum attendance for eligibility to appear for Examinations Conducted by Goa University.



OA-17.1 To ensures regular attendance during every form of interactive instruction pertaining to the teaching of all Undergraduate and Post Graduate Programmes offered by Goa University.

#### OA-17.2 General

##### (I) No change

(ii) The teacher(s) concerned shall engage not less than 90% of the actual number of lectures/practicals prescribed for the particular paper/course in the syllabus. The Principal or Dean of the College/Head of the PG Department shall ensure that the teachers in the College/Department actually engage the required lectures/practicals as mentioned above. {Note: "Course" refers to Laboratory Course / Optional Course / Compulsory Course or other similar instructional Courses} The Principal / Head of the Department may permit faculty members to engage The classes outside usual class timetable to enable them to complete the minimum prescribed number of classes.

##### (iii) Deleted

#### A-17.3 Attendance and eligibility to appear for Examinations

I. The attendance shall be taken by the teacher for each lecture/ tutorial/ practical or any other component of teaching separately. He shall maintain such a paper/course-wise attendance record, preferably online.

ii. Attendance shall be taken on a day to day basis for all the students and shall be cumulative of all the months of the Semester / Term /Year (in case of annual examination), as the case may be, for deciding the eligibility to appear for the respective examination. The statement of the cumulative attendance shall be prepared paper/course-wise and the same shall be displayed on the Notice Board on a monthly basis, where students have online access to attendance records, a Notice directing students to check their records may be displayed on the Notice Board on a monthly basis. A copy of this statement shall be sent to the University as and when requested by the University authorities.

##### iii. Deleted

iv. A student registered in a Semester / Term / Year, for any Programme (Degree or Diploma), shall ordinarily be required to have a minimum cumulative attendance of 75% of the total lectures and Practical engaged during that Semester / Term / Year and a minimum of 50% attendance of the total lectures and practices engaged in any individual paper / course. In case of late admission

on genuine grounds (to be decided by the Principal/Dean/Head of Department), attendance shall be considered from the date of admission to the programme.

In case the faculty is unable to engage the actual numbers of lectures / practical prescribed for a particular paper/course due to any reason, all the students shall be given full attendance to that number of classes that could not be engaged by the faculty. (For example, if a faculty could engage only 55 lectures out of prescribed 60 lectures, each student shall be given attendance of additional 5 lectures in that paper/course and the same shall be counted for counting 75% attendance requirement). Under CBCS, a student whose attendance is less than 75% shall have the option of dropping a paper(s)/ Course(s) in order to meet the minimum 75% attendance requirement.

Institutions may conduct remedial classes to those students whose attendance is below 75% to meet the requirement under this provision. However, such remedial classes cannot be conducted after the commencement of the Semester End Examinations for the respective Semester.

v. A student, not fulfilling the minimum attendance requirements mentioned above, shall not be eligible to appear for that Semester / Term / Annual Examination. Such student shall have to seek re-admission to the Course/Programme during the subsequent Academic Year /Term / Semester by paying the requisite fees. Such a student shall not be treated as afresh applicant for admission if the re-admission is in the same Institution. Re-admission to professional colleges for the First Year of the programme shall be as per the admission rules of the program. These students need not answer the eligibility test.

(vi) No change

(vii) In case a student desires to seek admission during the course of the Academic year to a different institution for the same programme, her/his attendance shall be transferred.

viii. A student representing the Institution / University / State / Country in extracurricular activities such as NCC/ NSS / Sports / Cultural events, on obtaining prior approval of the Principal / Dean /Head of Department, shall be marked "Present" for the lectures/practical missed, provided such absence is supported by documentary evidence issued by the appropriate authority such as Commanding Officer of Director of Sports and Youth Affairs, Director / Asst. Director of Sports in Government / University or an authorized official of these and other similar bodies.

(ix) Absence on medical grounds for more than four continuous working days is required to be supported with a Medical Certificate which should be submitted within seven days after rejoining the class. Absence beyond 25% maybe condoned on medical grounds. Students participating in sports at the Inter-collegiate Championship level may be given up to 15% relaxation in attendance.

Further, a student who participates in two or more Inter-collegiate Championships may be given an additional 10% relaxation in attendance.

A student representing the University at Inter University Championships or the State at National level Championships or higher levels may be given relaxation up to 50% in attendance.

However, the maximum relaxation permissible to a student on all accounts shall not be more than 50%.

Any case not covered under the above clauses but recommended by the Principal / Dean / Head of the Department to be condoned, shall be referred to a Committee consisting of (I) Vice-Chancellor (Chairperson),

(ii) Registrar and (iii) Principal of the Institutions/Dean of the College / Head of the Department concerned, as members.

For Programmes that are governed by the regulations of Central governing/regulatory bodies, the norms prescribed by the respective bodies as amended from time to time shall apply.

A student, who has any grievance about the attendance record, may bring the same to the notice of the Principal / Dean / Head of the Department, in writing, within three days from the date of display of the attendance on the Notice Board / Notice regarding checking of attendance online. The Principal/ Dean / Head of the Department, on receipt of such a complaint, shall verify the accuracy of the attendance records and allow the aggrieved student to inspect the records, if necessary, and shall dispose of the complaint preferably within a period of seven days.

## **GRIEVANCE REDRESSAL MECHANISM**

I) Anti-Ragging Committee conducts programmes on preventive measures to curb ragging and deals with any cases if reported.

ii) Internal Complaints Committee is constituted as per Section 4 (1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal Act, 2013) to deal with all cases of harassment against women.

iii) Student Grievance Redressal Committees (SGRC):

A. Collegiate Student Grievance Redressal Committee (CSGRC)

(i) A complaint from an aggrieved student relating to a college shall be addressed to the Collegiate Student Grievance Redressal Committee (CSGRC), with the following composition, namely:

a) Principal of the college — Chairperson;

b) Three senior members of the teaching faculty to be nominated by the Principal Members;

c) A representative from among students of the college to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities - Special Invitee.

(ii) The term of the members and the special invitee shall be two years.

(iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.

(iv) In considering the grievances before it, the CSGRC shall follow principles of natural justice.

(v) The CSGRC shall send its report with recommendations, if any, to the Vice-Chancellor of the affiliating University and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint

## **LIBRARY**

### **A. OVERVIEW:**

1. Library will remain open on all working days from 8.30 a.m. to 4.00 p.m.
2. Library follows open access system.
3. The purpose of the library is to inculcate reading habit and self study. In order to promote reading habit among the students, the Library Committee conducts various activities like, Quiz, Essay, Word Power competitions, book exhibitions etc. The College has also instituted "Best Library User" award.
4. Library Services: Book Bank Scheme, Lending, Reference, Scanning, Photocopy, Printing, E-Library, E-Resources: WIFI, OPAC etc
5. Students may contact the Library Staff or the Librarian for assistance.

