YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	Sant Sohirobanath Ambiye Government College of Arts and Commerce, Pernem
• Name of the Head of the institution	Dr Pravina Kerkar
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08322992210
• Mobile no	9822385035
• Registered e-mail	gcacpg@yahoo.co.in
• Alternate e-mail	pravina567@gmail.com
• Address	Virnoda
• City/Town	Pernem
• State/UT	Goa
• Pin Code	403512

2.Institutional status

• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Goa University**

- Name of the IQAC Coordinator   **Satish Sanvol**

- Phone No.   **9423318898**

- Alternate phone No.   **9822385035**

- Mobile   **9423318898**

- IQAC e-mail address   **ssagcaciqac1@gmail.com**

- Alternate Email address   **satishsanvol@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://ssagcpernem.in/wp-content/uploads/2023/12/AQAR-2021-22.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://ssagcpernem.in/wp-content/uploads/2023/12/Academic-calender-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.85**	**2010**	**15/06/2010**	**14/06/2014**
Cycle 2	**B**	**2.74**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC   **07/07/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Preparation for the introduction of NEP: In preparation for NEP implementation, the IQAC undertook a series of strategic steps. Firstly, faculty members were introduced to and trained in 'Outcome-Based Teaching,' emphasizing the attainment of Programme and Course Outcomes through a dedicated Faculty Development Program. Secondly, in keeping with what was learnt at the FDP, the college's ISA and Exams committee provided guidance on aligning question paper setting with Bloom's Taxonomy skills. Thirdly, the IQAC along with the Heads of Departments revised the subject combinations in order to accommodate the new course categories (VAC, Major, Minor, MC, SEC). Lastly, recognizing NEP's emphasis on Multidisciplinary Education, the IQAC made preparations for the 'College Cluster Formation,' a mechanism aimed at facilitating resource-sharing among disciplines of a group of colleges.`

`2. Setting up of a Museum in the college: The IQAC gave its wholehearted support to the initiative of the History Department for setting up of a Museum in the college. The civil works and procuring of artifacts progressed steadily throughout the year.`

`3. Book Exhibition: The IQAC proposed that the college library hold a Book exhibition for the students and staff of the college in order to promote reading habit/culture. This would also assist teachers in placing orders for new books for the Library.`

`4. Inviting experts from diverse fields to interact with the students: Being a college set up in a rural area, the IQAC proposed`

this to ensure that students receive exposure and insights comparable to those in urban institutions. Since this college is situated in a rural area, the IQAC proposed that experts from various fields be invited to interact with students. This was a successful initiative wherein around 46 experts from various fields visited the college. Since this college is situated in a rural area, the IQAC proposed that experts from various fields be invited to interact with students. This was a successful initiative wherein around 46 experts from various fields visited the college.

5. The college's IQAC proposed the introduction of an Honours Course in Konkani, given its status as the State Language. Subsequently, the decision was made to launch an Honours course in Konkani, garnering support from the Government of Goa and obtaining affiliation from Goa University.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of NEP for academic year 23-24	Teachers attended meetings to understand the NEP structure. Many teachers of the college were involved in preparation of the curriculum
Increasing the intake of Students	Visits by faculty to HSS, summer camp for school children
Undertaking Audits	Started the process for Academic, Administrative, Financial, Green audits
Infrastructure	Setting up of Museum, parking lot outside the college; regular maintenance of elevators, air conditioners, minor repairs in plumbing, electrical
Enhanced Discipline	Discipline Policy, wearing of I Cards, enforcing traffic rules
E governance	IAIMS portal for SEE, Attendance, ISA; communication with teachers through email/WhatsApp
Green initiatives	Solar panels, tree plantation and sapling distribution drives, observation of vanamahotsav

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
IQAC	17/11/2023

14.Whether institutional data submitted to AISHE

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- Name of the statutory body

Name	Date of meeting(s)
IQAC	17/11/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	04/01/2023

15. Multidisciplinary / interdisciplinary

The college offered the following Multidisciplinary/Interdisciplinary courses during the current academic year:

Ability Enhancement Courses/Core Courses

1. Environmental Studies for FYBA and FYBCom classes.
2. Spoken English - For all F.Y.B.Com. students
3. Business Communication - for all FYBCom students

Generic Electives

1. Computer Fundamentals and Emerging Technologies
2. Indian Culture and Heritage
3. Entrepreneurship Development
4. Resource Geography of Goa
5. Cyber Space and Cyber Security
6. History of Human Civilization
7. Entrepreneurship Development II
8. Geography of Resource Utilisation-Goa
9. Fundamentals of disaster mitigation
10. Demography and Population Studies
11. Goan Heritage
12. Multimedia Technology
13. Application of Disaster Risk Reduction & Mitigation
14. Demography and Population Studies
15. History of World Religion
16. Client Side Web Development
17. Computer Applications

Generic Electives are multidisciplinary and interdisciplinary in nature where students of Arts students commerce or other Arts subjects other than electives and vice versa.

16. Academic bank of credits (ABC):

The college undertook the exercise of getting the students registered for the Academic Bank of Credits Scheme. The nodal officer Mr. Vishnu Vete who is the convenor of the Examination

Committee of the college underwent an orientation/training at the Directorate of Higher Education. The tutorial video was circulated to all the students through WhatsApp. The nodal officer and the IIAMS convenor went to all classes, gave the students an orientation, and assisted them in creating an account on digilocker. A compliance report was then sent to the Directorate of Higher Education. Almost all the students succeeded in creating an account in digilocker. A few could not do it due to issues pertaining to linking of phone number and AADHAR card. This is in the process of being sorted out.

17.Skill development:

To enhance the skills of the students, Skill Eunhancement Courses are offered to our SYBA and SYBCOM students. The college offers the following Skill Enhancement Courses for our students.