### **B. GENERAL RULES:**

1. Silence and DISCIPLINE are to be Strictly maintained in the Library.
2. On entering the Library, the teachers and the students are required to sign Register kept for the purpose in the Library.
3. In the Library discussions, explanations, lectures, coaching to students, etc. will not be allowed. However separate room for Group Study discussion is provided in the library with prior permission of Library staff/ Librarian.
4. Use of Mobile Phones is strictly prohibited in the library.
5. Strict discipline must be maintained in the Library. Student who talk loudly, behave in rowdy manner or engage in indecent activities will be turned out of the Library. Student who is found misbehaving persistently will ne debarred permanently from entering the College Library.
6. The Library staff reserves the right to remove personal belongings of students that are left elsewhere in the library and shall not hold responsible in case of loss of such belongings. Students are advised to keep their belongings in the bag storage area.
7. Students without Identity Card will not be allowed to enter the Library. Students must present their Identity card whenever they are asked to do so by the Library Staff.

8. All students are required to read the Library Notice Board for Library related activities, notices, Rules etc.
9. No Library material shall be removed from library until its issue has been properly recorded.
10. Students are not allowed to reserve seats, shift or remove the Library furniture from their original place.
11. Students are required to handle books and all other reading material very carefully and must not deface them in any manner, including by highlighting, underlying, writing or drawing in them.
12. Students are welcome to put their suggestions in the suggestion box, placed outside the Library for better Library Facilities.

• **MEMBERSHIP:**

1. The First Year students and those joining from other colleges in the second and third year, having paid library fees, become members of the library and can avail of library facilities.
2. Students can avail book only up to the valid period of Library Card.
3. All bonafide students are members of the library. Every student will be issued one library card which entitles them for 3 books. Every student must possess his/her library card while making use of the Library facility.
4. Library cards are not transferrable and any misuse may result in the cancellation of the same.

• **LIBRARY:**

1. Periodicals: Current Journals, Magazines, Newspaper, Newsletter are kept in the Periodicals Section. After reading periodicals, keep them back in the same place on the stand.
2. E-Leaming: computer terminals in the E-Library Section provided for online access to E-learning material such as e Books, e-journals through N-list (INFLIBNET). This facility is strictly for academic purpose.
3. Books Issue: Three books are issued to students on Library Card for 7 days. These books are issued strictly on first come first serve basis. During

examination and ISAs, books may not be renewed to the same student if there is demand for books from other students.

4. Books for previous or next year academic year will not be issued to current year students. It is left to the discretion of the Librarian not to issue certain books when circumstances warrant.

5. Reference: Reference books, Competitive Exams and books on Goa are kept in the Books stack Section.

6. After reading the books from the book stacks students can keep the book on the same on the table. Do not stack the book on the shelves.

7. When students need books for home lending, they are required to examine it first and report back immediately to the library staff. If student fails to do so, they will be held responsible for any damage that may be detected afterwards and asked to replace the book. In case such a damaged book is out of print and not available, then cost of book plus fine will be charged to the student.

8. If student wants to keep a book beyond the due date, then the student must apply for renewal. The library staff will, at his/her discretion renew the book with a new due date.

9. In case a student loses a book, he/she would have to either replace the book or pay the present price of the book, in addition to the fine.

10. Magazines/ periodicals are not to be issued to students ( to be referred to in the Library only)

11. Students are required to co-operate with the Library staff for the smooth running of the Library.

**• READING MATERIAL ONLY FOR REFERENCE:**

1. Journals

2. Books

a. Competitive books

b. Books having volumes

c. Reference books such as Encyclopedias, Dictionaries, etc.

d. Any other book(s) as decided by the Principal/Librarian.

### • **PHOTOCOPY/ PRINTING/ SCANNING:**

1. This section starts from 09.30 to 3.00 p.m.
2. Lunch break of 45 Minutes (1.15 p.m. to 2 p.m.)
3. Charge of Rs.01/- per copy

### • **FINES/ DISCIPLINARY ACTION:**

1. Books not returned within the due date will attract a fine of Rs.5/- per day for the first week and thereafter, Rs.10/- per day.
2. In case of loss of Library card the student should inform the librarian immediately. A duplicate card will be issued to the student on applying and paying the requisite fees. Student will not be allowed to have any transaction in the Library without a valid Library card.
3. No transfer certificate, bonafide certificate, character certificate or leaving certificate will be issued to any student who has with him/her Library Books or dues in the form of fine.

### **LABORATORIES**

1. Computer Lab: The computer lab is air conditioned has 32 desktop computers, 2 L C D Projectors, 54 Laptops, one interactive system one external hard disk and wifi Internet speed of 50 MBPS.
2. Geography Lab: The AC Geography lab has an interactive system one desktop, printers and various equipments, with a seating capacity of 20 students for conducting practicals.
3. Language Lab: The language Lab Comprises of 20 desktops fitted with Digital Language Laboratory software for English, Hindi & Marathi.
5. Commerce & Economics Lab: A new lab is developed for Economics and Commerce department with 20 Desktops and 9 Laptops.

### **CO-CURRICULAR ACTIVITIES**

Vast scope is offered by the College for overall development of the students. Qualities of personal leadership, organization, administration, competence, values and social services are built up through the various co-curricular/extra curricular activities provided in the institution to achieve the vision and mission



of the College. The Principal is the ex-officio Chairman and each Teacher functions as the Director / Convenor / Joint Convenor of various Association / Cells/ Bodies.

1. Students' Council: The Council comprises the elected representative, of the students i.e. General Secretary, University Representatives, Class Representatives, Ladle's Representative, Sports Secretary and Cultural Secretary, and Members nominated by the Principal. No political campaigning of any kind is allowed in such elections Students found bringing politics into the campus will be summarily asked to leave the College. Teacher in charge of the various co-curricular activities will also be the members of the Council. The members will be responsible for monitoring student discipline in the College. various competitions and cultural activities will be organized by the council, with prior permission only. The members will hold meeting from time to time after giving proper intimation to the teacher in charge and the principal; and present their proposals for perusal by the College Authorities, No meetings can be held in the College premises without the consent of the Principal or the Teacher-in-charge under intimation of the Principal). The Council organises a multi-competition event Fun Days and the Annual Social Gathering in December every year.

2). Physical Education Department: The College holds various tournaments and sports activities, encouraging excellence in sports and fostering sportsmanship among all the student members. The sports wing of the Students' Council, functions as the coordination committee for the Annual Sports Meet and looks after all sports activities of the college. The College has a gymnasium with various exercising equipment.

3. Various Departments and Study Circles: The departments of English, Hindi, Marathi, Konkani, Geography, History, Economics, Commerce and Information Technology organise various competition, workshops, talks, seminars to develop the knowledge and skills of the students under the guidance of department heads / in charges.

4. National Service Scheme (N.S.S.) : Social service, service-mindedness, and leadership qualities are sought to be developed in the students through the N.S.S. Only a limited number of students are admitted to this scheme annually to encourage and promote the spirit of national Integration and fellow feeling. A residential Camp for students is organised annually. The N S S Unit of the college has adopted Virnoda village.

5. National Cadet Corps (NCC): With its motto of 'Unity and Discipline'. N.C.C. instills confidence, builds up talents of the cadets and develops in them love for the nation and fellow beings. It also seeks to create prospects for future Army Officers. Cadets will be selected on the basis of their performance at the interview and those who successfully complete 3 years of training will receive 'C' certificate. This certificate will brighten the chances of employment.

6. Career Guidance/ Counselling, Employment & Placement Cell: The College seeks to be a link between the potential employers, industrial and commercial establishments and our students who are the potential employees, with the aim of enhancing the scope of employment for the later. Various career guidance programmes, talks, exam coaching and recruitment drives are organised by this cell.

7. Personal and Group Counselling Services Cell: Provides Personal and group Counselling Services weekly to students and staff by the trained Counsellor and also conducts workshop on various topics of personality development.

9. Short Term Certificate Courses: Such Courses are designed as ADD-ON Courses which may be skill - based/career-oriented/utility-enhancing, etc., to supplement the years of Degree level education, by enhancing employability or self-employment of students. short term certificate course on Modi Marathi Script of 30 Lectures by Dept. of History

Clubs:

i) Gender Champion Club: Aims to promote gender equality and organized various activities to ensure safe and healthy environment for girl students within the college premises.

ii) Readers Club: Aims to promote reading habits among the students

10. Research Cell: The College seeks to inculcate an interest in creativity and enthusiasm for research amongst the staff and students. This Cell attempts to acquaint them with research methodology, organizes lectures, workshops and other research-oriented activity.

11. Extension Activities:

i) Medical Services Cell: Organizes health camps such as blood donation, eye camp, diabetes, and dental camps for students, staff and the members of general public.

ii) Summer Camp Committee: The College conducts an annual eight to ten days Summer Camp for students of VIII, IX & X classes of nearby schools. The College students have an opportunity to help in organizing the Camp activities.

## 12. Associations of Stakeholders:

### I) Parent-Teacher Association (P. T. A.) :

Teachers interact with the parents for reporting their performance and enhancing their students/wards overall performance. The mark sheets of I/III / V Semester exams are handed over to the parents during P. T. A. meetings and interactive sessions. Educative sessions on varied issues are organized for the benefit of parents and teachers.

### iii) Alumni Association:

"Sant Sohirobanath Ambiye Government College Arts & Commerce has Alumni Association Virnoda, Pernem, Goa" It acts as a link between the alumni and their alma mater. The link with the college is maintained through various activities. A representative of the Alumni Association is a member of the College IQAC.

## **NOTIFICATION - PG ADMISSIONS 2023-2024**

Admission to the Post Graduate Programmes at Goa University and affiliated colleges for the academic year 2023-24 shall be entirely based on the Goa University ADMISSIONS Ranking TEST(GU-ART).

The marks percentage obtained by the students while graduating would only be used to ascertain the eligibility of candidates for the Programme. The purpose of the GU-ART is only to rank the prospective students and not for determination of pass/ fail.

Candidates who have completed their Graduation or are in their Final Year of Graduation SHALL be eligible to apply.

Selected candidates who are in the Final Year of Graduation shall be granted Provisional Admission. Their admission will be confirmed after the results are declared based on the eligibility. In case a candidate fails to clear the Graduation Examination, the admission shall be cancelled and the fees shall be refunded.

Candidates will be given an option to choose the Test Centre at the time of applying for GU- ART.

1. The GU-ART shall be of one paper of 100 marks, containing 50objective type Multiple Choice Questions (MCQ) of 2 marks each. There shall be negative marking, where half a mark shall be deducted for each wrong answer. No marks will be deducted for unanswered questions. The duration of the GU-ART will be of 90 minutes

2. The breakup of 100 marks for the GU-ART Question paper shall be as follows:

- a. Section I (Least difficult)- 15Questions
- b. Section II (Difficult)- 15Questions
- c. Section III (Most difficult)- 20Questions

3. In case of candidates who have answered the GU-ART and have secured equal marks in the ranking list:

\* Section III scores shall be the first level of tie breaker, followed by Section II

\* In case the tie still exists, the University shall decide the order of merit.

4. The GU-ART Syllabus of respective programmes will be Shortly available on the University Website.

1. GU-ART Round II and Round III shall be conducted if seats remain vacant in the respective subject/ specialization Programmes. However, candidates answering the subsequent GU-ART Rounds shall be ranked after the previous Round candidates.

Example: If 100 candidates apply for Round I, all 100 will be assigned a rank based on the marks scored. For Round II, candidates shall be ranked from 101 onwards. The candidate scoring highest marks at GU-ART Round II will be ranked 101.

Interested candidates are requested to check the Goa University website [www.unigoa.ac.in](http://www.unigoa.ac.in) for details.

Principals of affiliated colleges are requested to bring the contents of this Notification to the students of their college.

**GOA UNIVERSITY**  
**Taleigao Plateau – Goa.**

GU/94/Acad-PG/CAC/2023-24/652

Date:27/12/2022

**PG ADMISSIONS – GUART 2023-24**

Applications for admission to various Post Graduation Programmes at Goa University and affiliated Colleges for the academic year 2023-24 will be accepted through online mode only. Interested candidates are informed to visit Goa University website [www.unigoa.ac.in](http://www.unigoa.ac.in) for details.

**Eligibility:**

Admissions to the Post Graduate Programmes shall be entirely based on the Goa University Admissions Ranking Test (GU-ART). The marks / percentage obtained by the students while graduating would only be used to ascertain the eligibility of candidates for the Programme. The purpose of the GU-ART is only to rank the prospective students and not for determination of pass/fail.

**Candidates who have completed their Graduation or are in their Final Year of Graduation are eligible to apply.**

Selected candidates who are in the Final Year of Graduation shall be granted Provisional Admission. Their admission will be confirmed after the results are declared based on the eligibility. In case a candidate fails to clear the Graduation Examination, the admission shall be cancelled and the fees shall be refunded.

For eligibility for admission to the various programmes and for Change in Faculty/Subject please refer Annexure I.

### GU-ART Coverage:

1. Admission to following Post Graduate Programmes will be based on GU-ART. Please Refer & for Seat Matrix (Number of seats offered at the University Departments and Affiliated Colleges).

2. Admissions to the B.Ed Programme for the academic year 2023-24 offered at the affiliated colleges shall also be based on GU-ART along with the other eligibility criteria as prescribed in Annexure IV by the Directorate of Higher Education [DHE], Government of Goa.