1. Communication Skills: Interview (Marathi Dept)
2. Travel and Tourism Operations (Geography Dept)
3. Reading Skills (Marathi department)
4. Applied Travel and Tourism Operations (Geography dept)
5. Financial Economics II (Economics Dept.)
6. English at the Workplace (English Dept.)
7. Business Law

In addition to these students are taken for field work to get hands on experience, for eg. visits to Don Bosco innovation centre. SYBA students have to compulsorily undergo internship for the course in Travel and Tourism Operation. The department of Marathi invites speakers to talk to the students on Reading skills and the students also go for study tours to gain hands on experience.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college promotes the integration of IKS through the teaching of Indian Languages. The following courses in Indian Language and Literature are offered to the students:

1. Modern Indian Languages of Hindi, Marathi, and Konkani - offered as Ability Enhancement Core Courses(AECC) to FYBA and SYBA students.

2. DSC and DSE courses B.A. General and B.A. Honours Courses are

offered in Hindi and Marathi.

3. Konkani Language and Literature is offered under the B.A. General Program.

4. Postgraduate Center in Marathi (affiliated to Goa University) is also functional in the college

Apart from offering various courses, guests speakers are invited to promote IKS. Faculty is deputed for various workshops, seminars, conferences dealing with IKS.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Most of the BOS draft their syllabus keeping in mind the Learning Outcomes. Every paper taught will have learning objectives and learning outcomes. In addition the faculty members were introduced to and trained in 'Outcome-Based Teaching,' emphasizing the attainment of Programme and Course Outcomes through a dedicated Faculty Development Program. Secondly, in keeping with what was learnt at the FDP, the college's ISA and Exams committee provided guidance on aligning question paper setting with Bloom's Taxonomy skills and the attainments were achieved through the scores of ISA and SEE examination.

20.Distance education/online education:

The college has a camera and other recording equipment to record lectures by the teachers. This equipment has been used for recording lectures in all subjects under the DHE Project DISHTAVO. Almost all the teachers have recorded modules in their subject and these modules have been uploaded on the DISHTAVO channel of YouTube which can be accessed by students and teachers.

The college is a center for IGNOU distance education programmes and runs the following Programs:

B.Com. (General)

M.A. Economics

M.A. Hindi

M.Com.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**246**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**755**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**355**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**261**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**46**

File Description	Documents
Data Template	View File

3.2	**46**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**44**
Total number of Classrooms and Seminar halls	

4.2	**987.88**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**143**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is committed to ensuring an effective curriculum delivery process, adhering to the syllabus outlined by Goa University while also seeking to innovate within these established academic structures.

A well-coordinated academic calendar, timetables, and lesson plans contribute significantly to the streamlined academic process. Faculty members actively engage in continuous professional development programs, ensuring their knowledge remains current. They play a pivotal role in Goa University's curriculum reviews, assessments, and evaluations, with two faculty members holding positions in the Board of Studies (BOS) and two as special invitees.

Our academic delivery is enhanced by state-of-the-art ICT facilities like smart boards and a well-equipped computer lab, language lab, and commerce-economics lab which supplément classroom instruction. Experiential learning is facilitated through internships, projects, and field trips, providing students with practical exposure. The college library offers a wide array of journals, books, and e-resources, enriching students' access to diverse learning materials.

Furthermore, the institution offers short-term certificate courses aimed at imparting life and professional skills, bridging the gap between theoretical knowledge and practical application. There is a concerted effort to raise student awareness about gender-based inequalities and environmental concerns, preparing them to become conscientious contributors to society.

The institution values education as a collaborative process, prioritizing feedback mechanisms to continually enhance the educational experience. This commitment to a dialogic approach underscores the institution's dedication to fostering an enriching and responsive learning environment for its students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://ssagcpernem.in/wp-content/uploads/2023/12/1.1.1.-Institution-ensures-effective-curriculum-delivery.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation Process:

The CIE process is methodically structured to ensure fairness and continuous learning for students. Prior to each Semester End Exam, two IntraSemester Assessments (ISA) are conducted, along with repeat ISAs to accommodate absentees. The assessments are strategically designed to foster a continuous learning environment and enable student growth. Additionally, the mid-semester break sanctioned by Goa University is utilized for fieldwork and project assignments integral to the CIE.

Key changes implemented for the ISA process include:

- **Timetable: The schedule for ISA I, ISA II, and Repeat ISA exams and SEA/SEE, though mentioned in the academic calendar, is communicated to students 10 days before their commencement.**

- **Curriculum: Teachers notify students about the syllabus, assignment deadlines, test dates, presentation schedules, assessment criteria, which are prominently displayed on student notice boards at least a fortnight before internal examinations.**

- **Question Paper: Subject teachers meticulously draft question papers, aligning them with unitized syllabi and skills being tested as per Bloom's Taxonomy, to assess students' skills effectively.**

- **Marks Communication: Internal assessment marks are disclosed in class, and teachers obtain students' signatures on the mark sheets. Additionally, a list of students who have not appeared for internal assessments is displayed on notice boards before the Semester End Examinations/Assessments (SEE/SEA).**

- **Uploading/Submitting Internal Assessment Marks: Internal Assessment marks are diligently entered onto a consolidated marks sheet, subsequently uploaded onto the government and university portals, such as the IAIMS Portal and the Goa University portal.**

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://ssagcpernem.in/wp-content/uploads/2023/12/1.1.2.-Institution-adheres-to-academic-calendar-including-CIE.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development	A. All of the above

of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

379

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution prioritizes the integration of vital crosscutting themes encompassing Professional Ethics, Gender Equality, Human Values, and Environmental Sustainability within its curriculum framework. For instance, first-year undergraduate students pursuing Bachelors of Commerce and Bachelors in Arts are required to enroll for the Environmental Studies course, which is a specialized course designed to immerse them in environmental awareness and sustainable practices.

Furthermore, gender equity and sensitivity issues are woven into several course modules through dedicated sections on Women's issues. Alongside, a concerted effort is made across multiple courses to infuse human values and professional ethics, fostering a holistic educational experience for students. To augment their academic journey, a diverse array of subjects such as Generic Electives (GE), Skill Enhancement Courses (SEC), and Ability Enhancement Compulsory Courses (AECC) are offered, aiming to enrich their scholarly perspectives.

Additionally, our institution actively engages in fostering awareness on gender equality through invited presentations and special programs. The National Cadet Corps (NCC) volunteers are strategically involved in community events, aiding in imparting social responsibilities among students. Our National Service Scheme (NSS) unit remains highly active, orchestrating various social and cultural events to promote a sense of community engagement and cultural understanding.

Moreover, the institution incorporates the teaching of occupational ethics within certificate program materials and syllabi. Topics such as truthful communication, information accuracy, and objectivity are comprehensively covered, ensuring

that ethical practices remain integral to the curriculum and professional development of the students.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

503

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://ssagcpernem.in/wp-content/uploads/2023/12/EMPLOYERS-FEEDBACK-2022-23-Analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ssagcpernem.in/wp-content/uploads/2023/12/Faculty-Feedback-from-Students-analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

282

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

220

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a variety of assessment methods during the Continuous Internal Assessment and Semester End Examinations, to gauge student learning levels. Faculties utilize diverse evaluation techniques such as written and oral tests, homeassignments, and presentations to effectively identify students' comprehension levels.

While the institution does not have specific programs for advanced and slow learners, mentor- teachers offer guidance to students requiring additional support. Departments like English and Commerce (Mathematics subject) regularly conduct remedial classes for slow learners, while other faculties dedicate extra sessions to assist them.

Advanced learners are encouraged to participate in competitions and events hosted by external institutions, fostering their growth beyond the regular curriculum.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
755	46

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college embraces various student-centric methodologies to enrich learning experiences:

- **The Department of Commerce facilitates industrial visits, offering hands-on industry exposure.**
- **Practical teachings in the Department of Geography focus on honing analytical skills.**
- **Language departments employ experiential methods such as video presentations for poetry recitations and skits.**
- **The Research committee trains students in paper presentations, survey methods, data collection, and engagement in social outreach programs.**
- **Field trips,visits to biodiversity parks, waste treatment plants, national parks, and heritage sites are organised.**
- **Access to digital libraries like Pearson books and N-list augments students' study resources.**
- **Interactive learning thrives through discussions, debates, oral presentations, and group participation.**
- **Collaborative project work across practical subjects encourages teamwork and participatory learning.**
- **The college publishes newsletters and magazines, nurturing creativity and diverse skills.**
- **Short-duration Add-on courses address knowledge gaps and foster a competitive and professional mindset.**
- **Special lectures, seminars, and conferences motivate students toward active engagement in learning.**
- **Faculty utilize case studies and village survey methods in practical classes to enhance analytical skills.**
- **Exhibitions are hosted in collaboration with the Archives Department of the Government of Goa.**

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers employ a range of ICT-enabled tools to foster a student-centric teaching-learning environment:

The college has 14 classrooms equipped with smartboards and 24 LCD projectors for presentations, quizzes, video sessions, and debates. Additionally, the Geography lab boasts of computers with specialized software like QGIS and GOOGLE Earth, aiding in map analysis using aerial photos and satellite imagery.

In the Eco-Commerce Lab, students learn Tally software which is essential for TYBCOM students. The Language Lab features computers equipped with LibreOffice, Wireshark, Visual Studio 2022, and Visual Studio Code.

Access to e-library resources like NDLI club and NLIST enhances students' research capabilities. Lectures and seminars are efficiently conducted using digital podiums which offera dynamic teaching platform. Moreover, teachers leveraged various platforms such as YouTube (Dishtavo project), Moodle, MS Teams, and IAIMS portal to facilitate uninterrupted teaching and learning experiences during the pandemic period.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

337

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensures a transparent and robust internal assessment process in accordance with the guidelines set by Goa University Ordinance OC-66.5. Key practices are in place to ensure transparency:

A dedicated Intra Semester Assessment committee monitors the Continuous Internal Evaluation (CIE) in the college.

Each semester incorporates two Intra-Semester Assessments (CIE) following university guidelines, communicated to students through notices and the prospectus. The first ISA typically takes the form of a test, while the second employs varied assessment methods like home assignments, report writing, orals, and presentations which offer diversity.

A third ISA is arranged for students with valid medical emergencies, or deputations, who missed the initial assessment. To maintain transparency, all ISA answer books are presented to students for review and their signatures are obtained.

Teachers employ diverse assessment techniques including report writing, field visits, and assignments, ensuring a comprehensive evaluation of different learning skills. This structured approach ensures the integrity and openness of the internal assessment mechanism.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **The college adheres to Goa University Ordinance OC-66.7.3, ensuring a transparent, time-bound, and efficient approach to handling examination-related grievances through the following measures:**
- **Upon result declaration, notices are issued, informing students about the process for marks verification and addressing other grievances. For FY/SY students, a seven-day window allows them to request marks verification should they have doubts about the assessment or results.**
- **Upon receipt of applications, the Examination Committee arranges meetings between concerned students, teachers, and the Principal to verify marks, allowing students to review their answer books and allotted marks within the specified timeframe.**
- **Should a student remain dissatisfied, they have the option to appeal to the College Examination Grievances Committee. In certain cases, this committee may engage a second examiner from external colleges to reassess the answer book.**
- **TY students can request revaluation directly to the University, facilitated by the College within stipulated timelines. However, revaluation was temporarily suspended during the Covid pandemic period due to a special ordinance. Despite this, the college maintaineda structured and fair process for handling examination grievances in adherence to established guidelines.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated

and displayed on website and communicated to teachers and students.