For more queries relating to B.Ed. admission contact: Directorate of Higher Education Government of Goa, SCERT Building, Alto-Porvorim, Bardez-GoaTel: 0832-2410824/2415585,

Email: [dir-dhe.goa@nic.in](mailto:dir-dhe.goa@nic.in)

3. Please refer Annexure V for fees applicable for Academic year 2020-21.

4. Admission to following Post Graduation Degree Programmes will not be based on GU-ART:

\* M.A. Wellness and Counseling (Nirmala Institute of Education)

\* M.B.A. (Goa Business School)

\* M.B.A.–Executive (Goa Business School)

\* Integrated M.B.A. (Goa Business School)

\* M.Sc. Marine Biotechnology (Department of Biotechnology)

Filling up of the application form:

a) Candidates are advised in their own interest to apply online much before the closing dates and not to wait till last date for applying / payment of application fee to avoid possibility of disconnection / inability / failure to log on to the website on account of heavy load on internet or website.

b) Goa University does not assume any responsibility for the candidates not being able to submit their application within the last date on account of aforesaid reasons or for any other reason beyond the control of the Goa University.

c) The Printout of the application form is not to be sent to the Goa University.

Admissions Portal Link:

<http://admissionportal.unigoa.ac.in/admissionportal/#/admissionAnnouncements>

Application Fees (To be remitted online through GUMS portal only):

- INR 600 per subject/specialization [Except MCA & MBA-FS];
- INR 300 in case of SC/ST of Goa [Except MCA & MBA-FS];
- INR 1,000/- for MCA & MBA-FS, INR 500 in case of SC/ST of Goa;
- No fees shall be charged from differently abled candidates.

GU-ART: Candidates are requested to note the following details regarding the GU-ART.

1. Candidates shall be permitted to apply for a maximum of three subjects /specialisations only for the PG Programmes and a maximum of two subjects /specialisations for the B.Ed. Programme.

2. Candidates who wish to apply for more than one programme are required to use the same login details. No changes shall be entertained after the application is submitted online.

3. The GU-ART shall be of one paper of 100 marks, containing 50 objective Multiple Choice Questions (MCQ) of 2 marks each. There shall be negative marking, where half a mark shall be deducted for each wrong answer. No marks will be deducted for unanswered questions. The duration of the GU- ART will be of 90 minutes.

4. The breakup of 100 marks for the GU-ART Question paper shall be as follows:

- a. Section I (Least difficult) - 15 Questions
- b. Section II (Difficult) - 15 Questions
- c. Section III (Most difficult) - 20 Questions

5. In case of candidates who have answered the GU-ART and have secured equal marks in the ranking list:

\* Section III scores shall be the first level of tie breaker, followed by Section II



\* In case the tie still exists, the University shall decide the order of merit.

6. The GU-ART syllabus of respective programmes is available on the University website at: <https://tinyurl.com/muekc35>

7. A Common GU-ART shall be conducted for admission to M.Sc. Marine Microbiology and Microbiology Programmes.

8. GU-ART Round II shall be conducted only if seats remain vacant in the respective subject/ specialization Programmes. However, candidates answering the subsequent GU-ART Rounds shall be ranked after the previous Round candidates.

Example: If 100 candidates apply for Round I, all 100 will be assigned a rank based on the marks scored. For Round II, candidates shall be ranked from 101 onwards. The candidate scoring highest marks at GU- ART Round II will be ranked 101.

### **GU-ART Schedule:**

The Schedule for the GU-ART will be as follows:

The First Round of GU-ART held on following mentioned dates.

<b>GU-ART Round I</b>	<b>19/02/2023</b>	<b>26/02/2023</b>	<b>05/03/2023</b>	<b>19/03/2023</b>
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Candidates are required to select the Test Centre at the time of applying for GU-ART. (After payment and submission of the application candidates will not be permitted to change their Test Centre)

The last date for submission of application is 25th January 2023 if seats remain vacant GU-ART Round II.

Admission Process:

1. The results of GU-ART Round I will be declared on University Website.
2. After the Results of Round I are declared, for Programmes offered only at the University Departments or at a single College, seats shall be allotted to candidates based on their performance in the First Round of GU-ART. For Rules/Guidelines for Selection may kindly refer Annexure VI.

3. For Programmes offered at both the University as well as the affiliated colleges or at multiple colleges, seats shall be allotted through Counselling which will be held at the Goa University Campus. The rankers shall confirm their course selection (In case candidates have applied for GU-ART in multiple subjects/ specialization) and selection of seat at University Department or at affiliated college. The candidates are required to indicate a maximum of three preferences for institution of admission and subject specialization if applicable.

4. All Candidates including those who are Selected/Allotted/Offered seats at the Goa University Department or affiliated colleges shall be required to pay the seat confirmation fee of ₹ 5,000/- online on the GUMS Portal at the time of Counselling.

5. Post First Round of GU-ART, if any of the seats at University Department or at affiliated college remain vacant, additional rounds of GU-ART will be held. Additional rounds will be held only for subjects/specialization for which the seats remain vacant.

6. The Second Round of GU-ART will be held in the University Departments to fill seats which remain vacant after the First Round of Admissions including Reserved Category seats. Reserved Category Seats remaining vacant after the declaration of first list of the Second Round will be transferred to the General Category.

7. The Admission for the academic year 2023-24 shall be based on the following Ordinances. Hyperlink to refer the following Ordinances:  
[https://www.unigoa.ac.in/uploads/config\\_docs/20220819.090718~Ordinances\\_Part\\_A\\_19-Aug-2022.pdf](https://www.unigoa.ac.in/uploads/config_docs/20220819.090718~Ordinances_Part_A_19-Aug-2022.pdf)

OA-20	Ordinance relating to the Policy of Admission to the Post Graduate Academic Programmes of Goa University (Applicable for candidates who registered from the academic year 2018-19 onwards)
OA-35	Ordinance governing the M.A., M.Sc. M.Com., M.S.W. and M.T.T.M. programmes of study conducted by the on- campus Departments of the Goa University and its affiliated colleges in the Faculties of Languages and Literature, Social Sciences, Natural Sciences, Life Sciences and Environment, and Commerce and Management, based on the Choice Based Credit System of Instruction (Effective from AY 2022-23).

## **RESERVATION UNDER VARIOUS CATEGORIES**

As per the revised guidelines of the UGC, reservation of seats in case of Scheduled Caste (SC) and Scheduled Tribe (ST) candidates for admission to various programmes of study in the University shall be on the basis of the reservation policy of the State Government.

Candidates applying for admission under reserve categories shall be required to submit a valid certificate to that effect issued by the Officer of the rank of the Deputy Collector or any other authorized Officer as notified by the Government of Goa.

2% of seats in each of the Post Graduate programmes of study, subject to a minimum of one seat, shall be reserved for candidates belonging to SC Category of Goa State.

12% of seats in each of the Post Graduate programmes of study, subject to a minimum of one seat, shall be reserved for candidates belonging to ST Category of Goa State. Candidates applying for admission under these categories shall be required to submit a certificate to that effect issued by the officer of the rank of the Deputy Collector or above.