- **The college's IQAC conducted a comprehensive one-day workshop for faculty members, focusing on Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs), outlining strategies to achieve these objectives.**
- **Subsequently, faculty members worked collaboratively to devise the Programme Outcomes aligned with the college's vision and mission for the undergraduate programs.**
- **Department Heads, alongside departmental faculties, actively contributed to formulating the course outcomes specific to their respective departments.**
- **The approved Program and Course Outcomes were displayed on the college website, authorized by the college Principal, ensuring accessibility for both faculty and students.**
- **This concerted effort in establishing and communicating these outcomes reflects the college's commitment to aligning education with defined objectives and providing clear guidelines for academic success.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution employs a comprehensive evaluation system to assess Program Outcomes (POs) and Course Outcomes (COs) for all courses. Each course delineates specific outcomes expected of students upon completion. To gauge these outcomes, the college implements both Intra Semester Assessment (ISA) and Semester End Examination (SEE).

- **ISA, conducted twice per semester, comprises tests, assignments, presentations, and orals, functioning as a formative assessment to gauge students' academic performance. This approach aids in monitoring the attainment of course outcomes and identifying students needing**

additional support to master requisite skills and knowledge.

- The Semester End Examination (SEE) results contribute significantly to evaluating the overall course outcomes. Weightages assigned to ISA and SEE facilitate the evaluation of both, Course and Program Outcomes.
- The evaluation process involves several steps:
  - Departments prepare COs, PSOs, and POs.
  - Faculty members map these outcomes to the course materials.
  - Marks obtained at ISA and SEE are utilized to assess the average attainment level of each course outcome.

This structured approach ensures a comprehensive evaluation of individual course outcomes, program outcomes, and program-specific outcomes, aligning with the institution's commitment to assessing students' attainment levels across their academic journey.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

149

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSccI-01urlv5ogyJXRuVmy1WSm-cuXbKWTLwcna7W4nslO2Dw/viewform?usp=sf_link

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has fostered an innovation-driven environment and implemented various knowledge creation and transfer initiatives. Notably, it introduced programs like STARTUPEDIA and STARTUPEDIA 2.0 to instill entrepreneurial skills among students.

Moreover, the college actively preserves and champions the traditional Indian Knowledge System, integrating heritage, art, culture, physical fitness, and mental health into both academic and extracurricular activities.

The college arranges for specialized guest lectures across disciplines to nurture entrepreneurial capabilities and the establishment of an Astronomy and Space Club in collaboration with the Directorate of Higher Education, Government of Goa.

Furthermore, the institution has dedicated Research Centres in Commerce and Marathi studies, incentivizing faculty members and scholars to engage in research endeavors.

Through strategic partnerships via Memorandums of Understanding (MoUs) with diverse academic institutions and agencies like the Department of Archives, Government of Goa, Shilpaloka, GIPARD, and PES College, the college facilitates resource-sharing and conducts joint academic programs for both students and faculty members.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution prioritizes establishing a robust connection between the community and itself through dedicated outreach and extension programs. Creating a bridge between community and the Institution aims to equip students with skills crucial for their holistic development.

Throughout the year, the college orchestrated various extension activities that specifically targeted the needs of the local community, fostering awareness and sensitivity among students towards these societal requirements. Active student engagement in social service initiatives has been instrumental in their comprehensive growth.

The National Service Scheme (NSS) Cell played a pivotal role in conducting a range of activities encompassing cleanliness drives, distribution of cloth bags, awareness campaigns on narcotic drugs, organizing blood donation camps, and promoting national integrity. These initiatives have significantly impacted students, fostering stronger community ties, nurturing leadership skills, and

cultivating self-confidence among them. This reciprocal relationship between students and the community enhances both parties' development and understanding.

File Description	Documents
Paste link for additional information	https://ssagcpernem.in/nss/
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

863

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus is spread across 4.9 acres of land and consists of six main blocks to enhance teaching and learning experience: Administrative, Arts, Commerce, Library, Canteen, and Multipurpose Hall.

The Administrative Block includes facilities such as Examination section, Staff Room, IQAC office, laboratories, Incubation Centre, Postgraduate classrooms, NCC and NSS Rooms, Ladies Common Room, Washrooms, Seminar Hall and Conference Hall.

The Arts Block is a three-storey building that includes spacious classrooms, Staff room, Language lab, Geography Lab, Vice-Principal's office, Counsellor's Room, Washrooms, IGNOU room & elevator

The Commerce Block is also a three-storey building including classrooms, Computer lab, Commerce and Economics lab, Store Rooms, Washrooms, and elevator.

The college has 38 well-ventilated classrooms, each equipped with an adequate number of lights, fans, furniture, and power backup. These classrooms are ICT enabled and equipped with 14 Smartboards, 24 LCD Projectors with theatre-style seating arrangements with a capacity of sixty students. The college also has various laboratories, including Commerce & Economics, two Computer, Language, Geography, Assessment and Observatory room providing e access to licensed and open-source softwares. The college has sufficient computer equipment, smartboards and LCD projectors. The entire campus is Wi-Fi enabled providing access to all the

Learning Management System facilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ssagcpernem.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Multipurpose Hall with a seating capacity of 1000 people is used for cultural activities. The hall features an advanced light and sound system, a large stage, curtains, green rooms, comfortable seating, air-conditioning, washrooms, and podium. It is equipped with hand mike, collar mike, and a projector. The hall is equipped with a generator power backup and has multiple exit points. The department of physical education and NCC observe International Yoga Day and National Sports Day in the Multipurpose Hall.

Additionally, the college has a Seminar Hall and Conference room with a seating capacity of 100. This hall is used for various activities such as cultural activities, public speaking, communication skills development programs, yoga, health and hygiene programs, conferences, and workshops.