27% of total seats, subject to a minimum of two seats, for admission to various programmes of study, shall be reserved for candidates belonging to other backward classes (OBC) of the State of Goa as per the directives of the State Government. Candidates applying under this category shall be required to submit a certificate issued to that effect by the officer of the rank of the Mamlatdar or above.

5% of total seats, subject to minimum one seat for admission to various programmes of study shall be reserved for differently abled candidates (as per State Government directives).

10% of seats, subject to a maximum of two seats and a minimum of one seat in each programme of study, except the MCA & MBA programmes of study, shall be made available for candidates of other Universities.

1% of total seats shall be reserved for Children of Ex- servicemen.

Seats falling vacant under any of the above reserved categories shall be filled from the general category candidates with the approval of the Vice Chancellor.

15% of seats, over and above the allotted number of seats, shall be reserved as supernumerary seats for the overseas candidates, who are eligible for admission and are recommended by Govt. of India under scholarship from Govt. of India or under exchange programme (ICCR Programme). These seats shall be filled in accordance with the UGC guidelines. Out of the 15% supernumerary seats, one seat in each program will be reserved for Kashmiri Migrants (KM) as per directives of the UGC.

Percentage of seats mentioned above is subject to change depending upon the directives of the State Government.

### **REFUND OF COURSE FEES**

a) If a student chooses to withdraw from the programme of study in which he/she is enrolled, the following five tier system shall be followed for the refund of fees remitted by him/her.

Sr. No.	Point of time when notice of withdrawal of admission is served to the College/University	% of refund of Aggregate fees*
1	15 days or more before the formally notified last date of admission.	100%
2	Less than 15 days before the formally notified last date of admission.	90%
3	15 days or less after the formally notified last date of admission.	80%
4	30 days or less, but more than 15 days after the formally notified last date of admission.	50%
5	More than 30 days after the formally notified last date of admission.	00%

\* (Inclusive of tuition fees and non-tuition fees but exclusive of Caution Deposit and Security Deposit)

b) In case of (1) in the table above, 5% of the aggregate fees paid by the student, subject to a maximum of ₹ 5,000/- shall be deducted as processing charges from the refundable amount.

c) Fees shall be normally refunded to an eligible student within fifteen days from the date of receiving a written application from him/her along with proof of payment in this regard.

d) The fees of students who have already been admitted to a programme of the University and have paid the fees and are subsequently admitted to another programme shall have to pay the fees for the final admission and claim the refund of fees paid earlier, in which case no administrative charges shall be deducted from fees paid earlier by the student.

However, if the fees payable for the both the programmes are the same, the fees paid earlier shall be transferred to the final programme where admission is sought.

d) All other cases of the refund of the fees will be decided on case to case basis on its merit.

### **CHANGE OF FACULTY /SUBJECT**

Candidates who have passed Bachelor's degree examination in any subject of this University or any other recognized University and secured at least 40% of the aggregate marks in their qualifying examination may seek admission to the Master of Degree Programme in a subject of their choice.

These candidates will have to apply to the Registrar, in the prescribed form, on or before the date specified in the University Notification/ Prospectus for such change of subject or faculty.

Candidates are required to select “Change of Faculty” option while filling the online application form. (Applicable for Language/Social Science subjects only)

The candidates desirous to be admitted under the scheme of Change of Faculty/Subject for admission to the Master's Degree Programme shall have to appear for the Ranking Test in the concerned subject.

Under the scheme of Change of Faculty/Subject, candidates who have answered the Ranking Test shall be considered eligible for admission against vacant seats available, if any, after students from the merit lists of the concerned programme are given admission.

Under the scheme of Change of Faculty/Subject, up to two seats may be made available as supernumerary with the approval of Vice-Chancellor, if no vacant seats are available for the qualified candidates.

## **OA-35 Ordinance governing the M.A., M.Sc. M.Com., M.S.W., M.T.T.M., M.P.Ed., M.L.I.Sc., MBA, MBA (FS), MBA (Executive), MCA and M. Sc. (I.H.T.M.) and other such Masters**

Programmes of study conducted by the on-campus Schools of Goa University and its Affiliated Colleges based on the Choice Based Credit System of Instruction. (Effective from Academic Year 2022-2023)

### **OA-35.1 GENERAL**

The eligibility, procedure and conditions for admission to the M.A., M.Sc. M.Com., M.S.W., M.T.T.M., M.P.Ed., M.L.I.Sc, MBA, MBA (FS), MBA (Executive), MCA and M.Sc. (I.H.T.M.) and other such Masters Programmes and the rules governing the

- (a) Reservation of seats for each Programme,
- (b) Merit list,
- (c) Registration and payment of fees

Shall be as provided in the respective Ordinances/Notifications.

#### **OA-35.1.1 The Discipline Faculty Committee (DFC) / Departmental Faculty Committee (DFC)**

Shall be responsible for the implementation and conduct of the Credit-based Master's Degree Programme(s). In case of Schools, the DFC shall comprise the Dean/Vice-Dean Academic, Programme Director and the faculty members of the Discipline. In case of the Colleges, the DFC shall comprise the Principal of the College, Head of the Department, Coordinator of the Programme and faculty members teaching the Programme.

### **OA-35.2**

#### **OA-35.2.1**

### **PROGRAMME STRUCTURE**

The Programme shall be based on a system of time-integrated units called Credits, under the Choice Based Credit System (CBCS) and shall comprise Core Courses, Elective Courses (Discipline specific, Research specific and Generic) and Dissertation. The Credits shall be as defined in OA-35.2.3. A student shall be permitted to accumulate, transfer or redeem Credits under the relevant

provisions of the Goa University Ordinance relating to Academic Bank of Credits and shall be permitted multiple entry and exit options.

**OA-35.2.2 (a)**

A student shall be eligible for the award of a Master's Degree on successful completion of a minimum of 80 Credits.

The details of Programmes, Credits and number Semesters shall be as follows:

Programmes	Number of Credits	Number of Semesters
(i) Two Years PG Degree (for those who have completed the 3-year UG Degree)	80	4
(ii) One-year PG Diploma (for those who exit after one year of the PG Programme)	40	2
(iii) One Year PG Degree (for those who have completed the 4-year UG Degree)	40	2

(b) A student registered for Programmes of two years (four semesters) duration and above, shall be eligible for a relaxation of one Semester as per the relevant provisions of the Goa University Ordinance relating to the Academic Bank of Credits.

(c) A student who joins after completing the 4-year UG Degree, shall have to successfully complete 40 Credits as recommended by the respective Board of Studies.

(d) A student who joins after completing the 4-year UG degree with having completed the research component of 40 Credits, shall have to successfully complete 40 Credits of Discipline Specific Core and Elective Courses.

(e) A student who joins after completing the 4-year UG Degree without the research component of 40 Credits, shall have to successfully complete 40 Credits of Research, Generic Elective Courses and Dissertation.

(f) However, a student exiting the M.L.I.Sc. Programme after successfully completing one year (40 Credits) shall be eligible for the award of the B.L.I.Sc. Degree.