The college also boasts comprehensive sports training and fitness infrastructure, including a Gymnasium-cum-Sports Room. The gymnasium is equipped with the latest equipment and machines such as Treadmill, Elliptical, Weight machine, Cycle, dumbbells, etc., for workouts. The college has excelled in football, volleyball, Kabaddi, handball, and other physical training activities. Indoor arrangements include table tennis tables and badminton court. The multipurpose hall is also used for organising Kabaddi tournaments and other sports activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://ssagcpernem.in/gymkhana-sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

44

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.29

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 Library is automated using Integrated Library Management System (ILMS)

(JUNE 2022- NOVEMBER 2022)

- **Name of ILMS software:- E-Granthalaya**
- **Nature of Automation: Fully**
- **Version: 4.0'Cloud Version'**
- **Year of Automation: 2014**

(NOVEMBER 2022-JUNE 2023)

- **Name of ILMS software:- KOHA**
- **Nature of automation (fully or partially):- Fully**
- **Version:- 21.11.01.000**
- **Year of Automation:- 2022**

The Sant Sohirobanath Ambiye College Library is fully automated with E Granthalaya, version 4 ('Cloud Ready Application') ILMS software installed in 2014 till November 2022. The software is an initiative of the National Informatics Centre Government of India. AMC is paid for the maintenance of the software. E - Granthalaya has been used for various functionalities such as administration, cataloging, circulation, OPAC, and generating reports. The library's footfall is recorded using the e -granthalaya visitor's log portal. From November 2022 onwards the ILMS of the college Library is shifted from E-granthalaya to Koha Integrated Library Management Software.

Currently,Sant Sohirobanath Ambiye Govt College Library is fully automated with Koha 21.11.01.000 cloud version which manages in-house operation and handling of Library services. The modules that the software provides include Koha Administrator, Patron, Book Acquisition, Cataloguing Circulation, Serial, Tools, Search & Reports, OPAC & Item search/ Advanced search

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://dhegoalib.unifyed.com:8080/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

15.04638

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

11.49

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College regularly updates its IT facilities. Currently, BSNL leased line 50 MBPS,GBBN, 100 MBPS speed is being used for internet connectivity. Wi-Fi facility is provided in some classrooms and labs.

The Globus Infocom software installed in the Language Lab is maintained and updated by the college technician. This ensures that the virtual box software and other lab software are functioning optimally for the benefit of the students.

The college website is maintained and updated regularly with the notices, details of the admission process and the examination notices and results.

The Wi-fi access points which are not functional are being repaired. The switches which were not operational are being replaced by the company.

The recent installation of CCTV cameras in classrooms with Smart Boards adds an additional layer of security. The connection of these cameras to a new switch, which is then linked to the main switch in the server room.

The utilization of open-source software like Ubuntu 14, Scribus, GIMP, Audacity, and LibreOffice for practical sessions is a cost-effective and efficient solution. Keeping these software up-to-date ensures that students have access to the latest features and improvements.

File Description

- Upload Additional information
- Provide Link for Additional information

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

143

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

93.65

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures regular maintenance through annual maintenance contract signed by authorized agencies. The functioning of the Laboratories, libraries, Gymnasium, canteen is as per the guidelines laid down in the policies of the college.

Laboratories: The college has 4 well establishedlaboratories namely, I.T, Geography, Language and Commerce & Economics.

Library: is an exclusive two floored building for with 16623 books in varied subjects.

Sports: College has exclusive gymnasiummanaged by the Physical Education director.The sports committee of the college looks after the purchase and maintenance of sports equipment's.

Computers-The college has adequate number of computers placed in I.T laboratory, Geography laboratory, Commerce & Economics and Language Laboratory where students have an easy access to it. Each Individual Department has a laptop and a printer to facilitate departmental work.

Classrooms- College has spacious 33 classrooms with a seatingcapacity of 60 students and an attached gallery . The classrooms are equipped with Smartboards and LCD Projectors which enhances teaching learning.

Canteen: The college canteen committee ensures that the College canteen provides good and hygienic food. Proper waste management of Solid and liquid waste is done

Security and CCTV: Security is managed by the services provided by Goa State Human Resource Development Corporation.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://ssagcpernem.in/wp-content/uploads/2024/01/4.4.2-.docx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

`0`

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`31`

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://ssagcpernem.in/wp-content/uploads/2024/02/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

442

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

442

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

58

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

01-04-2024 07:41:33

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution prioritizes active student engagement and representation in various aspects of campus life through a robust student council. The council organizes inter-class competitions in

art, culture, and performing arts, as well as co-curricular talks throughout the academic year. The student council actively engages in inter-collegiate events, expanding student participation beyond the campus. This involvement fosters a culture of healthy competition and talent exploration, contributing to overall student development. The student council's notable success in winning two prestigious all Goa inter-collegiate cultural events underscores the institution's commitment to excellence in extracurricular activities, enhancing its reputation as a hub for nurturing and showcasing student talents.

Moreover, students have representation on important academic and administrative committees such as IQAC, Anti-Sexual Harassment Committee, and the Canteen Committee. This commitment reflects the institution's dedication to incorporating student perspectives in decision-making processes and fostering a vibrant and inclusive campus environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college's Alumni Association, registered with the Registrar of Co-operative Societies (134/GOA/2015), plays a crucial role in maintaining a lasting connection with former students. The association believes in the enduring commitment of colleges to their graduates and actively fosters meaningful relationships. Alumni are encouraged to return to the alma mater for knowledge updates, mentoring, and networking. The Association serves as a bridge between the institution, alumni, and current students, promoting the exchange of ideas and values for a socially responsible and intellectually vibrant community.

Since its inception, the Alumni Association has been dedicated to enhancing the institution's development by establishing connections between academia and industry. Alumni actively contribute through guest lectures, internships, and job placement guidance. Ongoing communication is maintained through various channels, including emails and social media platforms. The Association supports the college by organizing informative sessions, participating in community-level initiatives, and providing coaching support for sporting events. Alumni also serve as resource persons and judges, allowing current students to benefit from their wealth of experience and expertise.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Knowledge and Virtue for peace and progress.

Mission: To empower the youth; promote excellence in all our endeavours; and develop service-minded citizens of the country and the world.

Keeping in mind our mission to empower the youth and promote excellence in all our endeavors the institution is adopting an approach of cluster hubs by which it collaborates, builds partnerships, and signs MOUs with institutions to pull together human resources, expertise, infrastructure and facilities.

Decision-making authority is provided to the departments, working and Statutory Committees to carry out the various academic and administrative functions of the College. Heads of the Department participate in deciding the subject allocation, setting departmental timetable, and allotment of the subject,Guest lectures, workshops, seminars, and Field trips to be conducted to enhance the knowledge of the students. The IQAC participates in deciding the quality policy of the college. The feedback forms received from the staff are woven to frame the general policies and plans of the college.

The college is in the process of implementing NEP, has prepared Institutional Development Plan for 10 years. An open-door policy is followed by the Institution in the participation of the teachers in the decision-making bodies of the institution.

File Description	Documents
Paste link for additional information	https://ssaqcpernem.in
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal serves as the academic and administrative leader of the institution, overseeing a decentralized decision-making process involving Heads of Departments, Vice Principal, and IQAC members. The college operates with participative management, utilizing Working Committees to manage co-curricular and extra-curricular activities. These committees are constituted annually. Statutory committees like Examination, ISA, Exam Grievances, Sexual Harrassment, Anti-Ragging,etc follow the extant guidelines

laid down, while others like Students Welfare, Purchase, and Admissions, Canteen Control, Extension Services, Maintenance, Library, Sports, etc. handle day-to-day tasks aligned with their functions and responsibilities.

The working committees plan and execute programs within the framework set by college authorities. Committee convenors have decision-making autonomy, needing final approval from the Principal, who is the ex-officio chairperson of all the working committees. They maintain records, manage finances, involve and train student volunteers, providing valuable learning experiences. Teachers' diverse skills enrich the quality of events, fostering a sense of ownership and belonging within the institution through this participative approach to management.

File Description	Documents
Paste link for additional information	https://ssagcpernem.in/wp-content/uploads/2024/02/College-Working-Committees-2022-23-1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The college's strategic plan aligns with the Goa University Academic Calendar and is executed through various committees:

- Admissions: Admissions Committee plans and oversees admissions for First Year Classes, guiding students through the online process via the IAIMS portal, advising on subject choices, and managing fee payments.
- Second and Third year admissions take place post-college exam results. Third-year students receive guidance on subject selection and Final Year Project work from Heads of Departments.
- Committees like Time table, SIP, Project Work, IAIMS, ISA Monitoring, and Examinations manage different phases, including timetable creation, student inductions, project

- work registration, mapping students on IAIMS portal, ISA schedules, exams, and results declaration.
- The college admin office handles Goa University Permanent Registration of Students.
- Routine events like student council elections, competitions, field trips, lectures, seminars, sports events, social gatherings, and farewells are organized in collaboration with Students Council, Department Heads, and Association Convenors.

- These structured activities, including statutory obligations and routine events, are managed meticulously through dedicated committees and collaborations, ensuring the smooth execution of the college's strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://ssagcpernem.in/wp-content/uploads/2023/12/Academic-calender-2022-23.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College has formulated policies covering almost all areas of its functioning. These include Infrastructure Maintenance and Utilization;Library;E-Governance; Mentoring; Examinations;Canteen; Waste Management and many others.

This being a government college, appointments, service rules and procedures are as laid down by the State Government.

Alongside, the College has also set up the following bodies for its effective and effective functioning:

- The IQAC performs its duties as per the UGC norms
- Teaching Departments follow the guidelines laid down by Goa

University and the Directorate of Higher Education as far as syllabus and workload is concerned.

- The Statutory Committees of the college perform their duties as per the guidelines laid down by the respective authorities

- The Working Committees of the College have their duties/functions assigned at the time of the composition of the Committee

- The Associations (PTA and Alumni) have their own constitutions based on which they function.

- The Students Council of the College is elected each year and works in close association with the college authorities for the organisation of student welfare activities.

- Security, Housekeeping, Waste Disposal and Canteen services are outsourced and follow the terms and conditions of their contract.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://ssagcpernem.in/wp-content/uploads/2024/02/organogram-3.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Different types of Leave as per Central/State Govt. pattern: Duty leave; Casual Leave; Earned Leave; Medical/Commuted Leave; Maternity Leave; Paternity Leave
- Children's Education Allowance
- Child Care Leave
- T.A., D.A.
- Personal pay for promoting small family norms
- Compassionate appointment of dependents, on death in harness
- Payment of deposit-linked insurance scheme to the family of the employee who dies while in service
- Payment of lump-sum amount towards commutation of pension.
- Encashment of credit balance of earned leave at the time of retirement.
- Encashment of half pay/ commuted leave at retirement
- Payment of bonus to non-gazetted staff.
- Reimbursement of registration fees paid to attend conferences/seminars
- Medical reimbursement (unlimited) and other medical facilities in Government or private hospitals
- Entitlement to Govt. Quarters as per availability.
- Uniform allowance (for class 'C' and MTS).
- Motivational Research Promotion Policy for the faculty.
- The head of the institution is provided with Car transport
- Faculty Improvement Programmes for Staff
- U.G.C.'s Career Advancement Benefits
- Time-Bound Promotion Scheme
- Home Town/Leave Travel Concession
- Govt. Loans with low-interest rates
- G.P.F./P.P.F. Advance and withdrawal facilities
- Payment of Central D.A
- Pay Commission's or U.G.C scales
- Timely Increment
- Commuted PensionEarned leave encashment and Family Pension.
- In-house Staff welfare committee
- Study leave
- FDPby the Institution

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The performance of every Government servant is assessed annually through his/her Annual Performance Assessment Report (earlier Annual Confidential Report), which is an important document providing basic and vital inputs for**

assessing the performance of the faculty member and for assessing suitability for further advancement in his/her career on occasions like confirmation, promotion, selection for deputation.