### OA-35.2.3

(a) The total number of 80 Credits shall comprise 32 Credits of Core Courses (Compulsory); 32 Credits of Elective Courses; 16 Credits of Dissertation (Compulsory), as specified at OA-35.4

(b) However, Professional Programmes such as MBA, MBA (Financial Services), MBA (Executive), MCA and M.Sc. (I.H.T.M.) shall have to undergo 16 Credits of Internship in lieu of Dissertation.

### OA-35.2.4

A student shall be required to obtain 56 Credits from the parent Discipline, out of which 32 Credits shall be Discipline Specific Core; minimum 8 Credits shall be Discipline Specific Elective Courses; and 16 Credits for the Dissertation or Internship (as applicable). Out of the remaining 24 Credits, 12 Credits shall be Research Specific Elective Courses and 12 Credits shall be Generic Elective Courses.

#### Semester-wise break up of Courses and Credits:

Courses	SEMESTER				Credits
	I	II	III	IV	
Discipline Specific Core (DSC)	16	16	0	0	32
Discipline Specific Elective (DSE)	04	04	0	0	08
Research Specific Elective Course (RSE)	0	0	08	04	12
Generic Elective Course (GE)	0	0	12	0	12
Discipline Specific Dissertation (DSD)/Internship	0	0	0	16	16
<b>Total Credits</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>80</b>

#### (a) Discipline Specific Core (DSC) Courses

DSC are Compulsory Courses (32 Credits) shall be in the Discipline in which the student has registered for the Master's Degree Programme.

#### (b) Discipline Specific Elective (DSE) Courses

DSE are Discipline Specific Elective Courses. They supplement the DSC's and at the same time provide a choice for the student.

#### (c) Research Specific Elective (RSE) Courses



RSE Courses aim to provide adequate research skills to students to carry out Dissertation. RSE's for each Discipline shall be recommended by the respective Board of Studies. A student may opt for RSE's offered by other Disciplines upon prior recommendation of the DFC.

(d) Generic Elective (GE) Courses

GE Courses are Elective Courses from any Discipline. These Courses aim to provide a multidisciplinary perspective to the student.

(e) Discipline Specific Dissertation (DSD)

DSD shall be a Compulsory Dissertation and shall be in the Discipline in which the student is registered for the Master's Programme. The 16 Credits DSD shall be split into 4 Credits of Research Internship, 4 Credits for Research Conceptualization and Data Collection methods and 8 Credits of Research Report and Viva.

(i) Research Internship of DSD:

Each student shall be allotted a Research Mentor. The Mentor shall maintain the record of attendance and shall assign the marks based on the student's commitment in carrying out the research and her/his performance. The Research Supervisor may be the Research Mentor

(ii) The Project Conceptualization:

Students shall commence work on the Dissertation in the beginning of the Third Semester for the two-year Masters Programme and the First Semester for the one-year Masters Programme. Students are expected to complete Project Conceptualization (identification of research problem, objectives, hypotheses, literature review, research design and methodology) before the commencement of the Fourth / Second Semester. The Project Conceptualization component shall be assigned 4 Credits and shall be evaluated separately through a presentation at the beginning of Fourth / Second Semester.

(f) For the Professional Programmes (MBA, MCA), where there shall be no Dissertation component, the Board of Studies in their respective Discipline may design Skill Based Elective (SBE) Courses in the Discipline that would help to enhance their professional skills.

(g) The RSE in Semester IV shall, ordinarily, be on Knowledge Production and Dissemination, Academic Writing and Research Ethics, with a focus on the concerned Discipline.

(h) The maximum Credits a student can earn in a Semester shall be 28 Credits.

(i) If a student has already earned 52-56 Credits in the first two Semesters and wants to complete the Masters in three Semesters s/he may be permitted to complete all the components of the Dissertation in one Semester.

### **OA-35.5**

#### **OA-35.5.1**

### **SCHEME OF EXAMINATION**

The assessment of all Courses including Dissertation and Internship shall comprise continuous Intra-Semester Assessment (ISA) and Semester End Assessment (SEA) and shall be fully internal, carried out by the teacher teaching the Course. If the teacher/s who had taught the course is/are no longer associated with the School/College, the Dean/Programme Director/ Principal shall appoint a paper setter cum evaluator.

OA-35.5.2 (a) Each teacher of the concerned Course shall be the examiner for the portion s/he has taught. The teacher of the Course shall be the Course Coordinator and shall coordinate the teaching, examination and evaluation (both ISA and SEA) of the Course and maintain records of all the assessments.

(b) When more than one teacher is involved in teaching a Course, one teacher preferably a regular teacher shall be identified as the Course Coordinator by the DFC.

#### **OA-35.5.3**

(a) The ISAs may be Written/Oral, Open/Closed book, Scheduled/ Surprise, Objective /Multiple-choice, Short-answer type, Essay type, Seminar, Assignment, Viva-Voce, Peer group assessment, Class participation as described in the Course outline.

(b) For each Theory Course, a written or any other evidence-based component shall constitute at least 50% of ISA and SEA.

#### **OA-35.5.4**

A Course shall have a „single passing-head“ based on the combined performance at the ISA and SEA. Fractional marks shall be rounded off to the nearest integer only at the time of calculating the Course Grade.

#### **OA-35.5.5**

(a) The Course-wise time-table of internal assessment shall be displayed at the beginning of each Semester.

(b) Every teacher shall submit to the Programme Director/HoD/ Programme Coordinator, the question paper, assessed answer books and the marks assigned within ten days after the conduct of each assessment.

(c) The result of each assessment shall be displayed on the Notice Board and the assessed material shall be shown to the student(s) by the concerned teacher and submitted to the Programme Director/HoD/ Programme Coordinator along with the question paper in a sealed envelope.

#### **OA-35.6**

##### **OA-35.6.1**

#### **EVALUATION OF COURSES**

(a) A One Credit Course shall carry 25 marks. All other Courses shall carry marks proportionate to the number of Credits.

(b) The weightage for the ISA and SEA for both theory and practical Courses shall be 60% and 40% respectively.

(c) There shall be four ISA"s for each Course of two or more Credits, each of 20%, for a total of 60% of total marks of the Course. Out of four IAS"s best three ISA"s shall be considered. However, for a 1 Credit Course, only two ISAs shall be conducted and evaluated for 60% of the total marks of the Course and the best ISA will be considered.

(d) All internal assessments shall be completed by the last teaching day of the Semester.