- Annual Performance Assessment Report has four parts: 'Group A' (i. e. Professors, Associate Professors, and Assistant Professor) fill Part I, that is, Personal Assessment. The same is submitted to Principal, who as Reporting Officer is required to fill out Part II. The form is then forwarded to the Directorate of Higher Education for reviewing and completing Part III. Part IV pertains to remarks to be given by the next Superior Officer/Authority, that is, the Secretary of Education.
- Contract/Lecture-basis faculty members submit Performance Assessment report to the Head of the Department who forwards the same to Principal for remarks and signature.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The last financial audit was conductedin the academic year 2017-18 for the period from 01/09/2008 to 30/04/2018.

- The college conducts internal audit for a period of five years.
- The latest internal financial audit was conducted for the years 2018-19 to 2022-23. The committee of Internal Financial Audit submitted their report to the college office.
- An audit was also conducted by Audit Team of Directorate of Higher Education for the period from April 2018 to January 2023.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.3044

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. The State/Central Government: Government grants funds for expenses such as salaries, office/day-to-day expenses and institution maintenance, library books, and other expenditures.

2. Student fees: The fee structure has various heads and accordingly, fees are credited to the respective accounts. Tuition fees are transferred to the State Government Treasury along with Library fees, Geography, and Computer Lab fees. The University Registration fees are transferred to Goa University. Part ofSports fees paid universityas sports affiliation and registration fees. The balance amount is deposited in the College bank account to be utilized as specified in the fee structure.

3. Scholarship funds: The students apply for various Government and non-government scholarships, and the applicable students directly get this financial aid into their bank accounts. The Students Aid Fund is utilizedto provide financial support to needy students

4. Alumni and PTA: Fees are to be utilized by the College as and when required, for the benefit of the students.

5. Grants from individuals, and philanthropists: Funds from other sources like Individuals, non-government bodies, and sponsorships to organize different academic and co-curricular events.

6. Directorate of Higher Education: The financial support from DHE for various seminars/workshops/ talks/Faculty Development programs, with prior approvals.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the College has taken various initiatives towards quality assurance. Two practices are as follows:

1. Calendar of Events and Induction for Freshers: The calendar of eventsis prepared in consultation with all the stakeholders especially the Departments and Committees and cells.The calendar provides a systematic overview of the entire academic year, helping colleges plan and organize events in a structured manner.The calendar aligns college events with the academic calendar, allowing for the seamless integration of academic and extracurricular activities. It facilitates effective communication with various stakeholders, including students, faculty, staff, and parents.An Induction Programme is conducted for the students of first-year B.A. and B.Com and Part-I students of M.Com and M.A. along with their parents.An Induction Program helps new students transition into college life by familiarizing them with campus facilities, resources, and academic expectations.

2. FDPs and Training Programmes: Faculty Development Programme on Attainment of Course Outcome Programmes Specific Outcome and Programme Outcome was held in association with the Directorate of Higher Education, Government of Goa. Training Programmes also were conducted on the usage of e-resources,

research, research Publication, Plagiarism.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Two examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC

1. **NEP Implementation: Academic structure has been implemented at the Post-Graduate (PG) levels in general education, hence introducing M.Com and M.A programs as per the guidelines received from the affiliating University following due processes. Plans to implement NEP at the undergraduate level were finalized in consultation with the NEP Committee and the Management.Meetings were held on Cluster formation and to set up the Academic Bank of Credits in consultation with the Directorate of Higher Education, Government of Goa. Information Management System (IAIMS), portal as a common academic management system is also utilized. In tune with the NEP, our institution has established a Research and development Department, Teaching, Learning Department, and Internship and placement cell.**
2. **Collaborative Activities and MOUs: Plethora of activities have been conducted in collaboration with other Private organizations, NGOs and ,others for the benefit of the students and community. A total of18MOUs have been signed up to now to organize collaborative activities focusing on academic, industry collaborations, skill development, resource sharing, community engagement and reseach initiatives.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Throughout the year, the institution took proactive steps to advance gender equity through various academic and extracurricular initiatives. The Hindi Department Curriculum of TYBA has a course entitled "Asmitamoolak Vimarsh," incorporating Women's Discourse and transgender discourse as key components, aimed at fostering a nuanced understanding of gender-related issues. Additionally, the college organized informative sessions focused on women's health and nutrition, featuring Dr. Deepti Pinto de Rosario, a prominent gynecologist from Pinto Hospital. This event provided valuable insights and awareness on crucial health aspects. Moreover, a compelling talk on "Digital Innovation and Technology for Gender Equality" was conducted by Jermaine Stella Mendes, an accomplished ex-NCC cadet, sports enthusiast, and home entrepreneur. Her discussion on Nano entrepreneurship for women emphasized technological empowerment and entrepreneurial opportunities, contributing to the discourse on gender equality and digital innovation. These diverse initiatives collectively reinforced the institution's commitment to promoting gender equity by addressing

multifaceted aspects of education, health, and entrepreneurship.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://ssagcpernem.in/wp-content/uploads/2023/12/7.1.1.zip

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a waste management system that aligns with environmental sustainability practices.

- In the garden, there's a designated composting pit where organic waste is carefully sorted and deposited. This pit serves as a repository for garden-generated waste, offering an eco-friendly solution to manage organic matter.
- The Ladies' washrooms are equipped with sanitary napkin incinerators, a thoughtful addition ensuring proper disposal of hygiene products in a safe and environmentally conscious manner. These incinerators provide a discreet and hygienic way to manage and dispose of sanitary waste, promoting a clean and sustainable environment within the college premises.
- The college collaborates with an external agency to collect and manage solid waste. This partnership underscores the

institution's commitment to responsible waste disposal practices beyond its immediate premises. By engaging with an agency dedicated to waste collection, the college ensures that non-organic waste is efficiently managed and disposed of in line with environmental regulations and ethical standards. This holistic approach to waste management—from composting organic waste on-site to addressing specific sanitary waste disposal needs and engaging external agencies for solid waste collection—reflects the institution's comprehensive strategy to minimize its environmental impact while promoting a clean and sustainable campus environment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College encourages an inclusive environment by embracing diversity across various spectra.

The college celebrates diversity through events that highlight the richness of various language and cultural traditions. The Departments of Hindi, Marathi and Konkani encourage dialogue and understanding among different language backgrounds. A Dandiya/Garba workshop was conducted for students and staff to learn the intricacies of this Gujarati folk dance form.

Regionally and linguistically, efforts are made to accommodate and respect diverse language dialects. This is exemplified through language support services, multilingual signage, and programs that promote regional art, literature, and history.

Socioeconomic diversity is acknowledged through scholarships, financial aid programs, and mentorship aimed at supporting students from diverse economic backgrounds.

Overall, the college's commitment to inclusivity extends across cultural, regional, linguistic, communal, and socioeconomic dimensions, creating an environment that celebrates diversity, promotes tolerance, and nurtures mutual respect among its members.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts programs to sensitise the staff and students to the constitutional obligations: rights, duties and responsibilities. Programs like voter awareness, Constitution Day, and programs on Legal rights are conducted in the college

Emphasizing the essence of civic engagement, the college conductedprograms designed to promote constitutional literacy and awareness. Activities such as voter awareness campaigns played a pivotal role in educating the students about the significance of exercising their voting rights. This not only encouraged active participation in the democratic process but also instilleda sense of civic duty among the students, empowering them to contribute to the country's democratic fabric.

The institution also commemoratedConstitution Day, providing an occasion for reflection and education on the fundamental principles and values enshrined in the constitution.

Furthermore, the college conductedprograms focused on legal rights, offering a platform to delve into the intricacies of legal frameworks, human rights, and social justice. These initiatives provided valuable insights into the rights and responsibilities of citizens, promoting a deeper understanding of the legal landscape.

These initiatives not only enlightened individuals about their constitutional obligations but also inspired them to actively participate in societal issues, advocate for justice, and contribute positively to their communities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ssagcpernem.in/wp-content/uploads/2023/12/7.1.9-constitutional-obligations.docx
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Through the commemoration of various national observances like Independence Day, Republic Day, Liberation Day, Rashtriya Ekta Diwas and Gandhi Jayanti, the institution instills a sense of patriotism and national pride among its students and faculty. These celebrations serve as moments to honor the country's history, values, and achievements, often marked by flag hoisting ceremonies, cultural programs, and discussions that emphasize the significance of these occasions in shaping the nation's identity.

In addition to these events, the college embraces the diversity of global cultures by observing international days and festivals such as International Women's Day, International Yoga Day, Librarians day, World Tourism Day,. These events serve as platforms for educational discourse, shedding light on global issues, promoting awareness, and advocating for causes that transcend borders.

The college's commitment to celebrating national and international events reflects its dedication to nurturing a well-rounded educational experience that extends beyond academics. These celebrations serve as catalysts for fostering an environment that appreciates and respects different cultures, ultimately contributing to a more harmonious and inclusive campus atmosphere.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(I) Best Practice - 1

1. Title of the Practice: Book Exhibition by the College Library.

(II) Best Practice - 2

(1) Title of the Practice: Free of charge use of the College Auditorium by other Institutions.

DESCRIPTION OF THE BEST PRACTICES IS IN THE UPLOADED FILE BELOW.

File Description	Documents
Best practices in the Institutional website	https://ssagcpernem.in/wp-content/uploads/2023/12/Best-Practices-AQAR-2022-23.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college's unique practice of inviting experts from diverse fields to interact with students serves as a bridge between rural academia and the broader intellectual landscape, ensuring that students receive exposure and insights comparable to those in urban institutions.

Located in a rural setting, the college proactively addresses the potential disparity in exposure and access to contemporary knowledge by inviting experts from multifarious fields. Through these interactions, students gain opportunities to engage with subject matter specialists, industry professionals, and thought leaders. By bringing in experts, the college fosters an environment of learning that transcends geographical limitations. The sessions conducted by these experts offer insights into emerging career prospects, practical industry challenges, and innovative solutions, thus equipping students with a competitive edge.

Moreover, these engagements serve as networking opportunities, allowing students to establish connections and seek mentorship from accomplished professionals. Students benefit from first-hand experiences, discussions on contemporary issues, and exposure to different perspectives, which contribute significantly to their holistic development.

This distinctive practice embodies the institution's commitment to providing a well-rounded educational experience despite its rural setting. Ultimately, this practice reinforces the college's mission to empower its students and prepare them for success in a rapidly evolving and competitive world.

01-04-2024 07:41:33

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Introduction of History Honours and Geography Honours Program at the TYBA level

2. Introduction of PGDT in Hindi

2. Introduction of Double Major in subjects at the SYBA level

3. Procurement of more books for the library as recommended by the Affliation Inquiry Committee

4. Submitting proposals for purchase of new computers, smartboards andwi-fi upgradation

5. Conducting Seminars and Workshops by the departments

6. Painting of the College compound wall

7. Completion of the civil works and electrical work ofthe second phase of the Museum.

8. Acquiring new artifacts for the museum through local contacts.

9. Making optimum use of the Assessment Lab which is set up in the college.