## AWARD OF GRADES

Marks awarded in each Course shall be represented in the form of Grades in the grade sheet issued at the end of each Semester. The Final result shall be declared as Cumulative Grade Point Average (CGPA). The marks awarded in the ISA and SEA shall be added for awarding the grade for each Course, as indicated in the table below:

Range of percentage scored	Grades	Grade Point
85 – 100	O (Outstanding)	10
75 – < 85	A+ (Excellent)	9
65 – < 75	A (Very Good)	8
55 – < 65	B+ (Good)	7
50 – < 55	B (Above Average)	6
45 – < 50	C (Average)	5
40 – < 45	P (Pass)	4
0 – < 40	F (Fail)	0
Absent in ISA/SEA	Ab (Absent)	0

## Annexure V

Schedule of Fees for the Academic year 2023-24 for Post graduate Programmes offered at the Goa University Campus		
Sr. No.	Particulars	Fees for 2022-23 (Amount) ₹
1	<b>Tuition Fee (Annual)</b>	-
A	M.A.	6520
B	M.Com	6520
2.	<b>Enrollment Fee ( One time)</b>	
A	a) Goa University Students	630
B	b) Outside University Students	3675
3	<b>Gymkhana, Student Union, ID Card Fee (Annual)</b>	550
4	<b>Student Aid Fund (Annual)</b>	160
5	<b>Laboratory Fee/ Computer Fee</b>	1030

6	<b>Internet Fee (Annual)</b>	580
7	<b>Library Fee (Annual)</b>	600
8	<b>Caution Deposit (Refundable)</b>	2,240

\* Subject to Change & Approval of Govt. of Goa & Goa University.

#### M.COM FEES FOR ACADEMIC YEAR 2023-24

PARTICULARS	AMOUNT	
	M.com-I	M.com-II
Tuition Fee (yearly)	6,520.00	6,520.00
Annual Library Fees	600.00	600.00
Lab Fees/ computer Fees	1,030.00	1,030.00
Caution Money Deposits (Refundable)	2,240.00	—
<b>Total (A)</b>	<b>10,390.00</b>	<b>8,150.00</b>
Enrollment Fees (G.U. Students)	630.00	—
Annual Internet Fees	580.00	580.00
Gym/Student Union	550.00	550.00
Student Aid Fees	160.00	160.00
College Magazine	80.00	80.00
P.T.A.	200.00	200.00
Damages	200.00	200.00
ISA/ Exam Fees	200.00	200.00
Other Fees	500.00	500.00
<b>Total (B)</b>	<b>3,100.00</b>	<b>2,470.00</b>
<b>GRAND TOTAL (A+B)</b>	<b>13,490.00</b>	<b>10,620.00</b>
Eligibility Fees-N.B. other university students	3,675.00	3,675.00

\* Subject to Change & Approval of Govt. of Goa & Goa University.

## SCHEME OF INSTRUCTION (SEMESTER SYSTEM)

### NEW EDUCATION POLICY (NEP)

### M.COM PART I (SEMESTER I & II)

Code No.	Name of the Paper	Credits
<b>SEMESTER I</b>		
COTC-401	Advanced Financial Management	4
COTC-402	Capital Markets and Stock Exchange Operations	4
COTC-403	Entrepreneurship and Venture Capital	4
COTC-404	Organizational Behaviour	4
	<b>ACCOUNTING AND FINANCE</b>	
COTC-405	Advanced Corporate Accounting	4
COTC-406	Financial Services Operations	4
	<b>BUSINESS MANAGEMENT</b>	
COTC-407	Human Resource Management	4
COTC-408	Strategic Management	4
<b>SEMESTER II</b>		
COTC-409	Marketing and Consumer Behaviour	4
COTC-410	Management of Mutual Funds	4
COTC-411	Security Analysis and Portfolio Management	4
COTC-412	Financial Derivatives	4
	<b>ACCOUNTING AND FINANCE</b>	
COTC-413	Direct Taxes	4
COTC-414	Cost and Management Accounting	4
	<b>BUSINESS MANAGEMENT</b>	
COTC-415	Advertising and Sales Management	4
COTC-416	Business Environment and International Trade	4

## SCHEME OF INSTRUCTION (SEMESTER SYSTEM)

### NEW EDUCATION POLICY (NEP)

### M.COM PART II (SEMESTER III & IV)

Code No.	Name of the Paper	Credits
<b>SEMESTER III</b>		
COTR-501	Research Methodology	4
COTR-502	Basic Econometrics	4
COTR-503	Qualitative Research	4
	<b>ACCOUNTING AND FINANCE</b>	
COTG-504	Corporate Valuation	4
COTG-505	Corporate Mergers and Acquisitions	4
COTG-506	Indirect Taxes	4
COTG-507	Financial Risk Management	4
COTG-508	Treasury and Forex Management	4
COTG-509	Cost Management and Control	4
	<b>BUSINESS MANAGEMENT</b>	
COTG-504	Banking and Financial Institutions	4
COTG-505	Insurance Management	4
COTG-506	International Marketing	4
COTG-507	Retail Marketing	4
COTG-508	Customer Relationship Management	4
COTG-509	Travel and Tourism Management	4
<b>SEMESTER IV</b>		
COTR-516	Advanced Econometrics	4
COTR-517	Business Analytics	4
COPD-518	Dissertation	16

## SCHEME OF INSTRUCTION (SEMESTER SYSTEM)

### NEW EDUCATION POLICY (NEP)

#### MA PART I (SEMESTER I & II)

MA Part I (Semester I)		
Course Code	Course	No. of Credits
MRC-201	A Review of Marathi Grammar	4
MRC-202	History of Marathi Literature (1818-1947)	4
MRO-202	Goan Marathi Literature	4
MRO-203	Translation : Theory And Application	4
MRO-210	A Study of Dalit Literature	4
MA Part I (Semester II)		
Course Code	Course	No. of Credits
MRC-203	Linguistics And Marathi Language	4
MRC-204	History of Marathi Literature (1947-2015)	4
MRO-201	A Study of Folk Literature	4
MRO-217	Historical Literature in Marathi	4
MRO-221	Marathi Comedy Literature	4



## SCHEME OF INSTRUCTION (SEMESTER SYSTEM)

### NEW EDUCATION POLICY (NEP)

### MA PART II (SEMESTER III & IV)

MA Part II (SEMESTER III)		
Course Code	Course	No. of Credits
MRC-205	Theory of Literature	4
MRC-206	A Form of Literature (Autobiographies)	4
MRO-205	A study of 17 <sup>th</sup> Century Goan Christian Marathi Literature	4
MRO-206	Sociological Study of Literature	4
MRO-218	Applied Criticism	4
MA Part II (SEMESTER IV)		
Course Code	Course	No. of Credits
MRC-207	A Study of Two Marathi Text Representing The Medieval Period	4
MRC-208	A Study of Modern Marathi Author	4
MRO-207	Research Methodologies & Techniques	4
MRO-208	Science Fiction in Marathi	4
MRO-219	Creative Writing	4

## DEPARTMENTAL ACHIEVEMENTS



**Writers  
Meet Chief  
guest Mr.  
Dayaram  
Padloskar  
19/09/2022**

**Guest lecture on  
techniques of  
Interview by  
Ms. Kalika  
Bapat Special  
guest IMB  
chairman Mr.  
Dashrath Parab  
03/10/2022**



**Guest Lecture on  
World Mental  
Health Day by Ms.  
Sushma  
Kauthankar  
12/10/2022**



**Workshop on Marathi  
Kavya Vachan by Mr.  
Narayan Khorjuvekar  
29/10/2022**

**Talk on National Youth  
Day by MLA of  
Mandrem Shri. Jit  
Arolkar 12/01/2023**



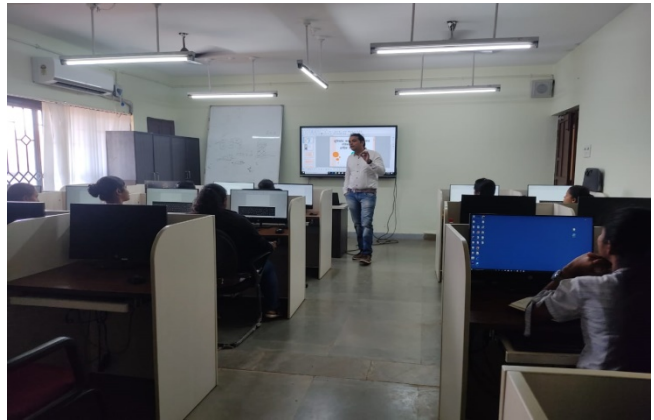
**Kavi Sammelan  
poetry recitation  
program chief  
Guest Mrs. Chitra  
Kshirsagar  
31/01/2023**



## Hindi Day Celebrations.

17/09/2022

## STCC Devnagri typing and software applications in Hindi



## Celebration of Marathi Bhasha Diwas on 27<sup>th</sup> Feb. 2023, Guest of honour Mr. Gajanan Desai





**Football boys  
team 2022-23**



**Football Girls  
team 2022-23**



**Independance day celebration**



**Inter Class Volleyball**



**NCC Annual trek**



**Organizers  
and Runers  
up at  
Sangharsh**





**Our Cadets at the Annual Training Camp**



**Senior Cadets of the College 2022-23**



**Runners-up at Inter College Hard ball Cricket**



**Silver Medalist Inter College Hockey**





**Silver Medalist Inter College Volleyball Women**



**Students and staff at the field Trip of the Summer Camp 2023**



**Programme  
Kavyasur  
organised by  
Department  
of Konkani**

**Tree plantation  
programme  
organised by  
Department of  
green initiatives  
and  
sustainability  
and department  
of extension  
activities**



**Induction  
Programme for  
newly elected  
village  
representatives of  
Pernem taluka  
organised under  
the MOU signed  
with GIPARD**





**Valedictory function of short term certificate course in coconut craft organised by Department of green initiatives and sustainability and department of extension activities**

**Programme Pratidwani organised by Department of folklore and performing arts in collaboration with Department and of green initiatives**



**Felicitation programme for the batch of 2021-22 organised by Department of alumni association**



**Programme Petul organised by Department of Konkani in collaboration with Konkani Bhasha Mandal**



**Short term certificate course organised by Department of Konkani**



**Felicitation  
programme for  
the batch of 21-  
22 organised by  
Department of  
alumni  
association**

**Face painting competition organised by Department of Konkani**





# ANNEXURE I

## ANTI-RAGGING

### AFFIDAVIT BY THE STUDENT

- 1) I \_\_\_\_\_  
(full name of student with admission / registration / enrolment number) s/o  
d/o Mr. / Mrs. / Ms. \_\_\_\_\_  
having been admitted to \_\_\_\_\_  
(name of the institution), have received a copy of the UGC Regulation on  
Curbing the Menace of Ragging in Higher Education Institutions, 2009,  
(hereinafter called the "Regulation") carefully read and fully understood  
the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 4 and clause - 9.1 of the Regulations  
and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations  
and am fully aware of the penal and administrative action that is liable to be  
taken against me in case I am found guilty of or abetting ragging, actively or  
passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
- a) I will not indulge in any behaviour or act that may be constituted as ragging  
under clause 3 of the Regulations.
- b) I will not participate in or abet or propagate through any act of commission  
or omission that may be constituted as ragging under clause 3. of the  
Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment  
according to clause 9.1 of the Regulations, without prejudice to any other  
criminal action that may be against me under any penal law or any law for  
the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission  
in any institution in the country on account of being found guilty of, abetting  
or being part of a conspiracy to promote, ragging; under further affirm that,  
in case the declaration is found to be untrue, I am aware that. my admission  
is liable to be cancelled.

**Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of year.**

**Name:**

**Signature of Deponent**

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge  
and no part of the affidavit is false and nothing has been concealed or  
misstated therein. Verified at \_\_\_\_\_ (Place) in this the \_\_\_\_\_  
(day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year)

**Signature of Deponent:** \_\_\_\_\_

Solemnly affirmed and signed in my presence on this the \_\_\_\_ (day) of  
\_\_\_\_ (month) \_\_\_\_ (year) after reading the contents of this affidavit.

## ANNEXURE II

### AFFIDAVIT BY PARENT /GUARDIAN

- 1) I, Mr. / Mrs. / Ms. \_\_\_\_\_  
(full name of parent/guardian) father/mother/guardian of \_\_\_\_\_  
\_\_\_\_\_  
(full name of student with admission / registration / enrolment number),  
having been admitted to \_\_\_\_\_ (name of the  
institution), have received a copy of the U G C Regulation on Curbing the  
Menace of Ragging in Higher Education Institutions, 2009 (hereinafter  
called the "Regulation") carefully read and fully understood the provisions  
contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to  
what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation  
and am fully aware of the penal and administrative action that is liable to be  
taken against my ward in case he/she is found guilty of or abetting ragging,  
actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
- a) My ward will not indulge in any behaviour or act that may be constituted as  
ragging under clause 3 of the Regulations.
- b) My ward will not participate in or abet or propagate through any act or  
commission or omission that may be constituted as ragging under clause 3  
of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward liable for  
punishment according to clause 9.1 of the Regulations, without prejudice  
to any other criminal action that may be against me under any penal law or  
any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from  
admission in any institution in the country on account of being found guilty  
of, abetting or being part of a conspiracy to promote, ragging; under further  
affirm that, in case the declaration is found to be untrue, I am aware that my  
admission is liable to be cancelled.

**Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of year.**

**Name:**  
**Address:**  
**Contact No.:**

**Signature of Deponent**

#### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge  
and no part of the affidavit is false and nothing has been concealed or  
misstated therein. Verified at \_\_\_\_\_ (Place) in this the \_\_\_\_\_ (day)  
of \_\_\_\_\_ (month), \_\_\_\_\_ (year)

**Signature of Deponent:** \_\_\_\_\_

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of  
\_\_\_\_\_ (month) \_\_\_\_\_ (year) after reading the contents of this affidavit.

TIME TABLE

Time								
Mon								
Tue								
Wed								
Thu								
Fri								
Sat								